University of Cincinnati Committee on International Affairs
September 14, 2012
2:30-4:00
425 TUC

In Attendance

Raj Mehta       UC International
Kurt Olausen    UC International
Tina Weitkamp  College of Nursing
Jason Blackard College of Medicine
Lee Armstrong  College of Business
Kasun Samarasinghe College of Engineering
Carol Olausen   ELS Language Center
Dawn Fuller    University Relations
Kevin Grace    Faculty Senate
Carl Dieso      Housing & Food Services
Vincent Coleman Student Government
Xan Boone      College of Allied Health Sciences
Rajiv S. Soman UC Clermont
Rachel Frankel UC Blue Ash
Charles Jake   Legal
Stefan Fiol    CCM
Frank Merendino International Admissions
James Tenney    UC International Services
Tom Guerin     Purchasing
Sam Walston    Alumni Association
Cheryl Albrecht UC Libraries
Mary Watkins    UC International
Marianne F. Ivey Winkle College of Pharmacy
Joe Girandola  DAAP
Kelly Cohen    College of Engineering & Applied Science
Holly Johnson  CECH
Darniece Langford Professional Practice & Experiential Learning
Angel Elvin    International Admissions
Jana Braziel  McMicken College of Arts & Sciences
Geneva Miller  UC International

Call to order and welcome – Raj Mehta

Introductions
Integrated Decision Making: Kristi Nelson

Kristi Nelson offered a welcome to Raj Mehta in his new role as VP for International. There is a process by which decisions are made at UC, beginning in departments and then moving up the ladder to the Provost, the President and then the Board of Trustees. We have had a process in the past as developed by a smaller group. This group now in Integrated Decision Making is considered an All University Governance Committee. Any recommendations, proposals that affect the academic mission or affect students will be looked at by this committee. Depending on whether it is academic or budget focused the matter or proposal will move forward to either the academic or budget committee for review. Your role is a very important component of how decisions will be made and very important to the University’s Strategic Plan on the International front. Questions raised by the group to Kristi Nelson and Peg Buttermore.

Student Travel Policy – Peg Buttermore

There will be on-campus training sessions in October to present the new Student Travel Policy. These training sessions will also be done for the student organizations and it was requested to have training on the medical campus and regional campuses as well. This new policy is a result of the Integrated Decision making group work. Why the need for the Student Travel Policy? As more students continue to travel we need clear institutional policies as there are many risks and concerns involved especially on the federal level. Title Four funding is perhaps one of the biggest triggers to have a STP in place. In the past there has been a relaxed culture of faculty giving students money to travel but the failure to collect the information on monies that have been provided has and can put the institution in jeopardy. These monies have to be processed as a financial aid award. Student travel is very complex as there are a variety of ways students travel and this makes it hard to understand. If sponsored by UC the students must comply with all the rules of the Student Code of Conduct. Students must have a travel monitor, faculty advisor or a student organization collect and gather their information. If a student is traveling as an employee there is another policy that they must use. There is another full section on students traveling internationally which will be referred to Kurt Olausen. It will be very important that the colleges provide the training for business officers and others that are critical to this.

Once the policy is in effect there will be 6 months to comply. Travel already arranged for this semester is not affected. The policy is not currently on the website as it has not been approved at the presidential level. It will be the responsibility of the sponsoring department to make sure there is a travel monitor appointed and compliant.

All advisors are encouraged to send any questions in to Peg Buttermore now prior to the training as they will become part of the FAQ. The anticipated time for this policy to be in place is early September or mid-October 2013.

The committee is looking to make all of this process as electronic as possible. What has been learned is that the institution does not like separate policies so for shorter, local travel the amount of information requested will be shorter.
What is the role of the International Travel Oversight Committee, which is a subgroup of the IAC? This committee will look at whether or not a particular location is safe, assess risks, etc. **Three people volunteered to serve on this committee: Xan Boone from Allied Health, Holly Johnson from CECH and Tina Weitkamp from the College of Nursing.** The other members of this group are Kurt Olausen, Charles Jakes and David Schwallie (or designee from Risk Management).

**Updates**

**International Services** - James Tenney

See attached document for full report from this area showing record check-in for 2012 fall semester, new hires and information on Inter-Office Day program.

**International Programs** – Kurt Olausen

Today is the deadline for Fulbright applications with 12 submissions received and 17 more expected which is a good increase in submissions. The next round will begin in spring 2013.

Program Development grant applications for faculty are due December 2, 2012

Faculty Mentoring grant applications to accompany students and leaders are due November 5, 2012. Kurt is looking for volunteers to read the proposals, and if anyone is interested they should email Kurt.

**Events** – Program Abroad Expo – October 3 on Main Street

New internships in Singapore - $100,000 received to be used for student grants, thank you to Darniece Langford.

**International Planning** – Mary Watkins

Currently working on a visit from three Sub-Saharan African Ambassadors to UC on October 9, 2012. There will be a community-wide talk in TUC A&B where all faculty, staff and students will be invited to attend. If anyone has any intention of having a program develop in Sub-Saharan Africa, please connect with our office to make the best use of the ambassador’s visit.

Dr. Ono had established a committee of regional advisors whose roles will continue to evolve. The plan is this group will operate as regional strategy groups to provide international and regional development. The first focus will be China and invitations have gone out for participation on this committee. The regional advisors also requested more representation to include all campuses. Any suggestions for people to serve on these groups should be sent to Mary Watkins. The current list of advisors is attached for your information.

**International Recruiting & Marketing** – Frank Merendino for Jon Weller

See attached reports on I-Start and Admissions for full report. Overall the university is seeing growth in International Admissions. Special notice is made of UC Blue Ash which has seen increase with the addition of the shuttle service between campuses.
Spencer Ut, a CCM, alum has been on staff as an International recruiter in Vietnam for the past nine months. The desire is to develop a pseudo-intern through Honors and International to develop recruiting in hot spots such as Brazil and continuing in Vietnam.

Exchange Students Program – the Visiting Student Exchange Program is a one-way exchange program of students who come here for one semester. We currently have 10 students from Brazil which is up 50% from the past. The push is to have more growth in this program as it is financially lucrative for the university.

ELS Language Center – Carol Olausen

The ELS program currently serves 325 students and the average ELS program serves about 150. There have been 65 students added since August who have a UC offer in hand.

An admissions counselor has been hired to help these students become grounded, matriculate easier and able to take English and meet other graduation requirements. Enrollment is closed now, especially to those who just want to learn English for fun. This pre-matriculation interaction has been and can be very helpful in making someone decide to come to UC.

The demographics of ELS are as follows: Fall semester heavy on Chinese, steady rate of Saudi students, 15 Iraqi scholars coming, Brazilian students coming in January and February, steady in Korean and Japanese. We are not seeing many Western Europeans at this time.

New Business – Raj Mehta

Working on better collaborations with Admissions and hope to have this under one umbrella to better take care of the students. We need to do a better job with helping the International students. All members of the Honors Council and the International Committees are vital and important to making this happen and your voice is needed. We are currently working on events and activities that will focus on getting International students involved in the institution.

Budget – We had one time monies this year which has afforded us the opportunity to offer grants for advisors and help faculty and staff as well. Please continue to look into these opportunities. When budget issues come up, please advocate for International to continue to receive larger numbers of students to travel abroad. Thanks to those who have offered invitations to have us come to the different departments to get these numbers up.

External Funding Models – currently looking at possible models with at least four institutions for income opportunities. Faculty members traveling abroad are encouraged to report who is traveling and where they are traveling to look at possible recruitment opportunities.

Meeting adjourned at 3:50

Next meeting November 30, 2012 - 3:30-5:00 in 425 TUC