

CORRECTION
Thursday, June 23, 2005

There are only
7 working days
 until go-live!

Printing Forms:

The transaction codes for Internal Billing and Funds Reservations (Travel) were listed incorrectly in the last bulletin. In addition, many forms have separate transaction codes for entering data and printing, including those mentioned in the previous bulletin. Below is the list of UC Flex forms that appeared in last week's bulletin, as well as the transaction codes for entering data, and the correct SAP transaction codes for printing:

Form	Transaction Code to Enter Data	Transaction Code to Print Form
Sundry Gift/Non Gift Deposits	FV50	ZPRINTNONARFORMS
Customer Invoice	FB70	ZAR_PRINTINVOICES
Customer Credit	FB 75	ZAR_PRINTINVOICES
Internal Billing	FV50	ZBL
Goods Receipts (Receiver)	MIGO	The form will print automatically after saving the Goods receipt and will be sent to your Windows default printer
Funds Reservations (Travel) *	FMX1	ZTFI_FUNDS_RES

* Please note that the Funds Reservations (Travel) forms will be available for printing using a UC Flex **defined** printer or your Windows default printer (appearing in SAP as "locl") from July 5, not the end of July as originally stated.

UC Flex **defined** printers must be compatible with Hewlett Packard's Printer Control Language (PCL) 5 or above. After surveying the IT Unit Coordinators, this standard was determined to be the most widely available platform in the University. The forms in the table above have been tested on UC Flex **defined** printers.

As a reminder, the Term Contract Release Order Form and the Term Contract Release Order Change Form, may be printed using your Windows default printer (with the printer appearing as "locl" in SAP). However, although tested, the correct output cannot be guaranteed on all printers (including HP PCL5 compatible), due to unique setting information such as print margins. If you experience problems printing, please contact the UCit Help Desk on **556-HELP** (4357).

All other printing in UC Flex can be printed to your Windows default printer. If you are printing forms on your default local or network Windows printer (with the printer appearing in SAP as "locl") and the form does not print correctly, it is recommended that you either gain access to a UC Flex **defined** printer, or try to print to a HP PCL5 or above compatible printer. The correct output can only be guaranteed on UC Flex **defined** printers. If you continue to experience problems printing, please contact the UCit Help Desk on **556-HELP** (4357).

Please look for the next edition of the UC Flex Financials Weekly Bulletin (due out on June 24, 2005) for further information about printing in UC Flex.

Updated Links:

The following links were referred to in the UC Flex Financials bulletin dated June 17, 2005 but did not work when clicked:

- List of IT Unit Coordinators: http://www.ucit.uc.edu/policies/it_unit_coord.asp
- Updated CUFS/SAP Cross Reference Tables: http://www.uc.edu/ucflex/documents/cross_reference_validation.asp
- Training Registration website: <https://secure-server.uc.edu/ucflex/trainingopp/>
- UC Flex e-mail account: ucflex@ucmail.uc.edu