**University of Cincinnati**  
**All-University Committee on International Affairs (IC)**  
**Thursday, October 13, 2011**  
**8:30am – 10:00am**  
**415A/B Tangeman**  
**MINUTES**

### Present:
- UC International: Ron Cushing (Co-Chair), Kurt Olausen (Co-Chair), Jill Reister, Mary Watkins, Jon Weller, Frank Merendino, Charlie Schwartz, Talia Popovski, Brandon Fairchild
- International Admissions: Asad Dalia
- CAHS: Dennis O’Neill, Elizabeth Frierson
- COB: Larry Gales
- CCM: Sara Danner Dukić
- CEAS: Allen Arthur
- CECH: Nelson Vincent
- DAAP: David Edelman
- College of Law: Nancy Ent
- College of Medicine: Stuart Baxter
- College of Pharmacy: Jeff Guo
- Graduate School: Amy Robinson
- Finance: Steve McConnell
- Honors: Raj Mehta
- Professional Practice: Gayle Elliott
- ELS: Carol Olausen
- Media Relations: M.B. Reilly
- New Student Orientation: T. Sarah Leggesse
- Graduate/ Family Housing: Deb Cohen
- Student Government: Alan Hagerty, Zach Hawke
- GSGA: Paulette Penzvalto
- UCBA/Faculty Senate: Ana Vamadeva

### Absent:
- No representatives from the following units were in attendance:
  - Alumni Association
  - Foundation
  - International Affairs
  - Clermont College
  - Europe Special Advisor
  - Internal Medicine
  - Medicine
  - Nursing
  - Libraries
  - Career Development Center
  - Housing Services
  - International Students
  - Legal
  - UCosmic

### International Specialty Advisors:
- Sub-Saharan Africa: Joseph Takougang
- North Africa/Middle East: Gila Safran Naveh
- China: Larry Gales
- Latin America: Nicasio Urbina
- Asia (all but China & India): Dennis O’Neill
- India: Aarati Kanekar
I. Call to Order – Welcome K. Olausen

II. Introductions All

All present at the meeting introduced themselves.

III. Faculty Advisors R. Cushing

Senior Vice President & Provost, Dr. Santa Ono has appointed eight faculty members to serve as Special Faculty Advisors to strategically coordinate initiatives in specific geographic regions with UC International and the colleges. They have been chosen based upon their expertise in those regions. They are:

China Advisor: Larry Gales

India Advisor: Aarati Kanekar

Asia Advisor: Dennis O’Neill (all but China & India)

Europe Advisor: Stephanie Schlagel

Latin America Advisor: Nicasio Urbina

Sub-Saharan Africa Advisor: Joseph Takougang

North Africa/Middle East Advisor: Elizabeth Frierson was originally placed in this role. She has been subsequently replaced by Gila Safran Naveh.

IV. Change to Permanent Resident Advertising R. Cushing

Departments no longer need to advertise in a print publication, provided the electronic publication you are advertising in does not require someone to pay membership fees in order to access job postings and that the job posting lasts at least 30 days

V. Update on Vice Provost Search R. Mehta

Raj Mehta chairs the search committee for the Vice Provost for International Affairs position. Currently, an RFP has been sent to a number of search firms and the Provost is in the process of identifying search committee members. It is expected they will be charged by the end of the month. The committee’s first task will be to select the search firm, then meet with the firm representative to discuss advertising and drafting the job description. A national search will be conducted. The expected timeline is:
January       Airport Interviews
February/March  Campus Visits
April/May/June  Deliberation; negotiation; offer
July 1          New Vice Provost in place

The question was asked about what the process was for determining committee members. Raj stated that since this is not a decanal position there are no specific requirements as to who should or should not be on the committee. The Provost is determining membership following consultation with those he feels appropriate.

The question was also asked if there would be Open Forums once the final candidates come to campus. Raj indicated that it was his expectation that there would be.

VI. Changes to International Agreement Process           K. Olausen

On Sept. 14 the Provost sent an email out over the DDD list regarding the protocol for entering into an international agreement to ensure that all of these activities are brought about with the consultation of UC International, using their existing procedures. Particularly when it comes to the drafting and signing of agreements, or memoranda of understanding, UC has some specific guidelines that need to be followed. All of the information regarding these procedures can be found on the UC International website: http://www.uc.edu/international/planning/international_collaborations.html. You will find templates on this site – which have had some minor modifications, so please use the new ones and make sure you contact UC International if you are planning on drafting an agreement and before you have anything signed.

VII. International Enrollment Numbers for Fall 2011        R. Cushing

Ron reported that total international student enrollment is over 2,600; there are 728 new international students this fall; 687 of the international students are undergrads. All of these numbers are the highest we have ever had. We are making good steady progress in increasing our international student population.

The increasing numbers of international students led to quite a lot of discussion on several topics:

- A possible disconnect between what Chinese students may be being told by Jane Wang (one of our recruitment agents in China) and ESL. When these students arrive, they don’t think they should have to take ESL.
- The issue of cultural competence. There was a lot of agreement around the table that we need to be providing something like a cultural competence course. Incoming international students need to better understand the American culture and what the workplace will expect; UC students need to better understand the various cultures that are represented by our international students.
- The impact international students are having on our advising offices that are devoting many more hours to working with these students.
- The impact of cultural diversity on the faculty/student relationship
Jon Weller described some of the beginnings they are making to address some of these issues in the Orientation process. Ron Cushing indicated that the need for a Cultural Competence course in the curriculum, for all students, was on the agenda but it will, of course, take time to get through the process.

VIII. International Programs Student Grants

K. Olausen

Thanks to the president’s 2019 initiative and his commitment to UC students having an opportunity to study abroad, the amount of funds available for study abroad assistance has tripled. International Programs is trying to get the word out through various media and requests that committee members also help do so. Deadlines for these grants are: Oct. 15; Jan. 15; Apr. 15; July 15.

This led to a discussion about several possible ways in which these funds could be applied:

- For students who do internships abroad but receive no compensation from the company, perhaps they could get some through these funds.
  - This also led to a discussion of students getting some kind of credit for things like internships. Raj said they have a 1 cr. Course in place for such things and encouraged programs to get something similar in place in time for next fall’s semester. Kurt said they are working on that now. And that International Programs should be advised any time any student goes abroad.
- Larry Gales felt they could increase the numbers of students going abroad with little problem if they could market a given program as having a “program grant” of some determined amount.
- Gayle Elliott argued that it was important for students to write a proposal – they should have to do some work for the funding and the process of proposal writing was good training for the student. Jill Reister concurred saying that 98-100% of the students who attend International Program’s grant writing workshop get funded.
  - International Programs will do individual workshops for your department or a group of students of 10 or more. Contact Jill Reister.
- The funding was designated only for student grants at this time, although efforts continue to be put forward for faculty grants and program development funding as well.

Regarding grant ranges: the amount depends largely on the length of the program, although individual circumstances may be taken into account. The absolute minimum awarded is $500.

IX. Changes to Subcommittee Structure

Both Kurt and Ron feel that the subcommittee structure involves too much time for too many people. Instead, they propose going to an ad hoc working group structure that will pull the relevant people in based upon the specific issue.

X. Updates

Kurt: The news in International Programs is the previously discussed increase in the budget for grants and the hiring of an additional full-time staff person to work on program development and logistics with the individual units. Interviews are completed for that position and they expect to make an offer
tomorrow. This position will help us promote to wider audience and be able to make bridges between colleges where both are working in a similar region, or with the same institution.

Ron: The major focus and concern for this year is the semester conversion. He stressed the importance of making sure that departments have committed to re-evaluating their timeline for admission decisions so that everything is in place for starting 4-5 weeks earlier (such as their business person getting graduate assistants into the system in time, admission decisions are made earlier, etc.). Additionally, he is working with Jon Weller to address issues of increasing numbers of new international students. They are planning an International Orientation Week: international students will need to be here to get into housing Aug. 18-19; Aug. 20 will be immigration check-in; Aug. 21-22 students will be in their colleges getting registered, etc. Also, International Services is talking about a housing initiative (perhaps at Stratford) and getting students registered before they even arrive.

Jon Weller:

- 175 new international undergraduate students this fall – 90 of them from China
- In recruitment, they are having to balance cultural diversity vs. going where the students are
- This fall the office will be travelling to China, India, Korea, Vietnam, London, Dubai, Norway and Nepal
- They are working (on a small scale) with undergraduate programs that have capacity for more students and want more students to help them fill seats. Scholarships for this are $12,000. It could be for freshmen or for 2+2 students. Some of the programs are chemistry, mathematics, IT.

Carol Olausen:

- This session there are 292 students in ELS – 40% are Chinese. They are working extensively with admissions to make sure conditions of admission are understood.
- ELS has moved to old Sander Dining Hall which is now called West Charlton
- If faculty want to identify students who can help U.S. students practice a language, they should let Carol know.
- ELS is recruiting U.S. students to share some of the planned activities with ELS students.

Elizabeth Frierson said she was having a problem with international graduate students whose English is not sufficient but who were “admitted” by ELS. Ron and Carol both said that could not have been possible – ELS does not make offers of admission. Ron asked that Elizabeth provide the name(s) of the students and they will check the paper trail.

XI. New Business

No new business.

XII. Adjourn