Graduate Student Worker Position

Job Description:
The Graduate Student Worker for the University of Cincinnati Student Wellness Center (SWC) assists with developing, implementing, and coordinating educational programs on a number of health topics, including alcohol and other drugs, gender-based violence, sexual health, financial wellness, mental wellness, and more.

Specific Responsibilities:
- Develop and implement programs and events on health and wellness topics, including alcohol and other drugs, gender-based violence, sexual health, financial wellness, mental wellness, and more.
- Develop and facilitate presentations on a variety of health topics.
- Evaluate programs and events.
- Input and analyze assessment data.
- Facilitate alcohol and drug sanction classes.
- Assist with supervising peer educators.
- Assist with program set-up and take down during business, evening, and weekend hours as needed.
- Attend staff meetings, one-on-one check-ins with supervisor, and staff retreats.
- May assist with outreach events and programs as needed.
- Other duties to be assigned by SWC Staff as needed, in addition to assisting with general office tasks.

Minimum Qualifications:
- Bachelor’s degree.
- Availability to work approximately 20 hours per week, including evenings and weekends.
- Must have excellent research, writing, public speaking, and interpersonal skills.
- Must be able to work with Microsoft Office and various social media platforms.
- Must be able to work well both independently and with a team.
- Must be very organized.

Preferred Qualifications: Experience with health and wellness education and prevention. Experience developing and implementing presentations, as well as organizing and coordinating campus events. Demonstrates strong interpersonal communication skills.

Pay: $12/hour
Start Date: End of Spring Semester 2019
Appointment: Spring Semester 2019 – Summer 2020

All applicants must apply at jobs.uc.edu under REQ #35736; and include the following in their application:
2. Cover letter identifying applicant’s enrolled UC graduate program and explaining applicant’s qualifications and relevant experience.
3. Two professional references.