

**CONSTITUTION
Of the
UNIVERSITY OF CINCINNATI
NATIONAL PAN-HELLENIC COUNCIL
(UC NPHC)**

PREAMBLE

We, the representatives of the historically established community service fraternities and sororities, similar in structure and background, recognizing the need for coordination and cooperation in activities of intercollegiate Greek letter fraternities and sororities, recognizing that there are certain areas of action and programming that can best be carried out by the joint efforts of all such organizations, and believing that these needs can best be realized by formal organization, do hereby establish such an organization and bind ourselves to abide by the provisions of the following Constitution and Bylaws.

Article I. Name

The name of this organization shall be the University of Cincinnati National Pan-Hellenic Council (UC NPHC).

Article II. Purpose

1. to create and maintain high standards in the life of fraternities and sororities;
2. to foster an understanding of the structure and method of operations among the member organizations;
3. to address, coordinate, and develop action strategies on matters of mutual concern to the member organizations;
4. to serve as the conduit for such action plans as may be developed;
5. To perpetuate constructive fraternity and sorority relationships.

Article III. Membership

1. The full membership of the UC NPHC shall be composed of Alpha Phi Alpha Fraternity, Inc., Alpha Kappa Alpha Sorority, Inc., Kappa Alpha Psi Fraternity, Inc., Omega Psi Phi Fraternity, Inc., Delta Sigma Theta Sorority, Inc., Phi Beta Sigma Fraternity, Inc., Zeta Phi Beta Sorority, Inc., Sigma Gamma Rho Sorority, Inc., and Iota Phi Theta Fraternity, Inc.; that have charters in the campus of the University of Cincinnati who are in good standing.
 1. Active members shall be the member organizations, which have paid required dues to UC NPHC and are in good standing at the University of Cincinnati.
 2. Active member organizations have full voting rights and privileges, which include calendar dates, as paid members.
 3. Inactive members shall be the member organizations, which have failed to pay required dues to UC NPHC, and are not in good standing with the University of Cincinnati.
 4. Inactive members are not allowed to attend and participate in UC NPHC activities.

Article IV. Officers

1. The officers of the UC NPHC shall be President, Vice President of Programming, Vice President of Communication and Finance, Vice President of Inter-Greek Affairs, and Parliamentarian.
2. The officers shall be members from organizations holding full membership and in good standing in the UC NPHC.
3. The officers shall serve for a term of one (1) academic year, the term of office can last for two semesters regardless of the school year.
4. There should be an executive board transitional meeting every year.
5. An officer, other than the President, failing to perform the duties as outlined shall resign and a successor be designated by election.
6. An officer may not hold the same executive position more than one (1) election term; equivalent to one year.

Article V. Meetings

1. EXECUTIVE. The UC NPHC executive board shall hold biweekly meetings during the academic year with the date determined by majority availability.
2. REGULAR. The UC NPHC shall hold biweekly meetings during the academic year with the date determined by majority availability.
3. SPECIAL.EMERGENCY. A special meeting of the UC NPHC may be called by the President or Advisor when necessary and shall be called upon the written request of any full member delegate at the University of Cincinnati, with at least twenty-four (24) hours notice.
4. The delegate from each regular or associate member organization shall be responsible for notifying the chapter membership of all regular and special meetings of the UC NPHC.

Article VI. The Council

The administrative body of the UC NPHC shall be the Council. It shall be the duty of the Council to administer all business related to the overall welfare of the UC NPHC and to compile rules governing the UC NPHC, which do not violate the sovereignty, rights, and privileges of member groups.

1. COUNCIL. The UC NPHC council shall be composed of the NPHC President and the executive board; composed of: one (1) delegate from each National Pan-Hellenic Council member organization. In the absence of the NPHC President, one (1) alternate delegate from the executive board should be present.
 - A. Only chapters whose organizations are recognized by the National body of the National Pan-Hellenic Council may participate with UC NPHC.
 - B. Only chapters who are in good standing with their national organization may participate with the UC NPHC.
 - C. Only chapters whose national organizations are in good standing with the National Pan-Hellenic Council can participate with the UC NPHC.
 - D. In order to remain active as a collegiate council, UC NPHC must have no fewer than two participating member organizations active with this council, unless permission to continue functioning is granted by the National Executive Director.
 - E. Only those chapters operating on the campus of University of Cincinnati are eligible to participate with UC NPHC.
2. SELECTION OF DELEGATES. Each chapter of eight or more active members shall have two (2) delegates. Each chapter of seven or less shall have at least one delegate. Delegates to the Council shall be selected by their respective chapters and cannot hold a position on the executive board.
 1. If your organization has more than two members on the executive board, and executive board member can serve as a delegate.
3. OFFICERS. The officers of the UC NPHC shall serve as the officers of its Council. These officers shall serve as the Executive Board of the Council and shall have such powers and duties as are prescribed in the Bylaws of the UC NPHC. Executive board does not vote.
4. QUORUM. Two-thirds ($\frac{2}{3}$) of the council organizations shall constitute a quorum for the transaction of business.
5. VOTING
 1. The voting body of the UC NPHC shall be its Council.
 2. The voting members of the Council shall be the delegates of each organization holding full membership. If a delegate is absent, an alternate shall cast the vote of the organization.

Article VII. National Pan-Hellenic Council Advisor

1. The UC NPHC Advisor shall be appointed by the University of Cincinnati's Director of Student Activities and Leadership Development, and is the council's liaison between the university officials.
2. The Advisor shall serve in advisory capacity to the UC NPHC, in all aspects that reflect the purpose of the National Pan-Hellenic Council.
3. The Advisor shall oversee that the council is functioning as a functional unit in a positive manner, while perpetuating and sustaining the goals and concerns of the council.
4. The Advisor shall be responsible for keeping current statistics concerning the number of initiated members and new members of each UC NPHC member organization.
5. The Advisor has the authority to be the ex-officio over matters and issues the council cannot resolve.
6. The Advisor must be from an NPHC Organization.

Article VIII. Standing Committees

The Executive Board shall appoint as many standing committees and chair persons necessary to carry out the work of the UC NPHC. These committees and chairpersons shall serve during the tenure of the board that appoints them.

Article IX. Amendment

This Constitution and its related Bylaws may be amended as necessary at any point of each election term of the University of Cincinnati National Pan-Hellenic Council by a two-thirds ($\frac{2}{3}$) vote.

Revised February 2016.

Amended and approved August 2015

**BYLAWS
Of the
UNIVERSITY OF CINCINNATI
NATIONAL PAN-HELLENIC COUNCIL**

Article I. Finance

1. **FISCAL YEAR.** The fiscal year of the UC NPHC shall be from the start of the academic calendar year through the end of the academic calendar year.
2. **CONTRACTS.**
 1. The signatures of the President and the Vice President of Finance shall be required to bind the UC NPHC to a contract.
 2. The contract must undergo a review process by the following prior to any signature of the President or Vice President of Finance: Program Coordinator of Sorority and Fraternity Life; Director of Student Life and Dean of Students, per the University of Cincinnati Student Handbook.
3. **CHECKS.**
 1. All checks issued on behalf of the UC NPHC shall be signed by the Vice President of Finance and the President. The UC NPHC Advisor can only sign in cases of emergency or in the absence of the Vice President of Finance or President.
4. **PAYMENTS.** All payments due to the National Pan-Hellenic Council shall be made to the Vice President of Finance/ Communication, who shall record them. Checks or money orders for payments shall be made payable to the University of Cincinnati National Pan-Hellenic Council.
5. **MEMBERSHIP DUES.** The dues of each National Pan-Hellenic Council member organization shall be fifteen dollars. (\$15 per member on the roster per organization each semester) Dues for the current semester shall be payable at or before the third general body meeting of each semester. If your chapter has a GPA above a 3.0, the chapter fee is \$10 per active member.
 1. A late fee of five dollars (\$5) per chapter will be issued at each meeting until dues are paid, not to exceed ten dollars (\$10), which equals two late meetings.
 2. If dues are three meetings late, chapter becomes inactive until dues have been paid and will also incur a reactivation fee.
 3. For an inactive chapter to become an active chapter a reactivation fee of twenty dollars (\$20) will be imposed and unpaid dues and late fees must be paid in full.
 4. Financial Obligations: Other financial obligations expected of the member organizations by the UC NPHC shall be brought before the UC NPHC.
6. **FUNDING.** Each organization requesting NPHC funds should submit a funding application with proof of expenses (ex: printout or screenshot registration fees) 14 days before the next general body meeting. Funding applications must be sent to President and Vice President of Finance. Organizations requesting funding should also give a brief presentation as to why they are requesting the funding. Voting **MUST** take place at general body meeting and be voted on by delegates.
 1. Failure to complete any of these items can and will result in NO funding.

Article II. Selection of Officers

1. The offices of President, Vice President of Programming, Vice President of Communication, Vice President of Finance, Parliamentarian, and Vice President of Inter-Greek Affairs shall be determined by election.
2. Candidates running for offices must be full and active participants in the UC NPHC.
3. No more than two (2) members of a chapter may serve as a National Pan-Hellenic Council officer during the course of the same term; unless there are no members other than the said chapter qualified to fill any vacancy on the executive board.
4. An officer may not hold the same executive position for more than one (1) election term.

5. QUALIFICATIONS. Each candidate for National Pan-Hellenic Council office must:
 1. Candidates for the position of President must have been members of NPHC for at least one academic year, or two (2) semesters. An exception to this rule would be allowed only if there are no experienced members able to take on the position.
 2. Be in good standing in their respective member organization, be an active participant in the collegiate chapter, and be enrolled as a full time student at the University of Cincinnati.
 3. Maintain a 2.5 accumulative College and University GPA. A 2.5 GPA the previous semester prior to running for an elected position must be attained, and be in good academic and disciplinary standing in the university.
6. NOMINATIONS AND ELECTIONS. Officer nominations shall be accepted during the meeting prior to the elections. Upon nomination, each candidate's grades and good standing will have to be verified by the advisor before election for verification purposes. Regular elections shall take place no later than the sixth week of the spring semester.
7. VACANCIES. If the office of President should become vacant, Vice President of Communication shall assume the office of President. A vacancy in any other office shall be filled by executive board appointment until a proper general election can be held.
8. REMOVAL. Any officer may be removed from office for failure to perform duties (including unexcused absences from more than two (2) meetings per semester of the Council or Executive Board) or no longer meeting officer eligibility requirements. The removal process shall be:
 1. Any UC NPHC member may file a written motion to impeach with the Executive Board.
 2. The Executive Board shall notify the officer in question within seventy-two (72) hours.
 3. The Executive Board shall notify the Advisor within twenty-four (24) hours.
 4. The Executive Board shall notify the UC NPHC of the motion to impeach at least one (1) week prior to the vote.
 5. An officer shall be removed by a two-thirds ($\frac{2}{3}$) vote of UC NPHC.

Article III. Officer Duties

The President shall:

1. Have overall responsibility for the operation of the UC NPHC;
2. Call and preside at all regular and special meetings of the UC NPHC;
3. Call and preside at all meetings of the National Pan-Hellenic Council Executive Board;
4. Report as required to the NPHC Regional Director;
5. Have regular meetings with the Advisor of the UC NPHC;
6. Maintain a complete and current President's file which will include a copy of the current UC NPHC Constitution, Bylaws, and Standing Rules; the current UC NPHC budget; current correspondence, and materials from the NPHC Regional Director; and other pertinent materials;
7. Represent and serve as an ex-officio member of the Student Activities and Leadership Development Conference and the Greek Awards Banquet Committees; UC NPHC liaison to Greek Affairs Council, Tri-Council Movement activities, liaison between university officials and the council, and other publics;
8. Serve as Chairman of the Scholarship Committee;
9. Perform all other duties as assigned.

The Vice President of Programming shall:

1. Serve as coordinator for the National Pan-Hellenic Council programming/events including, but not limited to, Meet the Greeks, and NPHC Week;
2. Serve as coordinator for the National Pan-Hellenic Council community service;
3. Coordinate at least one (1) UC NPHC community service project per semester during academic year;
4. Serve as Chairman of the Programming Committee and the Community Service Committee;

5. Perform all other duties as assigned.

The Vice President of Communication shall:

1. Perform the duties of the President in his/her absence;
2. Keep a current roll of the member of UC NPHC and call it at all Council meetings;
3. Keep full minutes of the UC NPHC meetings, and a record of all actions taken by the Executive Board;
4. Maintain a complete and current file that will include the minutes of the meetings of UC NPHC and its Executive Board from the date of its organization; copies of all contracts made by the National Pan-Hellenic Council and current correspondence;
5. Be responsible for the official correspondence of the UC NPHC unless provided for otherwise;
6. Serve as Chairman of the Public Relations Committee

The Vice President of Finance shall:

1. Be responsible for the general supervision of the finances of the UC NPHC;
2. Be responsible for the preparation of the annual budget and, following its approval by the UC NPHC, provide a copy to each UC NPHC member organization;
3. Receive all payments due to the UC NPHC, collect all dues and give receipts;
4. Be responsible for the prompt payment of all bills of the UC NPHC;
5. Maintain current financial records, give a financial report at each regular meeting of the UC NPHC, and an annual report at the close of term of office;
6. Sign UC NPHC contracts when authorized to do so;
7. Perform all other duties as assigned.

The Vice President of Inter Greek Affairs shall:

1. Serve as an Advisor of the Future Greek Leaders (FGL) and ensure that all responsibilities and obligations of the group are met.
2. Calculate and present the chapter of the year awards along with Pan-Hellenic and Inter-fraternity Council counterparts.
3. Perform all other duties as assigned.

The Parliamentarian shall:

1. Serve as Council Parliamentarian; managing meetings, keeping order, and making sure that meetings are run according to Robert's Rules of Order Newly Revised;
2. Notify each chapter of its outstanding dues and fines;
3. Serve as Chairman of the Judiciary Committee;
4. Maintain all social media accounts (IG: UC_NPHC)
5. Perform all other duties as assigned.

Article V. The Executive Board

The Executive Board shall:

1. Appoint all Standing and Special Committee members and, in making these appointments, recognize representation from all member organizations;
2. Administer routine business between meetings of the Council when advisable and such other business as has been approved for action by Council vote;
3. Report all action taken by the Executive Board at the next general body meeting of the Council through the Vice President of Communication and record the actions in the minutes of that meeting.
4. All members of UC NPHC Executive Board shall maintain a cumulative GPA of 2.5 in order to remain active on the UC NPHC Executive Board.

1. If a member of the Executive Board has a semester GPA under 2.5, the said member shall be put on probation for one (1) semester.
2. A suspended member of the Executive Board may only run for an UC NPHC executive position only if their semester GPA prior to the semester of elections is above a 2.5.
NOTE: Should there be a vacancy due a suspension, please see Article III, section 7.

Article VI. Standing Committees

The Standing Committees of the University of Cincinnati National Pan-Hellenic Council shall be: Scholarship Committee, Programming Committee, Community Service Committee, Public Relations Committee, Finance Committee, and Judiciary Committee,

1. The members of the Scholarship Committee, Programming Committee, Community Service Committee, Public Relations Committee, and Finance Committee will consist of general body members from each active NPHC organization.
2. The Scholarship Committee will be responsible for providing UC NPHC members with academic resources. Also, responsible for tracking points accumulated by each active NPHC organization under the point system.
3. The Programming Committee will be responsible for set up and break down of all UC NPHC events.
4. The Community Service Committee will be responsible for developing and presenting community service ideas to the general body.
5. The Public Relations Committee will be responsible for informing the Greek Community of UC NPHC/All-Greek events through media outlets.
6. The Finance Committee will be responsible for developing and facilitating fundraising initiatives.
7. The members of the Judiciary Committee will be made up of the members of the UC NPHC Executive Board and should consist of at least one member from each active NPHC organization.
8. The Judiciary Committee will be responsible for handling disputes arising from violations of the UC NPHC rules and regulations.

Article VII. Membership Intake

1. INTAKE POLICY.
 1. A new member must be initiated according to the national policy of the sorority or fraternity to which he/she is accepted and must adhere to the policies of the UC NPHC.
 2. The membership chair and or president of each chapter are responsible for turning in the Membership Intake Process Form to the Program Coordinator of Sorority and Fraternity Life within two weeks prior to the national intake process of that respective organization. If this Membership Intake Process Form is not filled out, within the deadline, then said chapter will be suspended (see Article IX. Violations). The UC NPHC advisor will verify that each prospective member has met the University's requirements to be a member of a Greek letter organization. No prospective member may proceed in the process without having the minimum requirements as set by the University and the UC NPHC.
2. INFORMATIONAL.
 1. The UC NPHC shall be responsible for coordinating an informational for all interested students to be held once annually during the academic year.
 2. Informational meetings whether it is the UC NPHC or individual organizations, must be held on campus. All informational meetings must be advertised widely throughout campus at least seven days prior to the informational.
3. NEW MEMBER ORIENTATION.

1. All new members must attend a New Member Orientation sponsored by SALD and the Greek Life Advisor, which will occur once per semester with one make-up session during the semester.

Article VIII. Hazing

1. All forms of hazing, pre-intake, and pre-initiation activities that are defined as hazing shall be banned.
2. Hazing is defined as any action taken or situation created, intentionally, whether on or off fraternity or sorority premises, to produce mental or physical discomfort, embarrassment, harassment, or ridicule. Such activities and situations include: creation of excessive fatigue; physical and psychological shocks; publicly wearing apparel which is conspicuous and not normally in good taste; engaging in public stunts and jokes; morally degrading or humiliating games and activities; late night sessions which interfere with scholastic activities; and any other activities which are not consistent with the regulations of the governing fraternity or sorority, the University of Cincinnati, and/or the State of Ohio.
3. PROSPECTIVE MEMBERS.
 1. Prospective members nor individuals of the organization in which the prospective member is interested may not pressure or harass members or faculty to change a previous grade so that grade requirements for membership intake can be met.
 2. Prospective members may not participate in any pre-initiation activities of any kind (i.e. visits, projects, gifts, doing favors, etc.)
4. CONDUCTION OF MEMBERSHIP INTAKE.
 1. All phases of the membership intake process must be conducted and supervised by the chapter advisor(s) and members of the graduate chapter.
5. In the event of a hazing violation the Program Coordinator of Sorority and Fraternity Life will be contacted immediately, and further protocol will be followed thereafter as stated in the University of Cincinnati Hazing Policy. (Refer to the following website <http://www.uc.edu/trustees/rules/RuleDetail.asp?ID=179>).

Article IX. Violations

1. PROBATION. Probation constitutes that the said chapter will be able to host programs as usual but will be strictly monitored by the NPHC Advisor. The NPHC Advisor reserves the right to suspend a chapter that has been placed on probation at any time, if another incident occurs. The chapter is still required to participate in UC NPHC educational and community service events. The said chapter will still have a vote within NPHC and will be able to have membership intake.
2. SUSPENSION. While on suspension, the defendant organization is prohibited from membership intake, and programming (including social and educational), as well as community service (within their respective organizations and UC NPHC) both on and off campus. Additionally, they will too lose their voice and vote at any UC NPHC meeting.
3. DISORDERLY CONDUCT. If a member of said organization or the organization as a whole commits two or more infractions deemed in violation of the Student Code of Conduct, then said organization will be under review by the UC NPHC Judiciary Committee as it relates to the Violation Policy and may face probation and or suspension as deemed necessary.
4. CALENDAR VIOLATIONS. Any organization wanting to present, sponsor, co-sponsor any event, program, or community service (open to the public) on another organization's specified week or calendar day and time, must first obtain written permission in a formal letter from the respective chapter of that week or day, and notify UC NPHC Executive board and the Coordinator for Sorority and Fraternity Life (via email or hard copy) at least two (2) weeks prior to the desired activity. If the organization does not follow this procedure and conducts the program, then said chapter will be subjected to the first violation fine see (Bylaws Article X. Fines and Sanctions). If said chapter, repeats the same action twice in one semester then said chapter will be subjected to the second violation fine (see Bylaws Article X. Fines and Sanctions). Any more than two

offenses that occur within one semester, said chapter will be reprimanded as deemed necessary by the UC NPHC Executive Board.

5. PROGRAMS. UC NPHC will conduct at least one social/educational program per semester, at least one community service event per semester, and will also conduct at least one UC NPHC retreat per semester. Failure to be represented at an UC NPHC program or event will result in a first violation fine according to the Bylaws, Article X. Fines and Sanctions. In order to be represented, half, fifty percent (50%) of the each UC NPHC chapter must be present at the event. If said chapter is unable to attend the event or have the 50% present, then the chapter must notify the UC NPHC President and Vice-President of Communication seventy two (72) hours prior to the event (via email or an official typed letter). [*Clause: If said chapter is unable to attend the chapter must have an excused absence (Excused reasons are as follows: family/medical emergency, class, UC Official event (sports); fraternity or sorority local , regional or national events); or work. Please note that this refers to members that would make a significant change on whether said chapter has 50% present.) Then said chapter is excused of penalty violation.*]
 6. EXECUTIVE BOARD ATTENDANCE. All Executive Board members are expected to attend all UC NPHC meeting and events unless a valid excuse, as outlined above is provided. Tardiness to meetings will result in a \$2 fine levied against the Executive Board member's individual organization. Unexcused absences will result in a \$4 fine levied against the Executive Board member's chapter. Tardiness qualifies 5 minutes or later. Notification is required, at least 24 hours ahead of time to be excused.
 7. GENERAL BODY MEETING ATTENDANCE. Each UC NPHC Chapter with eight (8) or more active members in their chapter is required to have two delegates at each UC NPHC general body meeting. Each UC NPHC Chapter with seven (7) or less active members is required to have at least one delegate at each UC NPHC general body meeting. Chapters who do not have their required delegation present at UC NPHC general body meetings will not have a vote during said meeting. Chapters are to notify the Vice President of Communication at least seventy two (72) hours prior to the UC NPHC general body meeting, if they will not have their required delegation present. [*Clause: If there are extenuating circumstances that prohibit a seventy two (72) hour notification, said chapter will need to submit proper documentation of why said notification was submitted late, in order to be excused from fines.*]
 8. VIOLATION POLICY. Any dispute arising out of the violation of UC NPHC rules and regulations shall be adjudicated through the Judiciary Committee.
 1. Any organization accused of a violation shall be notified of such and given the maximum of seven (7) days to present its case before the Judicial Board.
 2. The organization must abide by all levied sanctions.
 3. Any sanction against an organization can be appealed to the Advisor and Program Coordinator of Fraternity and Sorority Life.
 4. In instances where this policy differs from any International/National Fraternity or Sorority policy, the more stringent of the two must be followed.
- A. Judicial Committee procedure:
1. Must receive written complaints no later than seven (7) days, following the alleged incident.
 2. Decide in consultation with the Executive Board and Advisor, the date, time, and location of the proceedings.
 3. Inform the involved organization(s) in writing the date, time, and location of the proceedings, within seven (7) days of having received the complaint.
 4. Receive copies of all the information that will be presented and preside over hearing.
 5. In the event the Parliamentarian (whom is the chair of the Judiciary Committee) is among the parties involved, the Advisor will preside at the hearing.
 6. Each organization will have one (1) vote.
 7. Hearing will be open only to members of the presenting and defending organizations and

any of their witnesses.

B. Hearing Procedure:

1. All parties shall wait outside until the Judiciary Committee has concluded reviewing the case.
2. The chair outlines the hearing and asks witnesses to leave the room. Only the board and the organizations involved remain.
3. The board and the organizations review all the information if they have not already done so.
4. The chair reads the charges and complaints. The accused organization then has the opportunity to accept or deny responsibility.
5. If they accept responsibility, the Judicial Committee will deliberate and render sanction.
6. If they do not accept responsibility, the organization(s)/office(s)/individual(s) bringing forth allegations present their case including evidence and witnesses. Witnesses are then brought forth one (1) at a time.
7. The Committee questions presenting organization and witnesses only.
8. The accused organization has the opportunity to present a defense including evidence and witnesses. Witnesses are brought forth one (1) at a time.
9. The Committee questions those presenting information in defense.
10. Committee requests all non-committee members to leave the room.

Article X. Fines and Sanctions

1. All fines and sanctions are based on the academic calendar year.
 - a. First Violation: \$100.00 Chapter fine
 - b. Second Violation: \$200.00 Chapter fine: Loss of program privileges for the following semester, excluding summer semester.
2. While on suspension, the defendant organization is prohibited from intake and programming both on and off campus. Additionally, they will lose their voice and vote at any UC NPHC meeting.
3. Member organizations shall have a two (2) week grace period to pay fines unless otherwise stated and approved by the NPHC advisor. Fines not paid within the grace period will double. All fines are due and payable to the UC National Pan-Hellenic Council and should be given to the VP of Finance, President, or the Advisor. Fines will increase by 25% interest after two (2) weeks (25% interest per week) if not paid.

Article XI. Rules of Order

Robert's Rules of Order, Newly Revised, except in matters specifically provided for in the Constitution, Bylaws, and Standing Rules, shall govern the UC NPHC and its Executive Board.

Article XII. Scholarship Excellence

1. Standards of Conduct
 - a. If said chapter falls below a 2.5 for one (1) semester (not including summer semester), then it will be on probation. Probation constitutes what is stated in Article IX. Violations.
 - b. If said chapter falls below a 2.5 GPA for a second (2nd) consecutive semester, said chapter will be placed on suspension. Suspension is as stated in Article IX. Violations.
2. Incentives
 - a. If a chapter reaches a 3.0 or higher, their dues will become discounted. \$10.00 vs \$15.00 is the proposed discount.

Article XII. Amendment

These Bylaws may be amended by the two-thirds ($\frac{2}{3}$) vote of the voting members of the UC NPHC provided notice of the proposed amendment has been submitted, and reviewed by the Advisor and constitution and by-law committee, typed at the previous meeting.

Revised February 2016

Amended and approved January 2013

STANDING RULES

Of the UNIVERSITY OF CINCINNATI NATIONAL PAN-HELLENIC COUNCIL

I. Student Activities and Leadership Development (SALD) Orientation/Executive Leadership Conference

1. All new members and existing members must attend this orientation.
2. It will be held once at the beginning of every semester. There will also be one (1) make-up session per semester for those who cannot be in attendance.

II. Programming

1. Every organization shall submit a UC NPHC Proposal form to the VP of Programming a week (7 days) prior to the program.
2. The President, Vice President of Programming, and the Vice President of Communication shall be responsible for the compilation and distribution of the UC National Pan-Hellenic Council social/program calendar.
3. Each member organization shall be responsible for a minimum of two (2) on-campus educational programs per semester pertaining to, but not limited to, social, economic, and cultural topics.

III. Community Service

1. Each member organization shall submit a report every semester to the Vice President of Programming, as well as the Vice President of Communications if the event is open to the campus, detailing all community service projects worked on during the semester.
2. Failure to be represented at a minimum of one (1) UC NPHC community service event will result in a twenty dollar (\$20) fine. In order to be represented fifty (50%) of the chapter must be present at the community service.

IV. Calendar Guidelines

1. Each chapter will automatically have their traditional week in the calendar for the academic year. All weeks will begin on Sunday and end on Saturday, therefore, giving each chapter seven (7) days within their week. Only programming pertaining to the specific chapter may be done during these weeks, unless it is a Greek community wide program, such as Greek Week, or events done as a council.

Chapters

**Kappa Alpha Psi
Iota Phi Theta
Sigma Gamma Rho
Omega Psi Phi
Alpha Phi Alpha
Delta Sigma Theta
UC NPHC
Zeta Phi Beta
Phi Beta Sigma
Alpha Kappa Alpha**

Week

**2nd Week of September
3rd Week of September
2nd Week of November
3rd Week of November
Last Full Week of Fall Semester
2nd Week of January
3rd Week of January
Last Full Week of February
Last Full Week of March
1st Week of April**

2. Each chapter has a choice to publicly celebrate their chartering date or founding date, in the form of a program, event, or social. If the chartering date/founding date falls on another chapter's week, then the organization who's chartering date/founding date falls, gets that date; there must be a compromise.
3. The chapter with the highest GPA from the prior semester will pick their choice of calendar dates for the following semester first, followed by the second highest, etc. The picks will go in a round format, continuing until the semester dates are chosen.
4. Community Service projects and fundraising do not need to be on the calendar. These type of activities are expected from us. All informationals/rushes need to be on the calendar.
5. In the course of one (1) semester, any unused calendar dates that are given up or no notice given will result in a ten dollar (\$10) fine. If a date is not to be used the said chapter must submit seventy two (72) hour notice to the Vice President of Communication.
6. There is a built in week for UC NPHC; only UC NPHC programs will be allowed, including socials. If a member organization would like to hold a program during UC NPHC week, there must be a specific reason why and no other available dates on the calendar. This must be approved by the Exec Board.
7. Any organization wanting to exchange a date with another organization or request an occupied date must negotiate their request for that date and the proposed event with that other chapter.
8. If there are any changes in dates, the VP of programming and president must be notified by the first meeting of that month. For example, if there are changes in a member organization's programming during the month of February or negotiations have been made with another chapter for a different date, they would let the president and VP of programming know at the first UC NPHC meeting of the month of February.
9. The approved calendar shall be the official UC NPHC calendar, which is managed via Google Drive, which is connected to the nphcpresident@gmail account. Any organization that violates the calendar policy shall be subject to fines.

V. Meeting Attendance

1. If the Parliamentarian finds any delegate or alternate to be out of order, according to parliamentary procedure, the defendant shall be subject to a dollar (\$1.00) fine per occurrence. The parliamentarian may remove a delegate or alternate members of an organization from a meeting for being out of order.
2. Any member organization not represented at a regularly scheduled UC NPHC general body meeting shall be subject to a ten dollar (\$ 10) fine per meeting.
3. Any member organization not represented at roll call will be considered late and will be subjected to a fine of five dollars (\$5.00). Two (2) tardies will equal one (1) absence within a semester.
4. If two (2) meetings are missed within one (1) academic semester, the defendant chapter shall be placed on probation for the upcoming academic semester.
5. Roll call will be taken at the beginning and conclusion of the each meeting.
6. Any member organization not represented at more than five (5) meetings throughout the academic year shall be suspended from all social and intake activities for two (2) academic semesters. The only excusable absences are district, regional, state, or national business. Proof of such business must be made known prior to the meeting.

VI. Amendment of Standing Rules

1. These Standing Rules may be amended by the two-thirds ($\frac{2}{3}$) vote of the voting members of the UC NPHC, provided notice of the proposed amendment has been submitted, in type, at the previous meeting.
2. The By Laws/Constitution must be revised every 2 years, based on the UC NPHC president's discretion, and must be agreed upon by the presidents of the active member organizations of UC NPHC.

Revised February 2016

Amended and approved August 2015