

## **University of Cincinnati Upward Bound Program Pre-Bridge Program Rules and Regulations**

According to Hampton University, “learning to use socially acceptable manners and selecting attire appropriate to specific occasions and activities are critical factors in the total educational process. Understanding and applying acceptable manners and dress not only improves the quality of one’s life, but also contributes to the morale and campus image” (see Hampton University Dress Code, [http://www.hamptonu.edu/student\\_life/dresscode.cfm](http://www.hamptonu.edu/student_life/dresscode.cfm)).

The Hampton University theory of manners and dress is parallel to the UC Upward Bound Program Rules and Regulations. In order to maintain a positive atmosphere whereby students can achieve maximum academic and social development while enrolled in the Upward Bound summer session, all participants must conduct themselves in an orderly, respectful manner and maintain appropriate dress at all times. Students who do not abide by the below list of regulations will warrant disciplinary action and dismissal from the program.

As a member of Upward Bound, you agree to adhere to the following rules and regulations:

### **Academic Program**

- 1) Appropriate conduct is expected at all times for all activities and situations.
- 2) Prompt and daily attendance is expected for all classes and activities. Class cutting or excessive tardiness to class will result in firm disciplinary consequences, including daily commuting from campus to home.
- 3) All homework assignments must be completed prior to entering class each day.
- 4) iPods, iPads, iPhones, cell phones, text messaging, internet use, games, and other entertainment technologies must be turned off while in class, tutoring, and family meetings. Students must refrain from entering social or other entertainment websites in university computer labs without the permission of the instructor during class.
- 5) Boom boxes or stereos are allowed in the dormitory room only and must be at a **reasonable** volume.
- 6) Respect for authority is expected at all times.

In following this theory of manners and dress, Upward Bound students will dress appropriately at all times. **This year, all students are required to dress in long pants and knee-length shorts only.** Shirts must fully cover the mid-section and should be plain with no controversial images or writing. **Skirts, dresses, halter-tops, midriffs, short shorts, undershirts (“beaters”), “one-sies”, “leggings”, and see-through clothing will not be allowed.** Students who dress inappropriately will be asked to change or return home for appropriate clothing.

- 7) Students are expected to come to each class with books, paper, and pencil/pen.
- 8) The following offenses warrant automatic dismissal and may involve law enforcement officials:
  - a. Fighting
  - b. Gambling
  - c. Sexual Harassment and other Sex Offenses
  - d. Pornography
  - e. Alcohol/Drug Usage, Possession, or Trafficking
  - f. Possession of Firearms, Firecrackers, and Concealed Weapons
  - g. Theft
  - h. Use of False ID
  - i. Assault—This includes so-called “Upward Bound New Student Initiation Rites”. Violators will be prosecuted to the fullest extent of the law.
  - j. Violent, Disorderly Conduct
  - k. Breaking and Entering

- l. Fraud
- m. Forgery
- n. Vandalism and defacement of property

### **Residential, Work, and Food Programs**

- 1) Student must arrive and remain on the dormitory floor at or before 11:00 p.m. Showers may be taken before 11:30 p.m. At 11:30 p.m., all students must go to and remain in their rooms. Quiet hours: 11:30 p.m. to 7:00 a.m. NO EXCUSES WILL BE ACCEPTED.
- 2) There will be no co-ed visitation on the dormitory floors or rooms. The only dormitory floor Pre-Bridge students are allowed on are their own. Violators of this policy will be sent home immediately. Males and females may visit together in the lobby of the dormitory ONLY. Commuting students are NOT allowed on the dormitory floors, but in the lobby only. All visitors (including parents) must show an ID and should register in the dormitory lobby. Pre-Bridge students are not allowed on Bridge floors. Bridge students may visit only in same-sex Pre-Bridge rooms and must be off of Pre-Bridge floors by 11:00 p.m.
- 3) Visitors are not allowed on the dormitory floors or in the lobby, PERIOD. THIS INCLUDES CURRENT UB STUDENTS NOT PARTICIPATING IN THE SUMMER PROGRAM AND FORMER UPWARD BOUND STUDENTS! Parents are welcome to visit their children at anytime, but must show a picture ID to the front desk attendant. Due to legal and security regulations, visitors are not allowed to spend the night in the dormitory rooms.
- 4) Students must turn in their meal card and keys before leaving on Friday evenings. They may return to the dormitory between 9:00 p.m. and 11:00 p.m. on Sundays.
- 5) All students must leave the building during a fire alarm. It is very dangerous to pretend that you are asleep and did not hear the alarm. Violators will be severely disciplined.
- 6) Boom boxes or stereos are allowed in the dormitory room only and must be at a **reasonable** volume.
- 7) Playing in the elevators, bathrooms, etc. is strictly forbidden!
- 8) Playing with water anywhere in the dormitory is strictly forbidden (water guns, water balloons, etc.). Violators will pay for housekeeping services and property damages and will be reprimanded accordingly.
- 9) Please do not dismantle and move the room furniture (bed frames, headboards, etc.). Contact Housekeeping for any adjustments that you might need.
- 10) Students are required to report to their campus jobs everyday as scheduled and on time and will be asked to commute for work days missed. Remember, paying students for Upward Bound field trips is **optional**. Any student who works at a campus job and does not report to work the next work day after a field trip will not receive pay for the field trip or the day missed. **No excuses will be accepted!**
- 11) Students will dress professionally for their campus jobs in **long pants only (no jeans)**. Shirts must fully cover the mid-section and should be plain with no controversial images or writing. **Skirts, dresses**, halter-tops, midriffs, short shorts, undershirts (“beaters”), “one-sies”, “leggings”, and see-through clothing are not allowed on the job. Students who dress inappropriately for work will be asked to report to the Upward Bound office and will not be paid for that day.
- 12) Students are to sit in the main area of the dining room only. The north dining room where GEAR UP students eat is off limits to Upward Bound students.
- 13) Students must report to the Food Monitor for every meal required.
- 14) Appropriate bus behavior is expected at all times. Males will sit with males; females will sit with females.
- 15) Students are required to participate in all scheduled trips.

- 16) Students are not allowed to leave campus without the approval of their parents, TA or the Upward Bound administration. Students may go to University Plaza if chaperoned by a TA. 'Short' Vine Street is off limits to students at all times!
- 17) Lanyards to carry dorm keys and UC Identification cards will be provided. If keys are lost, it will cost the student \$60.00 for each replacement key. If ID cards are lost, it will cost the student \$15.00 for a replacement card. If rooms are left dirty after moving out, the student will be charged \$50.00 in housekeeping fees.
- 18) UPWARD BOUND IS NOT RESPONSIBLE FOR LOST OR STOLEN PROPERTY!!!

**Offenses shall be summarized on a "Student Incident Report" form (SIR) and will be submitted to the administrative staff for appropriate disciplinary action. DISCIPLINARY ACTION IS AT THE DISCRETION OF THE UPWARD BOUND ADMINISTRATORS.**

**\*Certification:** Our signatures below indicate that we have read the rules and regulations of the Upward Bound Summer Pre-Bridge Program and agree to abide by its provisions.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date