

ASSET MANAGEMENT CHANGES

(Effective July 1, 2006)

“CRITICAL ASSET” STATUS ELIMINATION

After reviewing the positive and negative impact of tracking “Critical Assets” within the UC Flex Asset Management module the offices of Public Safety, Risk Management, Purchasing, Financial Services, and Asset Management have determined that effective July 1, 2006, the mandatory requirement to establish an Asset Master Record for all non-capital assets considered “Critical” has been eliminated.

“Critical Assets” were defined as:

Assets under a unit cost of \$5,000 and falling into one of the following asset classes:

- 39001 – Non Cap – Computers/Printers/Monitors (CRITICAL)
- 39002 – Non Cap – Audio-Visual/Multimedia Equip (CRITICAL)
- 39003 – Non Cap – Musical Instruments (CRITICAL)

These classes have all been renamed to reflect the removal of the “critical” status.

The only mandatory asset master records that must be established for moveable assets are those with a unit cost of \$5,000 or greater*. As with all other non-capital assets, tracking of non-capital assets in the former “Critical” category is now optional within UC Flex. However, departments are encouraged to maintain records of those assets not in UC Flex in some other manner.

The decision to no longer track critical assets in UC Flex will not have any effect on insurance recovery. Risk Management has never required asset tags as a condition of insurance; however they will continue to require proof that the asset stolen or damaged belonged to UC.

*AuC - Departmental

If a moveable asset is being built over a period of time and the estimated completion cost is \$5,000 or greater, you must continue to set up and post to the AuC Departmental asset master record to accumulate itemized cost until completed. While building the asset it is recognized that each individual component purchased could be less than \$5,000.