Self-Designed Experience Proposal

**Guidelines**

* **Timeline**: Submit proposals and revisions to the UHP database by the 5th of each month. Proposals should be submitted one month prior to the expected start date of the experience. International travel experiences require at least two months’ notice.
* **Format**: Maintain the proposal format (e.g. headers, layout). Do not delete boxes.
* **Submission process**: Access the UHP Database (<https://webapps.uc.edu/uchonorsstudent>). Add a new record in the “Tracking Project” tab and upload your proposal document as an attachment (Word documents only – no PDFs).

***Note regarding Financial Aid and Honors Grants****: All proposals with a grant request are reviewed in collaboration with the Office of Student Financial Aid. There is no guarantee of grant funding nor of a specific grant amount. Honors grant awards are typically 20% or less of the approved budget. The quality of your proposal can also impact a grant award. Honors grants are posted to students' accounts as scholarships and can affect an individual student’s financial aid. Some students may not be eligible to receive a grant due to their financial aid status. If awarded an honors grant, students acknowledge full awareness of possible financial aid implications.*

**Independent International Travel**

If you are proposing travel independent of UC faculty, staff or a UC student group, you must submit your self-designed proposal by the following deadlines:

* October 5 – winter break experiences
* January 5 – spring break experiences
* March 5 – May/June experiences
* April 5 – July/August experiences
* June 5 – fall experiences

All independent, international honors experiences require a completed Worldwide Honors Experience application through UC International. UC International will verify successful completion of the application before an experience can be approved. Additionally, the [Student Travel Policy](https://www.uc.edu/content/dam/uc/af/financialpolicies/Docs/Student%20Travel%20Policy.pdf) restricts UC-sponsored travel to countries under a [U.S. Department of State Travel Advisory](http://travel.state.gov/content/passports/english/alertswarnings.html). Those who wish to visit a country or area within a country with a **Level 3 or higher Travel Advisory Level** must seek an [exemption](https://www.uc.edu/campus-life/study-abroad/apply/restrictions.html) through UC International. Students traveling without a faculty or staff leader must individually request an exemption. ***We cannot allow you to count this travel as an honors experience nor can we give you a grant without an approved exemption.*** See more information on the UHP [international travel](https://www.uc.edu/campus-life/honors/students/experiences/international-travel.html) page.

**ACKNOWLEDGEMENT AND ASSUMPTION OF RISK**

*Assumption of Risks: The honors experience and related experiential learning as described below may contain certain inherent risks that cannot not be eliminated. Aware of the risks, dangers, and hazards known and unknown to me, I agree individually, and on behalf of my heirs, successors, assigns and personal representatives, to* ***ASSUME AND ACCEPT ALL THE RISKS, DANGERS, HAZARDS, AND RESPONSIBILITIES*** *resulting in or arising from my participation in the experience.*

*Your e-signature, which will be completed in the UHP database prior to proposal submission, confirms that you acknowledge that you have read the entire proposal, that you understand its terms, that you have had the time and opportunity to read and ask questions regarding the proposal, you are fully aware of possible financial aid and tuition implications, and that you have signed it knowingly and voluntarily.*

**Basic Information**

Full Name: **Chelsey Marie Zugaro**

Title of Experience: **Supply Network Operations Management Internship at Procter & Gamble**

[Competency/Competencies](https://www.uc.edu/campus-life/honors/about/competencies.html): **Creativity, Leadership, and Research**

Expected Start Date: **May 10, 2021**

Expected End Date: **August 2, 2021**

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| **Personal Connection**  **Section must include:**   * Explanation of why this experience matters to you   **This experience matters to me because this internship will provide experience and insight into the Operations Management field that plan to enter after I graduate from University of Cincinnati’s (UC) Lindner College of Business. I am currently working toward my Bachelor of Business Administration degree at UC. I am majoring in Operations Management and minoring in Business Analytics. Since I completed two Site Integrated Planner Co-ops with P&G last year, this Supply Network Operations (SNO) Management Internship will provide expanded experiences and knowledge in the management side of a SNO career.**   * Explanation of how this experience will help you progress toward becoming a [global citizen scholar](https://www.uc.edu/campus-life/honors/about.html)   **In accordance with the University Honors Program learning outcomes, I will be creating new knowledge and acquiring the skills and experiences necessary to become an innovator that can bring change to the world. Additionally, I will be engaging in experiences that further develop my understanding of leadership, increases my creativity, and refines my researching skills. This Self-Designed Experience will allow me to reflect on my learning and growth throughout the twelve-week internship. It will also help me to gain a better understanding of my natural talent, and provide me with a clear vision of how I can contribute to making a difference in my future workplace, community, and the world.**  Advisor Revisions/Feedback |

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| **Abstract**  **Section must include:**   * Brief description of the experience and explanation of how you will reach the 75+ hours requirement   **This SNO Management Internship includes opportunities to enhance my creativity, leadership, and research skills. Activities include researching intersecting goals between P&G and their customers, forecasting customer demand, assisting customer teams in their onboarding process, and executing production and planning. In addition, working with the supply chain information flow and ensuring responsibility for the physical flow process are other responsibilities included in this position. This process includes working with suppliers, production plants, and distribution centers to get products to the customers’ shelves. Furthermore, this role includes ensuring that product, placing, and price all come together through multi-functional avenues both internally and externally. Finally, reconfiguring company web pages to ensure efficiently is among the responsibilities included in my SNO Management Intern position.**  **I will reach and exceed the 75+ hours requirement by working on the above-mentioned activities for 12 weeks (40 hours per week = 480 hours). During this time, I will be working with my manager, within appointed teams, and with my assigned mentors at P&G.**   * Description of risks (if any) inherent in this experience and safety precautions you will take   **This internship is currently remote and presents no inherent risks outside of a typical office setting.**   * Itinerary, including locations and dates, for any travel experience   **This internship will take place remotely, from my home each weekday from 8:00 am – 5:00 pm. No travel is required for this experience.**  Advisor Revisions/Feedback: |

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| **Advisor**  **Section must include:**   * Experience advisor name and contact information   **Dr. Keshar Ghimire**  **Phone: 513-936-1767**  [**ghimirkr@ucmail.uc.edu**](mailto:ghimirkr@ucmail.uc.edu)  Mentor Agreement   * Description of why advisor was selected.   **Dr. Keshar Ghimire is a UC Business and Economics professor at the Blue Ash location. He is highly qualified and has won awards for his role as an undergraduate research mentor. He has a PhD in Economics, and he has peer-reviewed publications. I chose Dr. Ghimire to be my mentor for this experience because I find him to be very knowable and inspiring. He was my professor for Microeconomics and Macroeconomics at UCBA, and he was also a mentor for me last year. He truly cares about the students that he teaches and advises. He is responsive to requests, and his insight is enlightening.**   * Specific plans to engage with advisor.   **To prepare for my midpoint and final reports, I plan to engage with Dr. Ghimire through email, Microsoft Teams, and/or phone calls.**  *Note: Advisor(s) should have knowledge or expertise in an area related to the experience and be able to help you craft your experience goals. Honors advisors, undergraduate students, and family members cannot be experience advisors.*  Advisor Revisions/Feedback: |

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| **Goals Related to Competency/Competencies:**  **Section must include:**   * Two specific and measurable **experience** goals related to chosen [competency/competencies](https://www.uc.edu/campus-life/honors/about/competencies.html) outlining the intended results/outcomes/achievements   **Leadership through Research**  **This leadership position brings about several opportunities to enhance my research skills. My research-related goals will be fulfilled through investigation and examination of information needed to complete the source-supported slide presentation, data visualization reports, a formal written report, and a formal proposal required for this internship. Managing research through the use of varied sources and strategically applying my finding through a wide range of reports will help me to accomplish my research goals. I will analyze critical performance metrics to guide my research. I will also use superior proactive problem-solving skills in order to create visuals that give the data meaning in new ways and help audience members to better understand the information presented.**  **Specifically, I will conduct research about the question “How do P&G’s goals align with their customer’s goals?”, l will seek to find answers within the data. I will use that data to present data in new and creative ways in order to bring new insight into how P&G can better understand their customers. I will share what I have learned through presentations methods that include slides, data visualization, and a formal report. Implications of my research will be revealed during my presentation and proposed ideas. These proposed ideas will be presented in a formal proposal document. My research will not only help P&G to better understand their customers, but it will also expand their knowledge of how to serve their customers in a more effective way. By sharing my findings, I will contribute to my community of coworkers and upper management within P&G and eventually the consumers of their products. In short, through independent and collaborative measures, I will lead others to new understandings of critical information through my research.**  **Leadership through Creativity**  **My creativity goal will be met through applying the findings of my research to creative tools (e.g., data visualization platforms, graphs, charts, spreadsheets, slide shows, documents, web pages, handouts) that bring new perspective and understanding to the data mined from my research. To further illustrate, I will be using data visualization tools that make the information more digestible for the audience. During my first co-op at P&G last summer, I created a Safety-Time Spreadsheet Software Tool. This software tool identified high-class safety-time measures in order to decrease costs. Thus, I already have experience in blending data and creating more manageable avenues for processing data. This experience will help me during this internship as I plan to create innovative visual tools and redesign web pages to make information easier for users to understand.** **My presentation and design skills will be expanded as the requirements for this internship are deeply rooted in the challenge of presenting researched information in creative ways.**   * Two specific **personal** goals related to chosen [competency/competencies](https://www.uc.edu/campus-life/honors/about/competencies.html) outlining how you hope to grow as a result of this experience   **One personal goal, in reference to creativity, is to use a varied and wide array of resources to complete my projects. I will achieve this by making a conscious effort to read more articles and books about trending ways to present in an exciting manner. Applying my research in creative ways include data visualization like charts, and graphs that clearly display data trends. Further exploring Gestalts’ Theory is a personal goal for enhancing my creativity.**  **A second personal goal is to increase my leadership skills not only through creativity, but also through research. Research is the cornerstone of all my internship responsibilities and culminating projects. Therefore, I will demonstrate my ability to relate to others through mining data, consolidating information, and presenting it in a way that brings new understanding to others. Thus, I must find a ways to present my findings in a creative way, while exercising the interpersonal communications skills necessary to reach members of my audience from all backgrounds.**   * Examples of activities and explanation of how each will assist in the progress toward the goals   **The knowledge, training and hands-on experience that I acquire through this internship will aid me in building a solid foundation for a future operations management position. Beyond my current SNO Management Internship, I have completed training and certifications for a Certified Site Integrated Planner (SIP) at P&G. My current manager explained that my abilities to previously analyze data for materials planning and determine risk for other line leaders put me in an advantageous position for this internship. My activities for this internship build on the previous information that I learned in my SIP position. My current responsibilities include effectively communicating with customer teams, coworkers, and upper management. In addition, I must research, analyze, consolidate, and prepare my findings in creative visual and written presentation forms for midpoint and final meetings with upper management. Leading customer teams through my research is also a major responsibility in this internship. All of my leadership, research, and creativity goals will be fulfilled through the exciting opportunities that I have been given to develop a formal report, proper proposal, and visual presentation for upper management at P&G.**  Advisor Revisions/Feedback: |

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| **Academic Resources Connected to the Goals**  **Section must include:**   * Two to three academic resources connected to your goals * Title and author of resource #1   **Hagen, Rebecca, and Kim Golombisky. *White Space Is Not Your Enemy: a Beginner's Guide to***  ***Communicating Visually through Graphic, Web & Multimedia Design*. CRC Press, Taylor &**  **Francis Group, CRC Press Is an Imprint of the Taylor & Francis Group, an Informa Business,**  **2017.**   * Description of how this resource will help make progress toward my creativity goals   **This resource will help me to make progress toward my creativity goal. The book, *White Space Is Not Your Enemy*, will aid me with graphic designing and laying out pages (e.g., print and web) in an effective and efficient way. The book provides excellent concepts for excelling in visual communication. This book contains sections that highlight the Gestalt Theory, focusing on how humans perceive visuals. The organization and patterns that make up a visual are important to my success as a presenter. In addition, the book addresses the works-every-time, or WET layout, which focuses on entering a page at the top left corner and exiting at the bottom right (in accordance with reading order). This aids in placing visuals and determining patterning throughout my presentations, so that the flow is appealing to my audience. Furthermore, color theory, new trends, and printing styles are all important concepts addressed in this book. All of this information is critical to my success when considering how important creativity of print and web page design is to my presentations and reports.**   * Title and author of resource #2   **Martinc, Matej, et al. "Towards Creative Software Blending: Computational Infrastructure and Use**  **Cases. "*Informatica*, vol. 42, no. 1, 2018, p. 77+. *Gale Academic OneFile Select*,**  **link.gale.com/apps/doc/A538247475/EAIM?u=ucinc\_main&sid=EAIM&xid=9b67ec69. Accessed 19**  **May 2021.**   * Description of how resources will help make progress toward my research goals   **This resource will help me to make progress toward my goal of using research to present my findings in a way that is easily understood by my audience. The authors explain, “… the usefulness of blending software from different scientific fields in order to develop new innovative scientific methods” and “... the user can get blends of various kinds through the same user interface and the components can affect one another to produce a more coherent and orchestrated set of multimodal blending results” (Martinc et al.). Using information mined from a variety of sources and creating a new way of showing modes of activity are imperative to innovation in data analytics presentations. So, this resource will help me to better understand how blending information from various resources can aid in creating new ways to present data.**  *Note: Academic resources are professional/academic works that can be used to assist your understanding of the topic. Some examples are books, research journals, documentaries, or videos.*  Advisor Revisions/Feedback: |

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| **On-going Reflection**  **Section must include:**   * Method for ongoing reflection   **The methods I will use for ongoing reflection include a journal of activities and meetings with my mentor and on-site support teams. I will communicate with my mentor through email, Microsoft Teams meetings, and/or phone calls. I also have support teams, coworkers, and managers to communicate with at P&G. These people will be important to my growth as I reflect on my work and make adjustments accordingly. I will continue to ask questions and seek guidance from all of my mentors and support systems. My comprehensive UHP reflection report will provide details about my responsibilities and highlight my accomplishments during this internship. Reflection topics will include leadership development and how I used my research to creatively communicate my findings to colleagues and upper management at P&G.**   * List questions you plan to ask yourself to gauge your growth related to your goals as well as understanding of the selected competency/competencies   **Who am I connecting with in order to ensure that I am demonstrating the creativity necessary to deliver an impactful midpoint and endpoint presentation?**  **What resources am I using to find all of the pertinent information needed for my formal reports?**  **How am I growing as a leader, and I am progressing at the rate I intended?**  **What are my best practices for proactively solving problems?**  **Am I listening to others and mindfully observing leaders in my industry in order to grow?**  **Am I making meaningful connections to my work?**  **Is my research varied and wide- ranging?**  **What roles and responsibilities can I take on to show my leadership skills and be a great team player?**  *The on-going reflection should help you process the experience and progress toward the goals you have identified.*  *Note: A variety of methods can be used for reflection. Some examples are videos, drawings, blogs, songs, and journals.*  Advisor Revisions/Feedback: |

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| **Sharing Your Learning**  **Section must include:**   * At least one method to actively share what you learned focused on growth connected to competency/competencies   **I will actively share the results of my research and creativity by presenting my findings at a midpoint and final review with colleagues and upper management at P&G.**     * A specific audience and why the audience was selected   **My audience will be my immediate manager, customer team leaders, colleagues, and my appointed sponsors. I chose this audience because these are the thirteen people that will work directly with me throughout my internship.**  *While social media can be an effective platform for sharing, only posting on your learning portfolio or social media account(s) does not reach a targeted audience.*  Advisor Revisions/Feedback: |

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| **Budget (if applicable)**  **Section must include:**   * Itemized budget of expenditures with sources to justify estimates (review information on [Honors Grants](https://www.uc.edu/campus-life/honors/students/grants.html))   **N/A**  *The UHP no longer provides honors grants for unpaid research or internships. You can still complete these as honors experiences, but cannot receive a grant.*  Advisor Revisions/Feedback: |