I. Call to Order

Mitch Leventhal

II. Introductions

III. There weren’t minutes from the previous meeting

IV. Subcommittee Reports

Subcommittees either held their reports for later in the meeting or had no new business to discuss.
V. ELS Update

Teri Laliberte

ELS just started its sixth session with an enrollment of 45 students. A breakdown of their current enrollment can be found at the end of these minutes (Appendix 1). With the exception of a few minor growth pains the Center has been very successful. The space on the fifth floor of Edwards is not meeting the Center’s needs and more space is currently being looked into.

Housing for ELS students that transition into a degree program continues to be a problem because of the 50 mile rule.

Vicki Hammer suggests ELS students transition to the regional campuses in effect by-passing the 50 mile rule.

VI. QUIP Update

Kurt Olausen

During the 2008-09 academic year UC International Programs will be participating in the Quality Improvement Program for Education Abroad (QUIP) of the Forum on Education Abroad (Forum).

Self-study drafts were sent to committee members. Two peer-reviewers will be coming to campus in the spring in addition to visiting E-Media’s program in Munich this summer.

We are one of the first 35 universities to participate.

VII. Collegiate Mission Statements

Mitch Leventhal

Each college was asked to prepare a brief international mission statement. Very few have complied. Those that are complete have not been displayed publicly. Once done, each college will be able to review its mission statement and compare to others, so that we can align them stylistically and substantively. – your words…

VIII. Travel “Go – No Go” Decisions

Mitch Leventhal

An Honors trip was scheduled to depart shortly after the terrorist attacks in Mumbai. UC International monitored the situation closely, and utlimatley decided the trip should leave as scheduled.

Students began bailing out shortly after a faculty member from the College of Business began discouraging travel to the region.

This brought about the need for a process that would decide “Go – No Go” Decisions.

Along with the Financial Policy revision, the university began writing a three tiered International Travel Policy:
• Faculty and Staff
• Student
• Generic Travel Policy (which includes all university activity)

The International Travel Oversight Committee (ITOUC) will be a small group that makes decisions on destinations that appear on the State Departments warning list. There will be an appeals process which will prevent policy from being too restrictive.

IX.  Regional Working Groups/ Faculty recruitment   Mitch Leventhal

• Two regional working groups will be created: Africa and the Arab World. Those with a working knowledge of the two regions should contact Mitch Leventhal to be placed into a group.

• Faculty and staff traveling internationally have acted as recruiters in the past. This practice has been very successful and those traveling in the future with time to spare should contact Mitch Leventhal.

X. Development in UC International Services   Ron Cushing

• I-Office has been fully implemented
• Update on University wide Orientation task force (Appendix 2)
• Update on Arrival task force (Appendix 2)

XII. Program Developments: South Africa, and South America   Kurt Olausen

UC International and Cultural Experiences Abroad (CEA) are launching their first short term collaborative study abroad experience in Port Elizabeth, South Africa. Students will spend five weeks and take two classes on the Nelson Mandela Metropolitan University campus. RWC faculty member John McNay will be teaching one class and NMMU faculty will teach the second.

Programs in South America continue to become more popular as students seek out more affordable non-traditional destinations.

XII. Adjourn   Mitch Leventhal