IT Managers
MEETING Minutes
April 12, 2016
9:30 PM - 11:00 PM
University Hall, Room 450

Welcome and Meeting Objectives – Dom & Brian

Review and approve minutes of prior meeting – Dom & Brian

It was noted that Birsen Kaya and Clarence Brown did not receive copies of
the March Minutes. [They were subsequently sent to them later in the day.]
Unless these two had any changes the minutes were approved.

New Business

- CIO Comments – Nelson Vincent
  Nelson mentioned the IT EXPO that was occurring today. He
  mentioned the governance committees and the overall process. He
  then stressed the need for review of the policies especially those
  dealing with acceptable use, security, vulnerability on an annual basis.
  He wanted to know if the policies are getting enough visibility

- Vulnerability policy - Bo Vykhovanyuk
  Bo gave an update on the approval process and the policy should be
  approved on May 10th. He stressed that software upgrades need to be
  implemented as soon as possible to ameliorate possible vulnerabilities.
  Megan requested three changes to the policy
  1.) Include the risk management acceptance policy
  2.) Should data custodians be responsible for access to data.
     Something in the policy should address this concern. IT Managers
     should be responsible for the data and software on college-owned
     equipment. A question was raised whether desktops should be
     scanned. It was agreed that if the base image of the software was
     clean then the machine that it is pushed to should be clean as
     well.
  3.) INFO SEC may remove malicious software if vulnerability found
     without communication to owner if the concern is a serious
     condition. Communication will be provided after the incident and
     follow-up provided.
  A comment was raised that if the user had requested or installed
  software not supported by UCIT it should be removed upon the
  employee/faculty member leaves or moves to another position where
  the equipment is left behind.

- Web Site overhaul – Ben Stockwell Postponed
• Print Management update - Don Rainwater
  Don said that HP declined to assumed the Print Management role at UC. He is working with another vendor (WEPA) who provides this service to Case Western. He plans to work with the Print Management Sub-committee to plan a course of action.

• Microsoft Software Asset Management (SAM) – Gary Casson
  Microsoft discussed with the IUC the need to perform a software audit of the Ohio Institutions. They want to insure universities are in compliance with their software licenses. Microsoft is using an external vendor (INVISO) to handle the onsite visits. The deadline for completion of the audit is June 30th. Following the meeting Gary circulated a summary of his meetings with Microsoft and the timeline for this project. Jon Adams is forming a working group to work with the consultant,

• IT Service Management update – Erma Fritsche
  Erma plans to re-send the survey regarding the process and type of software used for each college's service management system

Working Groups Updates - There was not enough time for reports from these groups.
  o End Point Management – Eric Tribbe
  o Desktop Device Standards –
  o Mobile Device Management – Jon Adams
  o Software Licensing – Jason Gerst

IT@UC Governance Committees: Updates, Strategies, Portfolio There was not enough time for these reports.
  o Information Security & Compliance -- Bo
  o Research & Development – Jane Combs
    ▪ Position that is NSF funded for 2 year for research is posted
    ▪ Maker space conversation across campus if you are interested
    ▪ HPC super computer discussions continue – HPC in town in May
  o eLearning – Chris Edwards
    ▪ LMS Taskforce
  o Core Services & Shared Infrastructure

What Have You Heard?

Yu Chin – HP printers has supplies if you need these, please meet her following the meeting

Adjourn – Meeting was adjorned at 11:10 am