| **Approval Process for New Undergraduate Certificate Programs*****(typically takes 1 – 2 semesters)*** |
| --- |
| **College** | Proposing faculty vet FP with appropriate College level governance**Full Proposal**FP created by proposing faculty |
| **Integrated Decision Making** | **Academic Committee**AC reviews and approves**Financial Affairs**New program budgets are sent for approval**Provost**Reviews and approves**Board of Trustees**Reviews and approves |
| **Ohio Department of Higher Education** | **ODHE**ODHE *does not* approve undergraduate certificates and will only be sent a notice **Program Approved**Sent to Registrar for program creation |