University of Cincinnati
Department of Public Safety / Technical Services
Security Camera Acceptance Form

VAR

VAR_____ Technician_____

Building_____

Project #/name_____

Camera Location_____ Camera #_____ of _____ Cameras

Camera make/model _____ Fixed _____ PTZ_____

Camera Serial # _____

Camera IP _____ Jack # _____ Obtained from: _____

(Inspection cannot be completed unless As-Built drawings have been submitted. Inspection will be within 10 business days after receipt)

UC Technician

As-Built drawings submitted?	Y	N	_____
As-Built drawings complete? (locations, paths, wire #'s)	Y	N	_____
Camera on UC approved list?	Y	N	_____
Camera properly installed?	Y	N	_____
Camera mount secure?	Y	N	_____
Wiring is CAT 6 plenum?	Y	N	_____
Wires properly concealed?	Y	N	_____
Surface wires ran in conduit?	Y	N	_____
Cables labeled on both ends?	Y	N	_____
Penetrations sealed?	Y	N	_____
Power injector properly installed and secured?	Y	N	_____
Camera properly aimed & focused?	Y	N	_____
UC default camera login programmed on camera?	Y	N	_____

(After camera installation is inspected and approved. VAR can schedule time with UC technician to program the camera into Genetec)

UC & VAR

Genetec Camera Name: _____

UC standard applied ____ Properly functioning in Genetec _____ PTZ properly functioning _____

Groups: _____

Notes:_____

Approved: Y N

UC Technician date: _____ VAR date: _____

Name:_____ Name:_____

Sign:_____ Sign:_____