

IT Managers

MEETING Minutes

April 12, 2016

9:30 PM - 11:00 PM

University Hall, Room 450

Welcome and Meeting Objectives – Dom & Brian

Review and approve minutes of prior meeting – Dom & Brian

It was noted that Birsen Kaya and Clarence Brown did not receive copies of the March Minutes. [They were subsequently sent to them later in the day.] Unless these two had any changes the minutes were approved.

New Business

- CIO Comments – Nelson Vincent
Nelson mentioned the IT EXPO that was occurring today. He mentioned the governance committees and the overall process. He then stressed the need for review of the policies especially those dealing with acceptable use, security, vulnerability on an annual basis. He wanted to know if the policies are getting enough visibility
- Vulnerability policy - Bo Vykhovanyuk
Bo gave an update on the approval process and the policy should be approved on May 10th. He stressed that software upgrades need to be implemented as soon as possible to ameliorate possible vulnerabilities.
Megan requested three changes to the policy
 - 1.) Include the risk management acceptance policy
 - 2.) Should data custodians be responsible for access to data.
Something in the policy should address this concern. IT Managers should be responsible for the data and software on college-owned equipment. A question was raised whether desktops should be scanned. It was agreed that if the base image of the software was clean then the machine that it is pushed to should be clean as well.
 - 3.) INFO SEC may remove malicious software if vulnerability found without communication to owner if the concern is a serious condition. Communication will be provided after the incident and follow-up provided.

A comment was raised that if the user had requested or installed software not supported by UCIT it should be removed upon the employee/faculty member leaves or moves to another position where the equipment is left behind.
- Web Site overhaul – Ben Stockwell **Postponed**

IT Managers Committee

Committee Co-Chair

Dominic Ferreri

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Committee Co-Chair

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Current Committee

Members

Jon Adams

Christian Amann

Andrew Becker

Clarence Brown

Bruce Burton

Gregory Crase

Mark Faulkner

William Frigge

Erma Fritsche

Yu-Chin Fu

Gary Grafe

Jason Green

Wade Hedgren

Don Hodges

Dale Hofstetter

John Hopkins

Vernon Jackson

Birsen Kaya

John (Jay) Kreimer

Daniel Kuhlmann

John Lawson

Emanuel Lewis

Harry LeMaster

Steve Morales

Diana Noelcke

Kent Norton

Megan Pfaltzgraff

Don Rainwater

Aaron Rucker

Benjamin Stockwell

Christine Street

Mel Sweet

Eric Tribbe

- Print Management update - Don Rainwater
Don said that HP declined to assumed the Print Management role at UC. He is working with another vendor (WEPA) who provides this service to Case Western. He plans to work with the Print Management Sub-committee to plan a course of action.
- Microsoft Software Asset Management (SAM) – Gary Casson
Microsoft discussed with the IUC the need to perform a software audit of the Ohio Institutions. They want to insure universities are in compliance with their software licenses. Microsoft is using an external vendor (INVISO) to handle the onsite visits. The deadline for completion of the audit is June 30th. Following the meeting Gary circulated a summary of his meetings with Microsoft and the timeline for this project. Jon Adams is forming a working group to work with the consultant,
- IT Service Management update – Erma Fritsche
Erma plans to re-send the survey regarding the process and type of software used for each college's service management system

Working Groups Updates - There was not enough time for reports from these groups.

- End Point Management – Eric Tribbe
- Desktop Device Standards –
- Mobile Device Management – Jon Adams
- Software Licensing – Jason Gerst

IT@UC Governance Committees: Updates, Strategies, Portfolio There was not enough time for these reports.

- Information Security & Compliance -- Bo
- Research & Development – Jane Combs
 - Position that is NSF funded for 2 year for research is posted
 - Maker space conversation across campus if you are interested
 - HPC super computer discussions continue – HPC in town in May
- eLearning – Chris Edwards
 - LMS Taskforce
- Core Services & Shared Infrastructure

What Have You Heard?

Yu Chin – HP printers has supplies if you need these, please meet her following the meeting

Adjourn – Meeting was adjourned at 11:10 am