

Display Cost Assignment for Recurring and One-Time Payments

Use the following step-by-step instructions to display cost assignment information for an employee's recurring or one-time payments.

Note: The cost distribution infotype (0027) contains cost distribution information for the employee's basic pay rather than the employee's recurring payments or one-time payments.

Step 1 Type the transaction code **PA20** in the transaction code field.



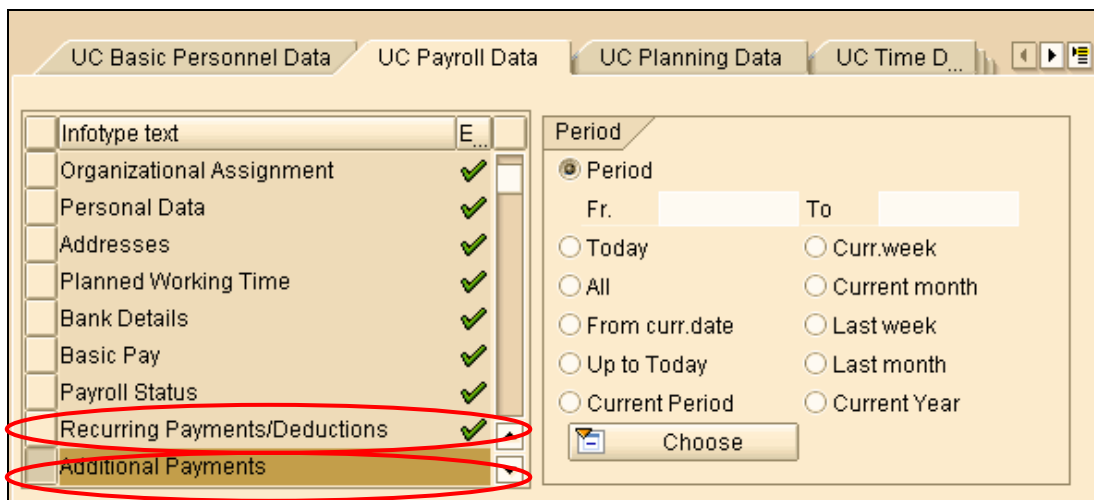
Step 2 Look up the employee you want to display.



Step 3 Select the UC Payroll Data tab.

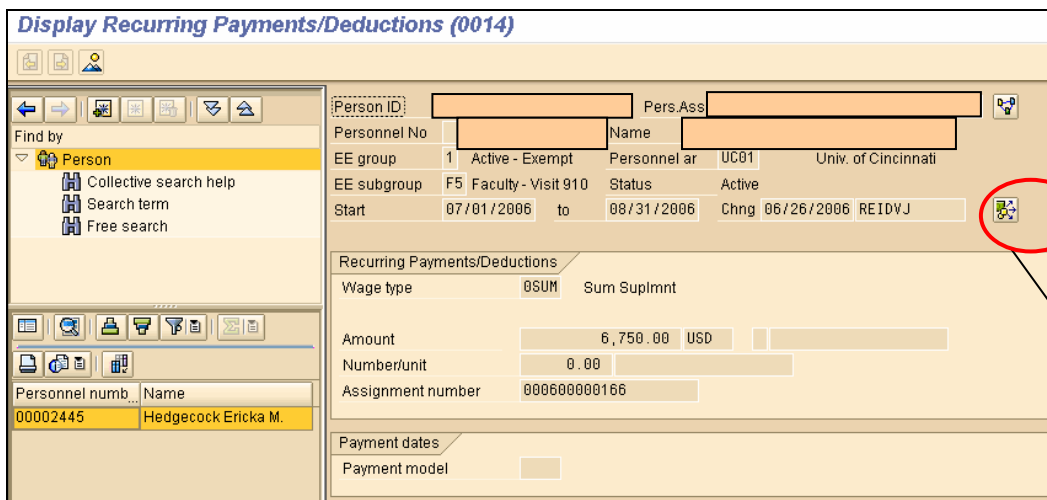
To display a recurring payment, select the Recurring Payments/Deductions infotype (0014).

To display a one-time payment, select the Additional Payments infotype (0015).


Tip: A green checkmark indicates that an infotype is populated for the selected employee.

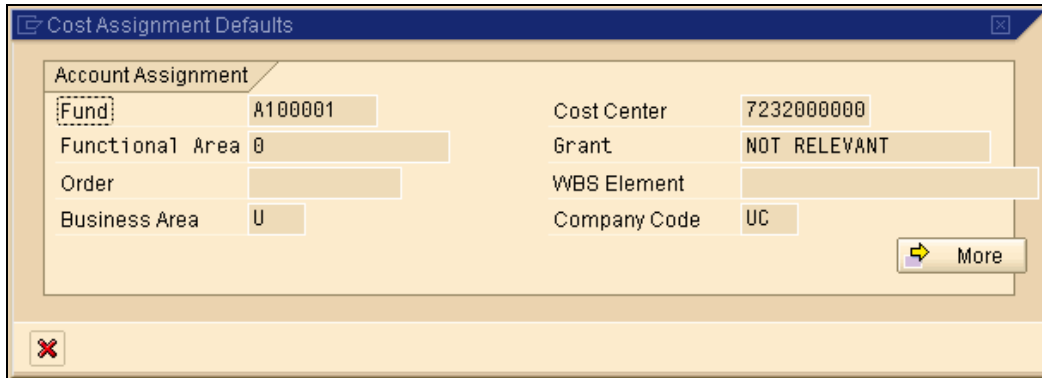


Step 4 Click the Overview icon . Select the recurring or one-time payment you want to display and click the Choose icon .



Cost Assignment icon.

Step 5 Click the cost assignment icon  to see the funding information for the selected employee.



The screenshot shows a window titled "Cost Assignment Defaults" with a blue header bar. The main content area is a form with the following fields:

Account Assignment	
Fund	A100001
Functional Area	0
Order	
Business Area	U
Cost Center	7232000000
Grant	NOT RELEVANT
WBS Element	
Company Code	UC

At the bottom right of the form is a button labeled "More" with a right-pointing arrow icon. A close button (X) is located in the bottom left corner of the window.