Meeting Minutes

Present: Jane Strasser, Beth McGrew, Nelson Vincent, Diana Noeckle, Annette Marksberry, Brett Harnett, Eileen Strempel, Lorre Ratley, Victoria Wangia-Anderson, Dom Ferreri, Mitchell Phelps, Bo Vykhovanyuk

Guests: Bryan Smith, Paul Foster, May Chang

Apologies: Chris Edwards, Xuemao Wang, Jeremy Martin, Sally Moomaw, Anton Harfmann, Joni Torsella, Brian Verkamp, Anton Harfmann, Bob Ambach, Vernon Jackson, Daniel Ashwood

1. Introductions
   - Nelson introduced May Chang, the new Library Chief Technology Officer. May will represent UC Libraries when Dean Wang cannot attend IT Council meetings.

   - Review and Approve Minutes (Nelson Vincent)
     o Brett Harnett motioned to approve the minutes; Eileen Strempel seconded the motion. The committee voted unanimously to approve September meeting minutes with no changes.

2. eLearning Strategic Plan Draft (Paul Foster & Bryan Smith)
   - See the attached draft report.
   - The co-chairs are receiving some feedback and will incorporate suggestions.
   - Eileen and Nelson thanked Paul and Bryan for their leadership and work on the plan.
   - Next steps: Finalize the report, seek endorsement from the eLearning Committee in their December meeting, and then bring it back to IT Council for approval.

IT@UC Governance
The IT@UC Governance Structure consists of the IT Council and five topical committees:

- Core Services & Shared Infrastructure
- eLearning
- Information Security & Compliance
- IT Managers and
- Research & Development.

These committees report to the IT Council, which feeds into the university’s Integrated Decision Making process and to the Senior Vice Presidents.

Student, faculty, and staff representatives attend monthly meetings and serve as part of university-wide IT Governance.
3. **Identity and Access Management (Annette Marksberry)**
   - UCIT conducted an identity management (IDM) project 10 – 15 years ago to create one identity for each person.
   - Annette is working on a project to make it enterprise level.
   - Project end-result will be one architecture and single login.
   - Need to decide what systems will be included.
   - Sponsorship for the project will likely be Pat Kowalski, Vice President for Finance, and Nelson Vincent, with a timeline of three years.
   - Next steps are fact-finding and develop high-level project plan to include funding requirements.

4. **Enterprise Risk Management (ERM) Heat Map (Bo Vykhovanyuk)**
   - Goal of ERM is to identify any potential risk that would disrupt UC from its core mission.
   - Anita Ingram was hired approximately two years ago as the Chief Risk Officer.
   - Bo and Nelson have been working with Anita to perform a preliminary IT risk assessment (see attached heat map).
   - Next steps are to discuss risk tolerance and mitigation.
   - Bo will develop an ERM tabletop exercise to be conducted at a future IT Council meeting.

5. **Information Security Policy Updates (Bo Vykhovanyuk)**
   - Committee discussed Identity Management and hacking attempts at UC.
   - Committee reviewed the Incident Management & Response Policy (attached)
     - After review and discussion, Eileen Strempel motioned the committee to approve the policy; Jane Strasser seconded the motion. The Council voted unanimously to approve the policy and send it through Integrated Decision Making.

6. **Adjournment**
   - The committee adjourned at 9:10 AM.