

University of Cincinnati
SCHOOL OF SOCIAL WORK

Directed Study Contract

Date: _____

Name: _____ *ID:* _____

*Directed Study Credit Hours** _____ *Year/Quarter Study will be conducted:* _____

Directed Study Faculty Instructor: _____

*Directed Study Proposal Guidelines** (Attached Statement)*

1. *Study Subject and purpose*
2. *Learning objectives*
3. *Methodology*
4. *Assignments*
5. *Evaluation methods and criteria*
6. *Faculty Instructor contact hours.*
7. *Study completion date*

Directed Study Faculty Instructor Signature & Date

Student Signature & Date

Associate Director signature & Date

**cannot exceed three (3) credit hours **Points 1 through 7 must be addressed in a written statement attached to the signed contract*

Proposals must be approved by the last day of the quarter preceding the study. Course registration for directed study must be done during priority registration for the quarter in which the study will be completed. Students who register for directed study after the quarter begins will be dropped from the course.

Only one directed study will be allowed during the course of study in a degree program. Request for directed study will not be approved for students on academic probation, with an incomplete course grade, or in the final quarter of study.

The directed study instructor must be a governing faculty member of the School of Social Work. Students are responsible for delivering the signed contract form and statement to the Associate Director for final approval.