

CONSTITUTION

Association of Emeriti of the University of Cincinnati

ARTICLE I : NAME

- A. The name of this organization shall be Emeriti Association of the University of Cincinnati and shall be referred to as the Emeriti.

ARTICLE II: MEMBERSHIP

- A. Membership shall consist of all living faculty and administrative staff who have achieved emeritus / emerita status at the University.

ARTICLE III: GOVERNANCE

- A. The Emeriti shall be governed by all association members present and voting at any meeting of the Emeriti.

- B. Board: Between meetings of the Emeriti the Emeriti shall be governed by an elected Board.

1. Membership:

The Board shall be elected at the Annual meeting. Three (3) members shall be elected at each annual meeting for a three (3) year term each, such that there shall always be six (6) continuing members for every year of governance. Members may be re-elected to a second (2nd) three (3) year term.

2. Officers:

The officers of the Emeriti shall be elected by the Emeriti following nomination at the annual meeting. Nominations shall be made by the Nominating Committee (Article IV) or from the floor of the meeting. Such officers shall consist of the following:

- a. Chair
- b. Vice-Chair, Chair-Elect
- c. Secretary
- d. Treasurer
- e. Representative to the University's Faculty Senate
- f. Immediate past Chair

3. Duties of the Officers:

a. Chair:

The Chair shall be responsible for the execution of all business affairs of the organization. The Chair shall call and announce all meetings of the Board and the Emeriti. The Chair shall convene and officiate at all meetings and shall, in consultation with the Board, set the agenda. The Chair shall see that any and all actions declared at these meetings shall be properly executed and may appoint responsible person (s) to do so. The Chair

shall report regularly as may be appropriate to the Board, the Emeriti and to the University administration. The Chair shall prepare an annual report of the Emeriti and shall have it distributed to the members and other persons as may be appropriate.

b. Vice Chair Chair-Elect:

The office of Vice -Chair shall be for a three year term: the first year is as Vice Chair, Chair Elect, the second year as Chair, and the third year as Immediate Past Chair. As Vice Chair this officer assists the Chair in the execution of all work of the emeriti and shall assume full responsibility in the absence of the Chair. The Vice-Chair shall also Chair the Nominating Committee (ARTICLE IV).

c. Secretary:

The Secretary shall record and disseminate the minutes of meetings of the Board and the meetings of the Emeriti and shall distribute these minutes in a timely and appropriate fashion.

d. Treasurer:

The Treasurer shall be responsible for collecting all dues and handling all disbursements through liaison with designated persons in the office of the Provost of the University concerning all fiscal matters of the Emeriti.

e. Representative to the University's faculty Senate:

The representative shall attend all meetings of the Faculty Senate. In this capacity the Representative shall inform the Senate of matters of concern to the Emeriti and shall inform the Chair and the Board of matters of the Senate.

f. Immediate Past-Chair:

The Chair of the Board shall continue as a member of the Board for one additional year as the Immediate Past-Chair. The Past-Chair shall advise and assist the Chair in all matters of concern of the Board and the Emeriti.

ARTICLE IV: NOMINATING COMMITTEE

Each year the Chair shall appoint three (3) members of the Board, two of which shall be the Past-Chair and the Vice Chair to the Nominating Committee for the purpose of nominating current and continuing members of the Board to be elected officers of the Board, and of nominating three (3) Emeriti members to be elected to a three (3) year term on the Board. Currently serving members of the Board may be nominated for re-election and the Committee is encouraged to seek other persons from the larger membership. Nominations for Board officers and new Board members may also be made from the floor during the Annual Meeting. Before

the Annual Meeting is held all nominees must have declared a willingness to serve if elected. The Vice-Chair shall Chair the Nominating Committee.

ARTICLE V: DUES

A voluntary fee (dues) shall be established by the Board for each year and recommended to the Emeriti membership for approval at the Annual Meeting of the Emeriti.

ARTICLE VI: LIAISON WITH THE UNIVERSITY

The Emeriti shall request the Office of the Senior Vice President and Provost of the University to appoint a University administration contact person to serve with the Emeriti. This person shall be an ex officio member of the Board, without vote, to advise, consent, assist, and contribute to the success and well-being of the Emeriti. This contact person shall be expected to attend all Board and Emeriti meetings to effect this liaison.

ARTICLE VII: ANNUAL MEETING

There shall be an annual meeting of the Emeriti. Such meeting shall be announced to all members at least thirty (30) days in advance of such meeting. The Annual Meeting shall be scheduled by the Board, and executed by the Chair. The election of the Board and officers shall be held at the meeting and other business may be brought before the membership.

ARTICLE VIII: AMENDMENTS

This Constitution of the Emeriti shall be amended at any Annual Meeting of the Emeriti or at a special called meeting. Such amendment may be executed only after at least thirty (30) days notice of the content and rationale of the amendment. A majority vote of members present and voting shall be required to amend.

ARTICLE IX: ADOPTION

This Constitution of the Emeriti shall be adopted a special called meeting and shall become effective upon a vote of approval by the majority of those present and voting.