



Information Security & Compliance
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**Information Security and Compliance Committee
Meeting Minutes
University Hall, Room 310
September 21, 2017**

Present: Megan Pfaltzgraff, Mel Sweet, Matthew Clayton, Ed Dadosky, Jesse Fatherree, Michael Miller, David Baker, Matt Williams, Kyle Hern, Jane Combs, Lorre Ratley, Cindy Lusby, Rick Grant, Dianne Brueggemann, Ruthie Hoffman, Bo Vykhovanyuk,

Guests: Don Rainwater

Apologies: Mark Stockman, Eira Tansey Brett Harnett, Tara Wood, Katrina Biscay, Tina Bosworth

• **Review of August Meeting Minutes**

- Matthew Clayton motioned to approve the minutes; Ed Dadosky seconded. The minutes were unanimously approved.
- Lorre Ratley informed the committee that they plan to provide follow-up information on the panel discussion from last month.

• **Annual Policy Review**

- The eight (8) policies emailed to the committee earlier in the week have undergone annual review. Only a few minor updates were necessary. Bo asked for a motion to accept the policies and if approved, they will be presented to IT Council next week. Jesse Fatherree moved to approve the eight policies; Ed Dadosky seconded the motion. The motion passed unanimously.
- **Other policies still in review**
 - Acceptable Use policy is still under review with Faculty Senate. They are convening a task force to include members from Faculty Senate and members from the AAUP to review the policy and provide feedback. The current policy is still in force.
 - Cloud Policy

- Privileged Access
 - President Pinto is planning to make changes to the integrated decision making (IDM) committees, who also have to approve the OIS policies. Nelson will be following up with the Office of the Provost to determine next steps for the policies still in review pending IDM approval.
- OIS will be reviewing policies on an annual basis.
- **Two-factor Authentication**
 - Duo is being implemented for use with UCFlex. It has already been a requirement for some business users based on their security role. All other UC faculty and staff can use it on an opt-in basis. It will become mandatory by March 2018. OIS plans to make it available for students in the future.
- **Don Rainwater – Disaster Recovery and Business Continuity**
 - Data center emergency shutdown resulted from an overheated HVAC system. It smoked which caused a Halon release. When Halon releases it shuts down the power.
 - This event was the first time in 40 years that Halon has discharged.
 - Most systems were back up by 10:00 PM that night.
 - The Halon system has been recharge but it will be replaced with an updated fire suppressant system.
 - There are three (3) large uninterruptable power sources (UPS) in the data center; one failed to shut down as planned, which is a risk. UCIT is working on fixing it so that it shuts down as planned.
 - The F5 load balancer did shutdown but that also caused problems during the emergency shutdown. Both the primary and failover F5s are in place now with another backup on the shelf.
 - Another problem discovered during the shutdown (but fixed now and successfully tested on 9/15) was a problem with the identity management system. It has been fixed, which included an upgrade and it has been replicated to the Southern Ohio Computing Center (SOCC), which is UC's disaster recovery/business continuity facility. The cloud based systems were unavailable during shutdown because of the identity management system failure.
 - Email did failover to the SOCC during the shutdown but was still unavailable because the UC network was down.
 - Will have other communication methods in place including a webpage available from the SOCC to help with communications in the future.
 - Will be a data center shut down for maintenance purposes during winter season days. Target day is 12/28 and will be down all day.
 - BCS systems may stay up by switching to SOCC during the maintenance shutdown.
- **Miscellaneous**

- FISMA Update – The task force submitted a draft recommendation to Jane Strasser and CEAS. Jane has requested minor changes to the report and the task force is meeting with CEAS on 9/27 to obtain their feedback.
- **Adjournment**
 - The committee adjourned at 11:28 AM.