IT at UC Governance

Core Services & Shared Infrastructure
MEETING Minutes

January 12, 2017
10:00-11:30AM
University Hall, Room 420b (collaboration room)

[Current Membership Roster](#)

Present: Anton Harfmann, Diana Noelcke, Ken Hirsh, Jesse Fatherree, Tony Iacobelli, Kerry Overstake, Don Rainwater, Gary Grafe, Rick Grant

Apologies: Eric Anderson

Review and approve November 2016 Minutes (attached)

- The committee voted unanimously to approve the minutes with no changes.

- Action Item Update: Don Rainwater reported that he is working with the PIO to address the Box login issue on the KB article but it is not finished yet.

New Business

- **Review CECH CAEP Accreditation Tool Request (attached)- Diana Noelcke**
    - Was this request submitted in advance to the appropriate entities for oversight? Yes. Additionally, Matt Williams, Jon Adams, and John Kennedy met with Brian Verkamp to discuss the impact on UC systems and resulted in Brian submitting the appropriate integration forms to Catalyst, LMS, and OIS.
    - UCIT has a standing meeting with Purchasing and other business units to review campus-wide IT product requests before they are purchased and implemented.
    - The committee motioned to move this issue forward to ITCAC for approval and further recommendation.
- **Enterprise Voice Services Task Force Update (Steve Young)**
    - The task force is on track to complete their work and have a recommendation to the committee during spring semester.
    - They are in the queue to work with IRB to develop and administer their survey.

- **Other Updates**
    - Portal Project Update

UNIVERSITY OF Cincinnati

- Jesse Fatherree developed a pilot portal page and will offer it as a test case for proof-of-concept for the CoM. The application is on a dev server so he cannot make it available to this committee but he will report back status in a future meeting.
- Tony Iacobelli introduced the DAG project (duo access gateway) concept to the committee and they discussed how it might help address the UC common systems portal issue. Tony will demo the [Duo](#) product for the committee in a future meeting if OIS determines that it will be added to their portfolio of security tools.

- **CQ to AEM Upgrade Update**
  - Upgrade took place over Winter Season break
  - AEM platform is 504/508 (accessibility) compliant
  - User interface is exactly same as CQ for now
  - Training for new AEM will take place before the new interface is activated
  - Business Core Systems (BCS) will lead the training when appropriate
  - Gary Grafe will send a link to the committee that details BCS training course offerings

- **Campus-wide Printing Task Force Update**
  - Historically campus-wide printing service was supported by Don Rainwater's area, UCIT-Systems/Device Management, using UniPrint, and funded by UC.
  - New model proposed to support campus-wide printing is for UCIT to provide space and network connectivity only and for the vendor Wepa , to manage the end-to-end system.
  - Free prints for students is still an outstanding issue to be resolved.
  - Guest printing that allows credit card payment may be a future option.
  - Wepa service can print from any mobile device that has web interface (uses in-common login services). Can go to any Wepa station in USA to print because it is a cloud service.
  - Wepa stations have real-time monitoring for print stations to monitor paper, toner, print queues, etc.
  - Currently have three (3) pilot Wepa workstations in place located in Langsam, Health Sciences Library (HSL) and College of Pharmacy libraries.
  - Wepa costs 5 cents per page for black & white, 20 cents per page for color prints. If UC offers free prints, will need to build that into the cost model.
  - With this system, Kiosks are locked, which means they can be located in public areas other than computer labs.

Adjourn

[Core Services and Shared Infrastructure SharePoint Site](#)

Project Request Details

Project

CECH CAEP Accreditation Tool

Acct/Dept

CECH Office of the Dean

Type

General / IT Governance

Description

The School of Education in CECH has recently changed accreditation requirements from NCATE to CAEP, or Council for the Accreditation of Educator Preparation. These new standards require a tool for data collection and analysis, which connects to our SIS and LMS. We have identified a tool that will best meet our needs called TK20. Because of the data connections, central IT services will be required for security, LMS integration, SIS integration, and finally, Shibboleth. We are ready to make the purchase and start the process so haste is appreciated. Our goal is to have the tool running by summer.

Workflow

IT Council Advisory Project Request

Workflow Step

IT@UC Governance Topical Committee Review

Workflow Step Description

CSSI to review the request and make a recommendation to ITCAC and IT Council.

Created

Fri 11/18/16 1:40 PM Eastern Standard Time by Brian Verkamp

Evaluator

Jamie Byrne

Time Frame

Needed by summer 2017

Budget

$0.00

(Below is an excerpt from a UC E-Currents Article - 1/10/2017 publication)

Planning a University-Wide Survey? Contact the Office of Institutional Research First

http://www.uc.edu/provost/about-us/peopleandoffices/institutional_research/survey.html

Survey Research

Greater demands for assessment and accountability, and the availability of online survey tools have increased the number of surveys sent to university populations. While feedback data from students as well as faculty and staff can be useful, this has also contributed to survey fatigue.

Survey fatigue affects both the response rate on surveys and the respondent population. When populations are over-surveyed, many do not respond to the surveys they are sent. Some estimates indicate that response rates on surveys have reduced from near 70% of the population surveyed down to 20% in the past two decades. It may be easy to assume that the responding population is representative of the overall population, but research has shown survey fatigue disproportionately affects minority populations which leads to skewed results.

The Office of Institutional Research strongly recommends contacting us during the planning of a survey for a large university population. For any survey that will be administered to the majority of the UC population, you must obtain permission from both the Provost Office and the UC Institutional Review Board (IRB) before implementation.

We administer large surveys and coordinate many others. Keep in mind that the information you are looking for may already be available or could be included with another survey. Additionally, we maintain a calendar of surveys and survey populations so your survey can be timed to not compete with other surveys of the same population.

Please contact Nicole Klassen when you are planning survey research so we can add it to the survey calendar and answer any questions you may have.

Planning Calendar of University Surveys (UC central login required)

Survey Consulting

Office of Institutional Research Surveys