My Dashboard

This guide will cover:

- Accessing "My Dashboard"
- Understanding Dashboard Objects
- Adding Content to "My Dashboard"

Step One

Hover over the **Dashboards** icon in the Global Header and select the **My Dashboard** option.

![Dashboard Menu]

Step Two

Click on the Edit link in the center of the dashboard or use the Edit Dashboard option from the Page Options menu.

![My Dashboard Screen]

Sierra-Cedar
Step Three

Use the catalog pane on the left side to select an analysis or dashboard object to drag into the dashboard area.

Catalog items stored in the CaRT Web Catalog repository.

Dashboard Object (used to customize the layout of a dashboard page)
Dashboard Object Definitions

<table>
<thead>
<tr>
<th>Column</th>
<th>Provides the main structure for dashboard quadrants</th>
</tr>
</thead>
<tbody>
<tr>
<td>Section</td>
<td>Multiple sections can be placed in dashboard layout columns. Each has individual properties and headers.</td>
</tr>
<tr>
<td>Alert Section</td>
<td>A section having a true or false state showing only when true.</td>
</tr>
<tr>
<td>Action Link</td>
<td>A link or hyperlink hooked to the CaRT Action Framework.</td>
</tr>
<tr>
<td>Action Link Menu</td>
<td>A grouping of Action Links represented as a menu.</td>
</tr>
<tr>
<td>Link or Image</td>
<td>A single hyperlink or image to be displayed on the dashboard.</td>
</tr>
<tr>
<td>Embedded Content</td>
<td>An object referencing other content to be displayed on the dashboard.</td>
</tr>
<tr>
<td>Text</td>
<td>Static text which has some HTML properties.</td>
</tr>
<tr>
<td>Folder</td>
<td>A single folder or listing of folders in the web catalog.</td>
</tr>
</tbody>
</table>

**Step Four**

Once you add an analysis from the catalog pane, it will housed on the dashboard page within column and section. It will default to display the entire compound view of that analysis. For instance, if the analysis contains a title view, table view and graph view, all three will display on the dashboard.

To select an individual view, hover over the object to expose the object toolbar and click on the Properties icon.
Step Five
Hover over the Show View option then select from any of the available views. In order for a view to be displayed on a dashboard, it must be added in the analysis first (see work instruction on how to add views to an analysis).

Step Six
Once configured your dashboard, click Save.

Step Seven
Use the Preview icon to see how your dashboard will display when ran.