UNIVERSITY OF Cincinnati

PRINTING SERVICES

2900 Reading Road • B-101 CSB • ML 0027
Phone 556-5042 • Fax 556-5472

BUSINESS CARD ORDER

TO: _____

FAX #: _____

CHARGE TO:

Department Name: _____ Date: _____

Contact Person: _____ Phone: _____

Email proof to: _____ ML: _____

Flex Account :

GL Acct (6)	Fund (7)	Cost CTR (10)	Func(1)	Grant (7)	Internal (6)	WBS (8)	Earmrkd Fnd (10)

❑ Cash ❑ Check

DELIVER TO: Mail Location: _____ Room & Bldg: _____ ❑ Will pick up

Quantity:

- ❑ 500 - $32.00 — 1 sided card
- ❑ 1000 - $38.00 — 1 sided card
- ❑ 500 - $58.00 — 2 sided card
- ❑ 1000 - $68.00 — 2 sided card

UNIVERSITY OF Cincinnati

Sample Name
Sample Title

Department of Samples
Division of Samples
1234 Main Campus
PO Box 210027
Cincinnati, OH 45221-0027

Tel: (513) 556-1234
Fax: (513) 556-5678
Email: sample.name@uc.edu

The UC community will:

OUR CORE VALUES

- Pursue Learning & Scholarship
- Strive for Excellence
- Celebrate the Uniqueness of Each Individual
- Practice Civility
- Embrace Freedom & Openness
- Seek Integrity
- Promote Justice
- Accept Responsibility

OPTIONAL SIDE 2

INFORMATION TO BE PRINTED ON CARD (please type or print clearly) -

please use sample above as reference for content and format:

ORDER YOUR BUSINESS CARDS ON-LINE!
www.uc.edu/printingservices

PLEASE SELECT TYPE OF PRINTING

❑ **FLAT PRINTING**
❑ **RAISED PRINTING**

Prices above are for standard UC format business cards as shown above.