

# ADDITIONAL HOURS AUTHORIZATION

According to University Rule 30-13-0, full-time employees (80-100% FTE) are eligible for tuition remission for up to six regular undergraduate or graduate credit hours per academic term. In addition, full-time employees working in a clearly defined degree program are eligible for remission of all courses that are approved by the appropriate vice president.

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**Effective 9/1/2009, the following individuals are authorized to approve tuition remission additional hours requests:**

Monica Rimai – Sr. Vice President for Administration and Finance

Jim Plummer – Vice President for Finance

Michael Lieberman – Interim Vice President, CIO

David Stern – Vice President for Health Affairs

Sandra Degen – Vice President for Research

Tony Perzigian – Sr. Vice President for Academic Affairs and Provost

Mitchell Livingston – Vice President for Student Affairs

Greg Vehr – Vice President for Governmental Relations and University Communications

Mike Carroll – Foundation

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The tuition remission application is available online at [www.uc.edu/hr/forms](http://www.uc.edu/hr/forms).

**For more information, please contact:**

Human Resources Service Center  
University Hall, Third Floor, Suite 340  
P.O. Box 210039  
Cincinnati, Ohio 45221-0039  
Phone: 513-556-6381  
Fax: 513-556-4501

