ANONYMOUS REPORTING HOTLINES

This is a reminder that, as part of the University of Cincinnati’s commitment to ethics and compliance, UC utilizes an Anonymous Reporting Hotline to provide the university community with a simple, anonymous way to report activities that may involve illegal, unethical or inappropriate behavior in violation of UC policies.

UC uses EthicsPoint, Inc., an outside vendor specializing in anonymous reporting line services, to manage the Anonymous Reporting Hotline. Reports of such acts may be reported via telephone or via a secured web site and can be submitted anonymously. This anonymous reporting hotline is NOT intended to be a vehicle for reporting general complaints or matters involving student conduct. Harassment, fraud, theft, research misconduct, NCAA noncompliance are some examples of serious issues that could be reported through UC’s hotline.

Members of the university community are still encouraged to utilize existing reporting mechanisms, such as one’s supervisor or other campus entities, as appropriate. In addition, UC has its tool, “UC is Listening”, that allows for reporting of general complaints or feedback. The Anonymous Reporting Hotline is an alternative for those in the university community who do not feel comfortable bringing a matter to one’s supervisor.

UC’s Anonymous Reporting Hotline is staffed 24/7 with live operators from EthicsPoint, or, alternatively, one may make a report via the web.

**UC’s Anonymous Reporting Hotline:**

- Toll-free telephone number: 1-800-889-1547
- The above web page will be also able to be accessed from the Internal Audit web page: [http://www.uc.edu/af/internal_audit/default.html](http://www.uc.edu/af/internal_audit/default.html)

Please visit the UC Internal Audit webpage for more information about UC’s Anonymous Reporting hotline.

Additionally, the Ohio Auditor of State’s office maintains a system for the reporting of fraud, including misuse of public money by any official or office. The system allows all Ohio citizens, including public employees, the opportunity to make anonymous complaints through a toll free number, the Auditor of State’s website, or through the United States mail.

**Auditor of State’s fraud contact information:**

- Telephone: 1-866-FRAUD OH (1-866-372-8364)
- US Mail: Ohio Auditor of State’s office
  Special Investigations Unit
  88 East Broad Street
  P.O. Box 1140
  Columbus, OH 43215
- Web: [www.ohioauditor.gov](http://www.ohioauditor.gov)
ACKNOWLEDGEMENT OF RECEIPT OF AUDITOR OF STATE FRAUD REPORTING SYSTEM INFORMATION

Pursuant to Ohio Revised Code 117.103(B)(1), a public office shall provide information about the Ohio fraud-reporting system and the means of reporting fraud to each new employee upon employment with the public office.

Each new employee has thirty days after beginning employment to confirm receipt of this information.

By signing below you are acknowledging the University of Cincinnati provided you information about the fraud-reporting system as described by Section 117.103(A) of the Revised Code, and that you read and understand the information provided. You are also acknowledging you have received and read the information regarding Section 124.341 of the Revised Code and the protections you are provided as a classified or unclassified employee if you use the before-mentioned fraud reporting system.

I, have read the information provided by my employer regarding the fraud-reporting system operated by the Ohio Auditor of State’s office. I further state that the undersigned signature acknowledges receipt of this information.

______________________________________  ______________________________
PRINT NAME      TITLE

______________________________________
DEPARTMENT

______________________________________ ______________________
SIGNATURE      DATE