



Fraternity & Sorority Life Operational Policies

- I. Alcohol Policy
- II. Chapter Operations
- III. Conduct Rights and Responsibilities
- IV. Controlled Substances
- V. Discriminatory Harassment Policy
- VI. Event Policy
- VII. Expansion/Extension of New Greek Organizations
- VIII. Hazing Policy
- IX. Membership Recruitment/Intake
- X. New Member Education Policy
- XI. Sexual Misconduct Policy
- XII. Travel Policy
- XIII. Reminders

I. Alcohol Policy

- The University of Cincinnati implements and enforces the laws of the state of Ohio as stated in the Ohio Revised Code. As permitted by law individual students, faculty and/or staff may purchase, possess and/or consume beer or intoxicating liquor on campus at certain campus events, in designated campus facilities and in campus facilities having permits issued by the Ohio department of liquor control.

Restrictions in the Ohio Revised Code include the following:

- It is unlawful for a person under 21 years of age to purchase, consume, possess, or transport any beer or intoxicating liquor.
 - It is unlawful to knowingly and falsely misrepresent one's age to obtain alcoholic beverages and/or to misrepresent that another is of legal age for such purpose.
 - It is unlawful to have in one/s possession in a public place without a permit an open container of beer or intoxicating liquor.
 - It is unlawful to possess an open container and/or consume any beer or intoxicating liquor in a motor vehicle.
 - It is unlawful to serve, distribute beer and/or intoxicating liquor to a minor.
- Policies related to campus events where alcohol is served and/or sold can be found in the university Revised Code, Section 3361:10-17-07.

II. Chapter Operations

- *Chapter Officer Elections and Transitions: All elected and appointed chapter officers/positions are strongly encouraged to be installed by January 1 in order to participate in chapter officer trainings facilitated by the Fraternity & Sorority Life office in January/February.*
- **Membership Roster Additions/Deletions**
 - Organizations are responsible for maintaining an accurate roster. The president and/or their designee will update their chapter roster on Roster Day two times each semester. Chapters may not edit the roster during the final examination period. Deletions may be made under the following conditions.
 - Member/new member is no longer a UC student.
 - Member/new member has been separated from the chapter. If deemed necessary, this will be verified by the chapter advisor and/or the local or inter/national organization.
 - Member/new member has graduated from the University.

III. Conduct Rights and Responsibilities

- The Student Code of Conduct applies to student conduct that occurs on campus or on university owned, leased, or controlled premises. University campuses include university of Cincinnati uptown campus, UC Blue Ash, Clermont college and UC east – UC Clermont college.
- The SCOC also applies to off-campus conduct when the behavior or the presence of a student or student organization in the university's sole judgment, impairs, obstructs, or interferes with the mission or process or functions of the university. When determining whether the university has jurisdiction to address off-campus, student and student organizational misconduct factors include, but are not limited to the following:
 - i. Whether the student was acting as a representative of the university;
 - ii. The seriousness of the offense that occurred;
 - iii. Inquiries to students or others;
 - iv. The extent of danger posed to the community;
 - v. Whether a student organization was involved;
 - vi. Where the incident could result in a felony charge; or
 - vii. Whether weapons, drugs, or alcohol were involved.
- The full Student Code of Conduct can be found on the Office of Student Conduct and Community Standards' website at <https://www.uc.edu/campus-life/conduct/student-code-of-conduct.html>.

IV. Controlled Substances

- The Student Code of Conduct prohibits drug/narcotic use in the policies outlined below. Violations include:
 - **Section (C)(2)(g), Drugs or narcotics:** Uses, manufactures, distributes, buys, sells, offers for sale, or possesses illegal drugs, narcotics, drug paraphernalia, or prescription medication.
 - **Section (C)(3)(aa), Violation of federal, state, or local law:** Violation of any federal, state, or local law where the effect is interference with university activities or an identifiable individual's university work or academic activities.
- Additional information can be found in the **Drug-Free Schools and Campuses Act Annual (EDGAR Part 86) Notification located** on the website for the Student Wellness Center (<https://www.uc.edu/campus-life/wellness/data-reports.html>).

V. Discriminatory Harassment Policy

- It is a fundamental policy of the University of Cincinnati that discrimination on the basis of race, color, religion, national origin, sex, sex orientation, disability, status as disabled veteran or veteran of the Vietnam era, or age shall not be practiced in any of its activities. Discriminatory harassment is a form of discrimination, and thus violates the University's policy against discrimination.
- Additional information on the university's Discriminatory harassment Policy can be found by visiting the website for the Office of Equity and Inclusion (<https://www.uc.edu/inclusion.html>).

VI. Events

- **Event Approval:**
 - Registered student organizations are required to register all dry events (to include classroom space requests and fundraisers) seven (7) business days before they are scheduled to occur.
 - BYOB Events where alcohol is being served must be submitted in CampusLINK at least **14** business days prior to the event along with all corresponding documents (3rd Party Vendor Forms, Guest Lists, etc.). Fraternity & Sorority Life will approve at least seven days in advance only when the chapter advisor, UCPD, Alcohol Beverage Control, and vendor have approved the registration form.
 - 3rd Party Vendor events where alcohol is being served, must be submitted in CampusLINK at least **21** business days prior to the event along with all corresponding documents (3rd Party Vendor Forms, Guest Lists, etc.).
- Events held at chapter houses that do not require security, vendors, Facility Services or Parking and Transportation services that a chapter would like placed on the Fraternity & Sorority Life calendar must be submitted **10** days prior to the event. Large-scale events on campus that invite non-members should be communicated to UCPD by sending an email to lori.cronin@uc.edu. The email should include date, time, place, and anticipated attendance.

Events will only be approved if the organization is current with the following:

- Greek related forms/requirements (roster updates, chapter advisor, intake forms, financial obligations, etc.).
 - Registration of organization on CampusLINK.
 - Respective Council requirements (dues and in good standing).
 - In good standing with the University Bursars' Office.
 - Delayed documents as a result of conduct outcomes.
- **Philanthropy Events/Service Projects**
 - Chapters can submit philanthropy and service events to be listed on the community CrowdChange page.
 - NPHC organizations shall abide by the *NPHC Calendar Agreement*.

VII .Expansion/Extension of New Greek Organizations

- To insure that fraternities and sororities desiring to be registered at UC possess those qualifications deemed necessary for their success and for the continued health of the UC FSL community, the Fraternity and Sorority Life Expansion & Re-Activation Policy must be followed.
- In overseeing the process of orderly expansion, there must be substantial evidence of the ability of the proposed organization to: positively contribute to the UC FSL community; show potential for recruiting, growth and success; and to conduct itself in a manner consistent with state laws, University, Council, and Fraternity & Sorority Life policies and procedures.

- Organizations wishing to affiliate with the Interfraternity Council or the Panhellenic Council must adhere to those councils' planned expansion process, which is in place to ensure success for organizations seeking to colonize a new chapter at UC.
- This policy can be found on the Fraternity and Sorority Life website.

VIII. Hazing Policy

- Please see the University's [Anti-Hazing Policy](#)

IX. Membership Recruitment/Intake

- **For chapters that participate in recruitment:**
 - To support students' academic success, all pledging, initiation meetings, activities and ceremonies will cease from the day before Thanksgiving through the first week prior to the spring semester.
 - For the spring semester, all activities and ceremonies must cease prior to April 24, through the last day of finals.
 - Recognizing that some inter/national organizations require the first semester GPA in order to initiate, an "exception letter" must be submitted to Fraternity & Sorority Life to allow activities during this time.
 - Letters shall be received no later than October 1, and March 1, each year from the inter/headquarters requesting an exemption for the respective semester.
 - CPC/IFC New Member Welcome: All CPC/IFC new members are required to attend the new member welcome during the fall semester on **Sunday, September 27th**.
- **For chapters that participate in Intake (MIP)**
 - To support students' academic and leadership success as a chapter, the chapter must conduct membership intake and initiation at minimum every three semesters but may conduct intake more frequently if desired.
 - The three-semester time line begins the semester following successful initiation of a pledge class, line, etc. and will conclude by the end of the third semester.
 - (Ex. Spring Initiation 2020 > Fall Semester 2020 > Spring Semester 2021 > Organization conducts Fall Intake -2021).
 - Failure to follow this Intake schedule will result in the organization being placed on an Interim Suspension of Activities (ISA). (ISA may only last through the end of that semester). Recognizing that circumstances may prevent a chapter from adhering to the policy, the following will be taken into consideration:
 - The inter/national organization and/or regional director declares intake moratorium.
 - The inter/national organization or regional director fails to approve intake for reasons that do not include a moratorium.
 - A chapter may provide documentation to the Fraternity & Sorority Life office requesting a review of the chapter's status as a result of the policy violation.
 - Membership selection for NPHC/MGC is prohibited during the summer months.
- **NPHC/MGC Membership Intake Process (MIP) and New Member Presentation**
 - **NPHC Declassified pt. 1 & 2:** Fraternity & Sorority Life, in conjunction with the NPHC of UC, will sponsor a semester informational session called Declassified, to provide important information to students. Two Meet the Greeks sessions will be offered during the academic year. These sessions will occur on **Wednesday, August 26, 2020 and Wednesday, January 20, 2021**.
 - **Membership Intake Process/New Member Presentation** policies will be followed in accordance with Fraternity & Sorority Life policies.

- Organizations that conduct MIP must complete intake processes on or before **Monday, November 16th 2020 @ 8:00pm** for the Fall semester and **Saturday, April 10th 2021 @ 8:00pm** for the Spring semester.
 - **New member presentations** must happen by **Monday, November 16th 2020 @ 8:00pm** for the Fall semester and **Saturday, April 10th 2021 @ 8:00pm** for the Spring semester.. All members participating in MIP must visibly display organizational paraphernalia by this date. Any exceptions will be made based on information presented to the Director of Fraternity & Sorority Life.
 - **NPHC/MGC New Member Orientation:** All NPHC/MGC new members are required to attend the new member orientation within the semester of their initiation. *Fall- Tuesday, November 17th, 2020 @ 5pm; Spring – Monday, April 12th, 2021 @ 5pm.*
- **CPC Informal Recruitment**
 - CPC affiliated organizations currently utilizing informal recruitment as their primary recruitment process: **Phi Sigma Rho Sorority, Inc.**
 - **Informal Recruitment** policies will be followed in accordance with Fraternity & Sorority Life policies.
 - **CPC organizations must schedule a meeting with the CPC advisor prior to the start of any intake/interest/informational meetings.**
 - To support students’ academic success, all pledging, initiation meetings, activities and ceremonies will cease from the day before Thanksgiving through the first week prior to the spring semester.
 - For the spring semester, all activities and ceremonies must cease prior to April 24, through the last day of finals.
 - Recognizing that some inter/national organizations require the first semester GPA in order to initiate, an “exception letter” must be submitted to Fraternity & Sorority Life to allow activities during this time.
 - CPC New Member Welcome: All CPC new members are required to attend the new member welcome during the fall semester on **Sunday, September 27th at 2pm.**
 - Informal Recruitment for CPC is prohibited during the summer months.

X. New Member Education Policy

- All social Greek-lettered organizations on campus must complete the New Member education Planning Form (NME Plan) and abide by the New Member Education Policy (Policy). No new member activities may commence before the NME Plan has been reviewed and approved by FSL.
- NME Plans are limited to no more than eight weeks. The new member period may only extend beyond eight weeks if approved by the chapter’s national headquarters and FSL.
- Chapters may find a copy of the form, as well as the full policy, at <https://www.uc.edu/campus-life/fraternity-sorority-life/policies---resources/new-member-education-policy.html>

XI. Sexual Misconduct Policy

- The Office of Fraternity and Sorority Life holds all organizations and members responsible for abiding by the university’s Sexual Misconduct Policy. It is the policy of the University of Cincinnati that no member of the university community may sexually harass another. Anyone who violates this policy is subject to disciplinary action which may include suspension or termination. The full Sexual Misconduct Policy can be found on the Fraternity and Sorority Life website, as well as the Office of Student Conduct and Community Standards website.

XII. Travel Policy

- Traveling for any purpose, regardless of distance from campus, as an organization, or for members traveling on behalf of the organization, must register the travel as an event, in accordance with our FSL Event Policy.
- For more information, including the full policy, see the Community Guidelines.

XIII. Reminders

- Per SALD guidelines for registered student organizations, only UC students may be members of UC student organizations. Only undergraduate, matriculating students registered for at least six (6) credit hours are allowed to be members of social Greek-lettered organizations.
- All fraternities and sororities under the FSL umbrella must adhere to the Community Guidelines in all chapter operations. Each chapter president receives a copy of the Community Guidelines at the first Presidents' Cabinet of each semester. The Community Guidelines are also available on the Office of Fraternity and Sorority Life's website.