

## Meeting Minutes

**Date:** Tuesday, September 13, 2016  
**Time:** 1:00 PM - 2:30 PM  
**Location:** University Hall, Room 420B (Collaboration Space)

**Present:** Annette Marksberry, Brett Harnett, Larry Schartman, John Kennedy, Phil Taylor, Changjoo Kim, Joseph Lalley, Kurt Roberts, Matt Hartmann, Chris Collins, Claire Tankersley, Ted Baldwin

**Apologies:** Richard Beck, Bruce Burton, Steven Doehler, Michal Kouril, Michael Richardson, Leslie Schick, Jane Strasser, John Wallrodt, Xia Wang, Adam Chekour, Kristen Burgess, Elaine Miller, Grace Gamstetter

### 1. Introduce New Undergraduate Student Members

- Claire Tankersley
- Joseph Lalley

### 2. Review and Approve August Meeting Minutes (attached)

- Meeting minutes were unanimously approved with no changes.

### 3. Old Business

- **UCScienceNet Expansion Awards**
  - Received 5 proposals and will fund equipment and materials
  - UCIT will provide free labor to install
  - Metrics for success:
    - More research being done
    - Department should be able to receive additional funding as a result of UCScienceNet
  - Awards are approximately \$40K
- **Cyberinfrastructure Engineer & Educator (CI2E) position (Chris Collins)**
  - Applicants down to 2 qualified
  - Hope to have interviews next week
  - Is a permanent staff position, funded initially by NSF and then later by UCIT as funding permits.
  - Dual job, reporting to Jane Combs and Bruce Burton

### 4. IT@UC Committee Voting & Rules

- Updates to IT@UC Governance bylaws with committee terms defined, voting right, etc.
- New committee formed comprised of topical committee co-chairs

## Research & Development Committee

### Committee Co-chair

#### Annette Marksberry

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### Committee Co-Chair

#### Brett Harnett

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### Mission Statement:

The Research and Development Committee will review and make recommendations on how the university should implement strategy, policies, processes, and services to support research computing, make recommendations on the IT services needed for research, above and beyond the base level of shared technology infrastructure, and recommend emerging research technologies, platforms, and collaboration tools.

### Meeting Schedule:

*2<sup>nd</sup> Tuesday of the month*

October 11, 2016  
November 8, 2016  
December 13, 2016

- Co-chairs are equal instead of chair and co-chair
- Draft of updated bylaws will be finalized in ITCAC (topical committee co-chairs) committee and then approved by IT Council
- Also a new process for community to submit IT requests via TeamDynamix is being developed
- **Brett will draft a flow chart of the ITCAC request process and how it flows through IT@UC Governance.**
- Committee wants to add R&D mission statement to agendas and minutes
- R&D is adding to membership to have a multidisciplinary committee
- What defines issues that have to be addressed through IT Governance process?
- Students could also submit requests to review technology students use through the governance process

#### **5. Children's Biomedical Informatics (BMI) Access to Tableau Server**

- Request has been submitted to TeamDynamix portal for ITCAC to review and process in September meeting
- Tableau is fine with Children's using one instance of UC license
- UC owns 100 license

#### **6. Box and Code Green (Brett Harnett)**

- **Annette will invite Katrina Biscay and Don Rainwater to October meeting to discuss Code Green and Box issue.**
- **Phil will report back in November meeting updates on research ownership issues.**

#### **7. UCRI Update (Phil Taylor)**

- Still focused on industry engagement
- New CEO once new UC president is in place
- **Phil will invite someone from Dorothy Air's group to come to October committee meeting.**
  - Dorothy is Associate Vice President for Entrepreneurial Affairs and Technology Commercialization*

#### **Adjourned**

- Committee adjourned at 2:18 PM.