| **Approval Process for New Undergraduate Certificate Programs**  ***(typically takes 1 – 2 semesters)*** | |
| --- | --- |
| **College** | Proposing faculty vet FP with appropriate College level governance  **Full Proposal**  FP created by proposing faculty |
| **Integrated Decision Making** | **Academic Committee**  AC reviews and approves  **Financial Affairs**  New program budgets are sent for approval  **Provost**  Reviews and approves  **Board of Trustees**  Reviews and approves |
| **Ohio Department of Higher Education** | **ODHE**  ODHE *does not* approve undergraduate certificates and will only be sent a notice  **Program Approved**  Sent to Registrar for program creation |