Fall 2020 Permissions and Registration Guide

Class Permissions

Closed Class
To override a closed class

Requisites Not Met
To override the Requisites Not Met error (Requisites include courses completed with a specific grade; a specific CPP stack; or a specific academic level such as Freshman, Sophomore, Junior, Pre-Junior, Senior.)

Consent Required
For Instructor Consent or Department Consent

Career Restriction
Not configured for UC; do not use

Permission Time Period
To use when open registration has ended

Full Session Classes
August 31–December 2 (update expiration date starting November 14)

First Half Session Classes
August 28–October 3 (update expiration date starting October 3)

Second Half Session Classes
October 18–November 23 (update expiration date starting November 21)

When Add/Drop Forms Are Required
When in doubt, check the Registration How to Guide!

- Time conflicts
- Credit hour changes (after online registration has closed)
- Section changes (after drop deadline)
- Career changes (UGRD class to GRAD class/GRAD class to UGRD class)
- Re-enrolling when a student has received a WT or W
- Late withdrawals (past the last day to withdraw for the term)
- Flex session late add/withdrawals
- Adds after the term has ended (must be accompanied by a Change of Grade form which cannot come from the student)

Add/Drop Form Signatures

Full Session Classes
- Instructor signature required for late transactions: August 31–September 7
- Instructor and class offering college signatures required for late registrations: September 8–December 2
- Instructor and student home college signatures required for late withdrawals: November 14–December 2

First Half Session Classes
- Instructor signature required for late transactions: August 28–August 29
- Instructor and class offering college signatures required for late registrations: August 30–October 10
- Instructor and student home college signatures required for late withdrawals: October 3–October 10

Second Half Session Classes
- Instructor signature required for late transactions: October 16–October 18
- Instructor and class offering college signatures required for late registrations: October 19–November 23
- Instructor and student home college signatures required for late withdrawals: November 20–November 23