

eLearning Committee Meeting Minutes

Date: Wednesday, May 4, 2016
Time: 8:30 AM – 10:00 AM
Location: University Hall, Room 420b

Present: Matt Rota, Mel Clark, Paul Foster, Dave Rathbun, Warren Huff, Deb Brandenburg, Sue Trakas, Sol, Pam Rankey, Vernon Jackson, Kent Meloy, Tina Meagher, Mike Mitchum, Dani Peterson, Kuyler McComas, Julie Breen, Pat Reid, BJ Zirger, Chris Edwards

Guests: Sol (Mark Solomon)

Apologies: Dawn Clineman, Michelle Conda, Don Hodges, JP Leong, Steve McKinney, Emanuel Lewis, Susan Luzuriaga, Bill Nicholson, Eugene Rutz, Leslie Schick, Sara Schroeder, Bryan Smith, Kate York, Ruth Benander, Rafael Castaneda, Ash Reddy, Chan Venkatesh, Joni Torsella

- 1. Review and approve minutes (Chris Edwards)**
 - a. Strike item 8 a in April meeting minutes. With the change, the minutes were unanimously approved.
- 2.** Chris informed the committee that the new knowledge base goes live today.
- 3. IT Council Advisory Committee**
 - a. Made up of co-chairs and Nelson.
 - b. Vets information prior to going to IT Council.
 - c. IT Council will meet bi-monthly starting June 2016.
 - d. The Advisory Committee is developing a digital mechanism for voting for IT Council and addressing other issues between meetings.
- 4. New AVP for UCIT Innovations and Partnerships**
 - a. Replace vacancy when Mark Faulkner retired.
 - b. May 31, 2016 Annette Marksberry will start. She was Associate Provost and CIO at Xavier.
- 5. Online Learning Subcommittee Proposal.**
 - a. Feedback is from Distance Learning Committee
 - b. Plan to present proposal to Academic Committee for their feedback if this committee endorses/approves.

eLearning Committee

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Committee Members
Deb Brandenburg
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Melody Clark
Dawn Clineman
Michelle Conda
Paul Foster
Don Hodges
Warren Huff
JP Leong
Emanuel Lewis
Susana Luzuriaga
Steve McKinney
Tina Meagher
Delmer (Bill) Nicholson
Pam Rankey
Dave Rathbun
Pat Reid
Matt Rota
Eugene Rutz
Leslie Schick
Sara Schroeder
Bryan Smith
Kate York
BJ Zirger

Ex Officio Members
Ruth Benander
Rafael Castaneda
Jason Green
Vernon Jackson
Kent Meloy
Mike Mitchum

Students
Asrith Reddy (G)
Chan Venkatesh (G)

Meeting Schedule:
Committee meets the first
Wednesday of the month:
June 1, 2016

- c. Melody Clark put forth Motion to move to next level, which is Academic Committee. Warren Huff seconded the motion. The motion was unanimously approved.

6. ePortfolio Fall Semester Plans (attached)

7. CEeL Tech Team Summer Roadmap (Attached - Mike Mitchum)

- a. Approximately 70 capture devices being migrated from ESS on premise to the ALP (Active Learning Platform) cloud on Echo360 infrastructure
- b. Should improve processing time.
- c. Purdue saw drastic improvement in processing time.
- d. Pilot colleges' implementation of ALP ran smoothly.
- e. Contract charges are for consumption not for recording.
- f. PingOne will allow UC credentials to login to personal capture software
- g. Interactive transcript player in KMS will be in the Bb player (important for captioning). Can click on text in transcript and it will take you to that spot in video.
- h. IDs are strongly encouraged to attend video retreat for the Cielo training.
- i. All pages will be updated in KB.
- j. August 4th, 2016 hosting Echo360 conference at UC in Alumni Center. Evening of August 3 will be reception.

8. Online Test Proctoring Project Team Recommendation (Dave Rathbun)

- a. Received feedback from IDP committee. Met with LCoB and CECH. They will send members to the project team.
- b. Paul asked CoN to send a member for the task force.
- c. Need to have recommendation to eLearning committee that fits all needs by June 2016.
- d. Need for live proctoring, record and review.
- e. Challenge is with live proctoring.
- f. May ask Respondus to extend the pilot because we didn't take advantage of it. There were not enough user. The Task Force needs to communicate the pilot better.
- g. Need to develop an evaluation matrix to compare products.
- h. Send feedback, concerns, and questions to Dave Rathbun or Paula Doughman.

9. LMS Roadmap Task Force Update (Paul Foster and Greg Lloyd)

- a. Had Bb leadership on campus again 2 weeks ago to present a better roadmap. Strategy has changed some. Bb is making additional investments in version 9.1 as well as Ultra. Will give longer life for our 9.1 and less pressure to move to new LMS.
- b. Three phases: Market scan this summer, August report and recommendation in September, decision in October.
- c. Tracy Herrmann will provide a Faculty Senate co-chair.
- d. Vendor demos in June, 3 hours in length; open to community and also recording them for those who cannot attend.
- e. Have identified 13 institutions for task force to contact.
- f. Sending targeted staff to Bb World.

10. eTextbook Working Group Platform Reviews (attached)

- a. VitalSource eTextbooks would be provisioned in Blackboard, students do not need to order them.

- b. Offline viewing was an important criteria as well as available titles.
- c. Had broad representation from campus on task force.
- d. VitalSource had the most available titles and the most publisher relationships.
- e. Unizin Engage books were cheaper but technology is far behind.
- f. IncludEd is the 100% adoption rate (enhancing negotiation) by charging for book via a Bursar course fee, and procurement and delivery, which is through a Follett interface to LMS and SIS. Students can opt out. Some exceptions to opt out include safety concerns.
- g. Currently, Follett can get us to the point where VitalSource is the supported eReader platform for IncludEd titles, adding \$7 per title to book price.
- h. UC will continue to negotiate the cost.
- i. Approximately 45% of students purchased their books through Follett last year, which is higher than the industry standard (30% - 40%).
- j. If Follett and VitalSource partner for non-IncludEd titles, expect a price increase of \$2-7.
- k. UC will negotiate best price and integration with LMS for students.
- l. Need to answer questions: How do students buy supported eReader outside of Follett, and what would cost be?
- m. Faculty need to have confidence in stable platform.
- n. Analytics is important and VitalSource offers direct access.
- o. Warren motioned that VitalSource be selected as the platform and forward the recommendation to the governance process. Deb Brandenburg seconded the motion. The motion was unanimously passed.
- p. There are still contractual and integration issues to consider.

11. Subcommittee and Project Updates (see attached forms)

- a. LMS Subcommittee had a discussion about progress on retention policy. Will keep three academic years on production plus current year. Will retain additional six years off site for total of 10 years.
- b. Proposed policy sent to Faculty Senate IT Committee for feedback. Will share with other governance committees after receiving feedback.
- c. Hope to have final recommendation to eLearning committee by fall semester with implementation in spring semester 2016.
- d. Deb Brandenburg, one of the LMS co-chairs, is retiring at end of June.
- e. Paul motioned the committee for Greg Lloyd to take over as co-chair when Deb retires. Warren Huff seconded the motion.
- f. BJ asked to delay decision for co-chair replacement today and ask for other nominations to be submitted and decided later.
- g. Don Hodges is resigning as co-chair June 30, 2016.
- h. Chris tabled the issue today and will bring it back to the next committee meeting after more discussion.

12. Adjournment

- a. The committee adjourned the meeting at 10:02 AM.