

College of Engineering Bylaws

1. The organization for which these by-laws are stated is the Faculty of the College of Engineering, University of Cincinnati.
2. The purpose of the organization is to conduct the business of the College through its officers and committees. The Faculty shall be the legislative body of the College.
3. The voting members of the Faculty shall be full-time and emeritus professors, research professors, associate and research associate professors, assistant and research assistant professors, and instructors in the College. Members of the faculty who are pursuing graduate studies in the College shall not be eligible to vote on matters pertaining to graduate studies.
4. Officers of the Faculty are the presiding officer (the Dean of the College), or in his absence the Associate Dean and a secretary appointed by the Dean.
5. There shall be at least one regular meeting of the faculty in each of the four quarters of the academic year. At least one week's notice of such regular meetings shall be given. Special meetings may be called by the Dean or upon request of 15 members of the Faculty on at least 72 hours notice. A quorum of the Faculty for the purpose of conducting business of the College shall be 40 of its eligible voting members.
6. An agenda and supporting documents for each meeting shall be prepared and distributed at least 72 hours prior to each meeting. Proposals raised at any meeting shall be referred to the agenda of the next meeting unless a two-thirds majority of those present and voting shall determine that the proposal is of such immediate importance to suspend the rules, or that it is a continuation of a matter before the body and not a new topic.
7. There shall be a Dean's Advisory Committee and a College Review Committee on Promotion and Tenure to be elected by the Faculty in such manner as the Faculty shall determine. Other standing and ad hoc committees may be appointed by the Dean as required to conduct the business of the College after consultation with the Dean's Advisory Committee. Determination of the membership of committees is normally within the authority of the Dean, but specific motions may provide for the establishment of specific committees and may designate duties, composition and/or membership of such committees.
8. The Dean shall be appointed for a term of 7 years and each head of department shall be appointed for a term of 5 years. Review, reappointment or appointment of a successor shall be according to the guide lines stated in the University By-Laws and Regulations, Article II, Sections 2 and 5.
9. The rules contained in the most recent revised edition of Robert's Rules of Order shall govern the conduct of the meetings of the Faculty of the College.
10. Amendments to these by-laws must be proposed in writing at a regularly scheduled meeting of the Faculty and shall be voted upon at the next meeting. Amendments shall be approved by a two-thirds majority of those present and voting.

Proposed in the above revised form by the '72-'73 Dean's Advisory Committee: W. Licht. (chairman), R. Dunholter. N. Gilbert, P. Scarpino, D. Schleaf. Revised 9/19/72. Adopted by the Faculty of Engineering on October 10, 1972