



Information Security & Compliance  
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**Information Security and Compliance Committee  
Meeting Minutes  
University Hall, Room 310  
October 19th, 2017**

**Present:** Tina Bosworth, Bruce Burton, Dianne Brueggemann, Matthew Clayton, Rick Grant, Kyle Hern, Cindy Lusby, Mel Sweet, Eira Tansey, Bo Vykhovanyuk, Matt Williams

**Guest:** Geoff Costa

**Apologies:** David Baker, Todd Beekley, Jane Combs, Ed Dadosky, Jesse Fatherree, Brett Harnett, Ruthie Hoffman, Michael Miller, Megan Pfaltzgraff, Lorre Ratley, Mark Stockman, Tara Wood

**Commented [Office1]:** Need to update full list of IS&CC members not in attendance (Tara Wood, Mark Stockman, Megan Pfaltzgraff, Ruthie Hoffman, etc...)

**New Business**

- 1. Welcome and Overview (Bo Vykhovanyuk and Lorre Ratley)**
  - o Noted that Kyle Hern is not a voting member
  - o Need a nameplate for Tina Bosworth
- 2. UCIT Update (Bo Vykhovanyuk)**
  - o Funds have been requested for major network hardware refresh and the phone systems
  - o IDM update
    - Bo met with Gary Grafe and BCS to discuss IDM/IAM. The lifecycle for each type of UC user (student, faculty, staff, etc.) varies and requires a different business process.
    - BCS feeds primary IDM data from Catalyst and UCFlex – a recommendation will be made for purchasing a new product to help with IDM
  - o Policy Update – IT Council will review and approve the annual review policies in their next meeting
  - o FISMA Update – Bo met with CCHMC to understand how they manage FISMA compliance and concluded that it will not work for UC. Using cloud services for FISMA compliance is still a consideration.
- 3. Review of September Meeting Minutes (attached)**



- Eira Tansey moved to approve the minutes, Rick Grant seconded the motion. Minutes were unanimously approved.

#### **4. Phishing Training (Matt Williams)**

- OIS has been research training options to increase phishing awareness. There is some training available through Law Room that will be made available to all IS&CC members.
- Matt also has a Blackboard training course module available that is created for IT Staff and also covers UC Information Security policies. He is working with UCIT-PIO to send out a notice that training is available. It will allow individuals to login to take the course, but they need to be enrolled in the course first.
- Considering a program for OIS to phish random faculty and staff as part of an awareness campaign.
  - Phishing is the number one factor of how accounts become compromised. Official emails are getting reported as phishing emails, almost just as much as real phishing emails
  - Bo talked to Bob Ambach about internal phishing, he didn't say no. He is working on a proposal for internal phishing to train people on how to recognize phishing
- Matthew Clayton reported anecdotally that there has been an uptick in recent phishing attacks coming from student email accounts to student email accounts. OIS confirmed they are seeing this as well. Students should forward suspected phishing emails to [abuse@uc.edu](mailto:abuse@uc.edu).
- Next week is Information Security awareness week. OIS will have a presence in TUC and will emphasize training opportunities for phishing awareness.

#### **5. DUO Update (Geoff Costa)**

- 2FA – 2FA is being implemented in phases.
  - July 31<sup>st</sup> was the initial pilot (Controller, HR, OIS, BCS)
  - Sept 1<sup>st</sup> – mandatory enrollment for pilot members
  - Sept 11<sup>th</sup> – Opened it up to business users to opt-in (anyone other than ESS)
  - Nov 1<sup>st</sup> – Mandatory enrollment of all business users (~2000 users)
  - Around December – OIS will begin sending communication to all other users regarding 2FA
  - March 1, 2018 – Duo will be required for all users of UC Flex. (after open benefits enrollment, winter holidays, and W2 period)
- Per the Password Policy, if a system stores protected data, 2FA is required
- Use of the Duo app via smart phone is recommended, but land lines or tokens may also be used. Mobile devices will require installation of the Duo Mobile app. Users should contact their local IT for app installation help first and if additional help is needed, contact UC Service Desk.

#### **6. Miscellaneous**

- Acceptable IT Use Policy is in place now but it is being reviewed by Faculty Senate and OGC for some suggested changes. Bo will bring it back to this committee after it has been updated.

- Bruce will send some suggested language to OIS to address specific problems that occur in residential halls.