

## Research & Development Committee Meeting Minutes

**Date:** Tuesday, August 9, 2016  
**Time:** 1:00 PM - 2:30 PM  
**Location:** University Hall, Room 420B (Collaboration Space)

### R&D Committee Membership

**Present:** Jane Combs, Annette Marksberry, John Kennedy, John Wallrodt, Leslie Schick, Larry Schartman, Brett Harnett, Phil Taylor

**Apologies:** Ted Baldwin, Richard Beck, Kristen Burgess, Bruce Burton, Adam Chekour, Steven Doehler, Matt Hartman, CJ Kim, Michal Kouril, Elaine Miller, Michael Richardson, Kurt Robertson, Jane Strasser, Xia Wang

**Guests:** Greg Lloyd, Terry Kunky

### **1. Welcome Annette Marksberry, Assoc. VP Innovation & Partnerships, UCIT**

- Jane Combs opened the meeting and introduced Annette Marksberry. Annette will be co-chair of the R&D committee and Jane will move from interim co-chair to member representing UCIT – Research & Development department. Chris Collins is also being added to the membership and Jane Haniefy will provide support for the committee.

### **2. Review and Approve May Meeting Minutes (attached)**

- The committee approved the May minutes with no changes.

### **3. Learning Management System (LMS) Taskforce Update - Guest Speakers**

- Greg Lloyd, UCIT eLearning Application Systems
  - i. No decision will be made regarding the LMS for at least one year.
  - ii. Expect up to two years for full transition.
  - iii. Canvas and Desire2Learn are considered top contenders right now.
  - iv. Some difficulty adding faculty to project over summer so they added Todd Foley as faculty co-chair. He will reach out to other faculty.
  - v. LMS Task Force brought together ~50 people across all colleges from varying positions and backgrounds for scripted vendor demos. Group decided they needed more time to review products, which resulted in RFP to purchasing.

## Research & Development Committee

### Committee Co-chair

**Annette Marksberry**

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### Committee Co-Chair

**Brett Harnett**

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### Meeting Schedule:

*2<sup>nd</sup> Tuesday of the month*

September 13, 2016

October 11, 2016

November 8, 2016

December 13, 2016

- vi. Will bring vendors back to campus and expand participation to include more faculty and students to help inform spring pilot
- vii. Will do usability test with faculty and students pre-pilot.
- viii. Request for pilot will go through IT@UC Governance structure for information purposes, feedback, and final approval from IT Council.

#### **4. Travel & Expense Project Update – Guest Speaker**

- Terry Kunky, UCIT Project Management Office
  - i. Current systems are paper based, but future is all electronic process.
  - ii. New system will be cloud based and will interface with UC systems
  - iii. UC purchased Concur application to automate travel and expense
  - iv. Huron is consultant to help with implementation
  - v. No need for paper receipts, hotel and airlines bookings will automatically go to Concur
  - vi. Will be able to use mobile apps
  - vii. Tom Guerin is head of new Travel Office and overseeing Concur installation
  - viii. Travel Office will not book travel, still individual's responsibility, can use AAA to book travel.
  - ix. Formal project communication will be distributed shortly after start of fall semester
  - x. Timeframe:
    - ❖ Meeting with Concur at end of September to perform additional internal testing
    - ❖ Pilot in spring semester with all colleges
    - ❖ Official kickoff in March or April

#### **5. Old Business (update on Action Items from previous meeting)**

- UCScienceNet Expansion Awards
  - Joint effort UCIT and Office of research
  - 5 proposals submitted, will be awarding 4
  - CoM, GRI, CECH, UC Libraries for digitizing scholarly information
  - Plan to connect the Isilon
- Cyberinfrastructure Engineer & Educator (CI2E) position
  - Chris Collins is chairing search committee
  - Have a pool of 10 candidates
  - Search committee is formed and hope to schedule interviews next week
  - Committee wants to invite key collaborators to meet 2 final candidates
  - Contact Chris if you want to meet final candidates and provide feedback

#### **6. NSF Campus Cyberinfrastructure Proposal (NSF-16-567)**

- Update on proposal in progress
- Have received 2 previous grants
- New one is Campus Computing Grant (see attachment)
- Dr. Tom Beck, Dr. Gowtham Atluri and Dr. Urmila Ghia are co-PIs
- Children's Hospital will not be a part of this.
- Jane will share draft of proposal with committee soon.
- OSC is coming tomorrow for training at UC, 10:00 – 11:30 am

#### **7. Children's Biomedical Informatics (BMI) Access to Tableau Server**

- Request from Children's for investigators to use Tableau to get higher level view of data set
- Children's would need a Tableau site license to experiment with data
- Seat license from UC is approved by Tableau
- Committee needs to decide if Children's should have one of UC's seat license.
- Brett will bring additional information for taking an official vote in September meeting.
- All R&D committee members have a vote.
- Committee will discuss rules around voting in September before it takes place.
  - i. One consideration is that members may need to be present for issue discussion in order to be able to vote.

#### **8. Reviewing and Vetting R&D Related Enterprise Requests (new process)**

- System for requests for new initiatives – can be submitted by anyone at UC
- IT Council Advisory Committee (ITCAC) reviews and decides which governance committee(s) needs to review
- Once issue is fully vetted through the appropriate IT committees, determined to align with strategic mission and funded, issue moves to IT Council for final approval. Once approved by IT Council, it may need to move to further UC integrated decision-making committees such as Council of Deans, Faculty Senate, etc.
- Process has been streamline and may include email voting.

#### **9. Office of Research – Phil Taylor**

- Funding opportunities and training updates
  - Team Science workshop registration for October is ongoing.
  - Phil will provide in-depth update in September.
  - John Robertson is offering grant-writing workshops this week.
  - John may offer additional workshops later in the year, Phil will keep committee updated.