



**University of Cincinnati
Student Data Retrieval
Data Warehouse Account Application**

LAST NAME	
FIRST NAME	
MIDDLE INITIAL	
UCID	
COLLEGE/DEPARTMENT NAME	
BUILDING/ROOM LOCATION	
CAMPUS MAIL LOCATION	
CAMPUS PHONE NUMBER	
E-MAIL ADDRESS	
Describe your need for access to student data and planned use of the data. Include related job responsibilities, etc. Access will be considered only for employees who have an educational need to view student data.	<hr/> <hr/> <hr/>

Indicate which data reporting tool you will use: **BI/QUERY** _____ (Software license purchase required)
BI/WEB _____ (No cost option)
Other _____ (Describe)

University Rule Regarding Use of Computer Resources. University Rule 3361:10-17-04 Conduct and Ethics: Use of University Resources Paragraph B, section 3:
 "All University computers shall be used solely for authorized academic, instructional, research, administrative or contract purposes. Any unauthorized use of computer resources and/or facilities shall constitute a violation of University policy and will subject the violator to University disciplinary action."

Individuals using University computer system without authority, or in excess of their authority, are subject to having all of their activities on this system monitored and recorded by system personnel. In the course of investigating the improper use of computer systems, or in the course of system maintenance, the activities of authorized users may be monitored. Anyone using this system expressly consents to such monitoring and is advised that if such monitoring reveals possible evidence of criminal activity, system personnel may provide the evidence of such monitoring to law enforcement officials. Each individual with an authorized account on a University computer system is responsible for all activities of the account. Accounts on University computer systems are not transferable to any other individual.

SIGNATURE _____ Date _____

Send completed form to **Fran Meyer, Registrar's Office, ML 0060**. The following information will be returned to you when your account has been established. At that time, please sign on to the Data Warehouse and test that your account is accessible. If you encounter any problems signing on, please call the HelpDesk at 556-HELP.

UCit Office Use Only: -----
 Linux ____ Access ____ UCIT BIWeb ____ Broker ____ Email Lists ____ Email ____

Account Name:	
Account Password:	
Account Created Date:	