

**Special Meeting of the Board of Trustees
July 17, 2007**

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UNIVERSITY OF CINCINNATI

Official Proceedings of the

Two Hundred and Seventy-Second Meeting of the Board of Trustees

(A Special Meeting)

July 17, 2007

The Two Hundred and Seventy-Second Session of the Board of Trustees of the University of Cincinnati was opened at 10:04 a.m. on Tuesday, July 17, 2007, in the Russell C. Myers Alumni Center of the University of Cincinnati. Notice of this meeting was given in accordance with Section 121.22 of the Ohio Revised Code. The proceedings of the Board, when not otherwise provided for by its bylaws, are governed by *Robert's Rules of Order*.

Jeffrey L. Wyler, Chairperson of the Board of Trustees, presided. Mr. Wyler asked that roll be called.

BOARD MEMBERS PRESENT:

Phillip R. Cox, Anant R. Bhati,
Jeffrey L. Wyler, H. C. Buck Niehoff,
Sandra Heimann, C. Francis Barrett,
Margaret E. Buchanan, and
Thomas H. Humes

BOARD MEMBERS ABSENT:

Gary Heiman

ALSO PRESENT:

Nancy L. Zimpher, President;
Jane E. Henney, Senior Vice President
and Provost for Health Affairs;
Anthony J. Perzigian, Senior Vice President
and Provost for Baccalaureate and
Graduate Education;
Monica Rimai, Senior Vice President for
Administration and Finance;

Michael W. Carroll, Vice President of
Development and Alumni Affairs
and President of the UC Foundation;
Sandra J. Degen, Vice President for
Research;
Mitchel D. Livingston, Vice President for
Student Affairs and Services;
James D. Plummer, Vice President for
Finance;
Frederick H. Siff, Vice President and
Chief Information Officer;
Gregory J. Vehr, Vice President for
Governmental Relations and
University Communications;
Mitchell D. McCrate, Interim General
Counsel;
Greg Hand, University of Cincinnati
Spokesperson;
Nick Furtwengler, Undergraduate Student
Trustee;
Robert Dobbs, Alumni Representative;
Stephen Thompson, Alumni Representative;
Robert Faaborg, Faculty Representative;
Lynn Davis, Faculty Representative;
Ann Welsh, Faculty Representative;
Heather A. Huff, Executive Assistant to the
Board of Trustees & University
President;
and the public

(Prior to the Board Committee Meetings and the Regular Board Meeting,
Chairperson Jeffrey L. Wyler began the proceedings at approximately 8:32 a.m.)

Mr. Wyler:

Good morning, everyone. Please note that Gary Heiman will not be able to attend today's meeting. Another note is farewell. Bob, I am saying farewell to you again? This is Bob Faaborg's and Lynn Davis' last meeting as their term as faculty representatives on the board ends on August 31. So, if you will both come forward, I have a small token of our appreciation with the emphasis on small but the appreciation is large.

(Applause)

Mr. Wyler:

And, if someone could communicate back to the faculty, I do not want him back. Just kidding. We are here this morning and we are going to have the Committee Meetings. The first Committee Meeting will be the Academic and Student Affairs Committee and Mr. Niehoff is the Chairperson. Buck –

I would like to comment that both Daisy Malloy Hamburg and Jay Radley are not here also this morning. Jay came in this morning and one of his professors changed a presentation that was supposed to be yesterday but he had to do it this morning so Jay had to step out and Daisy is not in town.

Our second meeting will be the Finance Committee. Mr. Heiman is not here and Dr. Bhati is the Vice Chairperson.

THE BOARD COMMITTEE MEETINGS

(Proceedings of the board committee meetings are contained in the respective committee meeting minutes, which are on file in the Office of the Board of Trustees.)

The committee meetings began at 8:35 a.m.; the meetings concluded at 10:04 a.m.

THE SPECIAL MEETING OF THE BOARD OF TRUSTEES

The Special Meeting of the Board of Trustees was convened at 10:04 a.m. and, as noted on the first page (page 184) of these minutes, roll call was taken.

Mr. Wyler:

I would like to call the meeting to order of the Two Hundred and Seventy-Second Session of the Board of Trustees of the University of Cincinnati.

Approval of the Items Recommended by the Board Committees

Listed below are the items recommended to the Board of Trustees for approval by the Academic and Student Affairs Committee and the Finance and Administration Committee at their respective meetings held on July 17, 2007, prior to the Regular Meeting of the Board of Trustees.

Academic and Student Affairs Committee Recommendation

07.07.17.01 DEAN APPOINTMENT

It is recommended that the Board of Trustees approve the appointment of Valerie Gray Hardcastle as Dean of the McMicken College of Arts and Sciences effective September 1, 2007, through August 31, 2012. It is also recommended that the Board grant tenure as Professor of Philosophy.

Dr. Hardcastle is a major figure in the areas of the philosophy of the mind and cognitive science. Her research has been focused on developing an understanding of the nature and structure of interdisciplinary theories in cognitive science and on developing a philosophical framework for understanding conscious phenomena responsive to neuroscientific and psychological data. During her productive career at Virginia Polytechnic Institute and State University, she has served as Associate Dean of the College of Liberal Arts and Human Sciences, Head of the Department of Science and Technology in Society, Chair of the Center for Science and Technology Studies, and Director of the Graduate Program in Science and Technology Studies. Before receiving her Ph.D. in Cognitive Science and Philosophy from the University of California, San Diego in 1994, Professor Hardcastle earned her M.A. in Philosophy from the University of Houston in 1987 and her A.B in Philosophy with High Distinction from the University of California, Berkeley in 1986. In 1998-99, she was a Charles Phelps Taft Fellow in the Department of Philosophy at the University of Cincinnati.

Professor Hardcastle has amassed a distinguished scholarly record. Her book-length works have been published by MIT Press (Cambridge, MA), State University of New York Press (Albany, NY), and the John Benjamins Press (Philadelphia, PA and Amsterdam). Her numerous editorial leadership positions include: Neurophilosophy Editor of *Brain and Mind* and Editor-in-Chief of the *Journal of Consciousness Studies*. She also currently serves on the editorial boards of *Philosophical Psychology*, *the Journal of Cognitive Theories and Systems* and the *Philosophy of Science*. In the area of leadership skills development, she attended the HERS Management Institute for Women in Higher Education in 2004-05.

The McMicken College of Arts and Sciences is at an important historic juncture. An effective leader of the College must combine a breadth and depth of scholarly achievement with a strong record of academic administrative experience, a proven ability to champion the liberal arts and a keen vision for preparing students for the challenges of the 21st century. Dr. Hardcastle far exceeds those criteria. Her impressive scholarly credentials, her entrepreneurial flair, her keen grasp of the challenges and opportunities facing urban research universities, and her commitment to public service portend well for the McMicken College and the University.

Finance and Administration Committee Recommendations

07.07.17.02 FY 2007-2008 CURRENT FUNDS BUDGET INCLUDING THE TUITION AND FEE SCHEDULE AND COMPENSATION INCREASES

Synopsis: The FY 2007-2008 Current Funds Budget, including the Tuition and Fee Schedule and Compensation increases, is being submitted for approval.

WHEREAS appropriate planning and consultation within the University have been accomplished through the all-University Governance Committees recently implemented to make the decision-making process transparent and participatory; and

WHEREAS the State of Ohio has now completed its budget process with an outcome that includes increased support for higher education; and

WHEREAS the President is now prepared to present the FY 2007-2008 Current Funds Budget including the Tuition and Fee Schedule and a 2% salary increase package for unrepresented classified and unclassified employees; and

WHEREAS the Tuition and Fee Schedule, compliant with the actions of the Ohio General Assembly and Governor, includes no tuition and fee increase to undergraduate students, but does include an increase to the instructional fee for graduate and professional students to be effective Autumn Quarter 2007;

NOW THEREFORE BE IT RESOLVED that the University of Cincinnati's Current Funds Budget including the Tuition and Fee Schedule and Compensation increases for Fiscal Year 2007-2008 as described in the accompanying text and tables* be approved with authorization for the President to make expenditures within the projected income levels; and

BE IT FURTHER RESOLVED that all of these supporting documents be incorporated into the minutes of the meeting and filed with the official records of this University.

**07.07.17.03 CAPITAL BUDGET FOR APPROVAL
FISCAL YEAR 2007-2008**

Synopsis: It is recommended that the Board of Trustees approve the Fiscal Year 2007-2008 Capital Budget

The Capital Budget for Fiscal Year 2007-2008 includes Langsam Library Roof Replacement, MSB Rehabilitation Phases 2-5, Utility Plant Energy Improvements, and Vontz Center for Molecular Studies – Cancer Imaging Facility.

07.07.17.04 GENERAL RECEIPTS OBLICATIONS, UNIVERSITY OF CINCINNATI, BASIC RENOVATION BIENNIUM 2011-12 PHASED FACILITIES PROJECTS IN ANTICIPATION OF FUTURE STATE APPROPRIATIONS

Synopsis: It is recommended that the Board of Trustees approve the attached* resolution, known as the Basic Renovation Biennium 2011-12 State Grant Resolution, authorizing the issuance of General Receipts Obligations of the University of Cincinnati, not to exceed \$5,000,000.

*Filed in the Office of the Board of Trustees

The purpose of the obligations is to provide short term financing for certain projects until biennium 2011-12 State Capital Appropriations are received.

Under the Board of Regents system of formula capital allocations to each campus, implemented in 1995, it is possible to forecast future biennial allocations of capital from the State. Thus, it is also possible to commence project work locally, and replace interim local financing with State Capital Appropriations and Financing during their regular cycle. This can be very efficient because: 1) it can allow a phased project to be completed in one construction process saving duplicate staging expenses and extra inflation; 2) it can allow the design process to proceed and be ready for the construction phase when the State appropriation is made; and 3) it can allow a project to meet a critical deadline for student and faculty use; and 4) it can allow basic renovation projects that have imminent deadlines or safety concerns to be completed earlier than the formal biennium basic renovation funds allocation.

The basic renovation projects that have been prioritized for phased facilities projects (state grants) include, but are not limited to: Medical College interim renovations, infrastructure/building systems upgrades, roof replacements, Phoenix Controls, ADA modifications in public spaces and carpet replacement. Please note that the actual projects that will be funded with these proceeds may change as future critical renovations/needs develop. The projects have a combination of needs for critical deadline, to correct serious safety requirements or to overcome their current obsolescence. These basic renovation projects are in anticipation of future State Capital Appropriations of \$5,000,000 in the 2011-12 Biennium. The \$5,000,000 total debt authority is sufficient to fund the state grant basic renovation projects and provide for net interest and debt issuance costs.

07.07.17.05 GENERAL RECEIPTS OBLIGATIONS, UNIVERSITY OF CINCINNATI, CLIFTON COURT GARAGE

Synopsis: It is recommended that the Board of Trustees approve the attached* resolution, known as Clifton Court Garage authorizing the issuance of General Receipts Obligations, University of Cincinnati, Clifton Court Garage not to exceed \$6,200,000.

The Clifton Court Garage project consists of major renovations such as structural repairs, HVAC, building code and safety upgrades implemented throughout the garage. A major rehabilitation of this garage has not been performed since its original construction 40 years ago. Structural repairs of the pan joist/girder system are required, as well as repairs to the flat slabs, walls, and columns. The HVAC system will be separated from the Rieveschl exhaust system. Fire protection will be added where required, lighting systems upgraded and other safety systems, such as help phones, will be brought into compliance with University standards. The project was approved at the January 23, 2007 Board of Trustees meeting. This project will be accomplished over a calendar year, starting in the early fall of 2007 and completed by early fall of 2008 to accommodate Parking Services' inventory of spaces.

The purpose of this recommendation is to request the authorization of the issuance of general receipts obligations in the amount of \$6,200,000. The \$6,200,000 total debt authority, along with \$600,000 of state basic renovation funding, is sufficient to fund the \$6,000,000 project costs, debt issuance costs and capitalized interest until October 1, 2008. Average annual net debt service for the amount of the debt to be issued

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is estimated at \$194,000 in FY 2009 and \$465,000 beginning FY 2010 and will be repaid over 20 years through revenue generated by Parking Services.

07.07.17.06 GENERAL RECEIPTS OBLIGATIONS, UNIVERSITY OF CINCINNATI, KETTERING/LAB ANIMAL MEDICINE RENOVATION

Synopsis: It is recommended that the Board of Trustees approve the attached* resolution, known as Kettering/LAM Renovation authorizing the issuance of General Receipts Obligations, University of Cincinnati, Kettering/Lab Animal Medicine Renovation not to exceed \$3,500,000.

The Kettering/Lab Animal Medicine (LAM) Renovation project will renovate and update current LAM space in the Kettering Complex to accommodate planned research needs for the Department of Environmental Health. This renovation will allow for an increased animal population within the space, which as a result will provide for the accommodation of the temporary relocation of a portion of the animals housed in the Medical Sciences Building (MSB) so that renovation within the MSB can proceed. This project was approved for \$2,760,000 at the January 23, 2007 Board of Trustees meeting. Construction on this project is expected to commence summer of 2007 and be completed and occupied by summer 2008.

The purpose of this recommendation is to request the authorization of the issuance of general receipts obligations in the amount of \$3,500,000. The \$3,500,000 total debt authority is sufficient to fund the \$2,760,000 project costs, debt issuance costs and capitalized interest until April 1, 2008. Average annual net debt service for the amount of the debt to be issued is estimated at \$28,200 in FY 2008 and \$268,000 beginning FY 2009 and will be repaid over 20 years by Lab Animal Medicine (67.3%) and College of Medicine – Dean's office (32.7%)

07.07.17.07 AMENDING AND RESTATING RESOLUTION NOS. 02.11.26.9 AND 03.9.30.17 AND PROVIDING FOR GENERAL RECEIPT OBLIGATIONS MEDICAL SCIENCE BUILDING (MSB) REHABILITATION AND EXPANSION PROJECT OF THE UNIVERSITY OF CINCINNATI NOT TO EXCEED \$410,000,000.

Synopsis: It is recommended that the Board of Trustees approve the attached* resolution amending and restating resolution nos. 02.11.26.9 and 03.9.30.17 increasing the authorization of the issuance of General Receipts Obligations, Medical Science Building (MSB) Rehabilitation and Expansion Project, from not to exceed \$169,300,000 to not to exceed \$410,000,000.

The Board has previously adopted Resolution Nos. 02.11.26.9 for \$80,000,000 and 03.9.30.17 for \$89,300,000 which together authorized the issuance of General Receipts Obligations for Phase 1 components of the MSB Rehabilitation and Expansion Project not to exceed \$169,300,000. Previous debt authority had not provided for the MSB Rehab Phases 2 through 5. The MSB Rehabilitation and Expansion Project is comprised of several components as indicated in the Semi-Annual Administration and Finance Report and in the Capital Budget 2007-08 concurrently being submitted for approval to this Board and on attached Exhibit A. Exhibit A also summarizes non-debt funding sources and the breakdown of permanent debt authorization and non-permanent debt authorization with a further detail of borrowing in anticipation of future state appropriations. The University has already issued \$94,000,000 in permanent debt and

*Filed in the Office of the Board of Trustees

\$51,920,000 in interim debt in anticipation of the 2007-08, 2009-10 and a portion of 2011-12 state capital appropriations.

The MSB Rehabilitation and Expansion project entails the rehabilitation of the Medical Science Building (945,000 GSF) in multiple phases over approximately ten years to replace failing and obsolete building systems. The expansion portion Center for Academic and Research Excellence (CARE) creates a 200,000 GSF new state-of-the-art learning and research space for the College of Medicine. Phase I of the project, with construction well underway, includes CARE, open space and renovation of portions of several lower levels of MSB along with an Atrium and Galleria which allow CARE and MSB to interconnect. MSB Rehabilitation Phases 2-5 will focus on ADA accessibility issues and building systems infrastructure (HVAC, Emergency Power, Lab Exhaust Systems, Telecommunications and Fire Suppression), upgrades and/or system/component replacement.

This project is of extreme importance to the University of Cincinnati Medical Center (UCMC). UCMC is a major force driving the economic health of the Tri-State region. UCMC's role in the region's health is multi-faceted, consisting of research, education and clinical care. UC is one of only 75 "Research I" universities in the United States. UCMC is now engaged in funded research projects totaling \$118 million, 80% of which are being conducted in the MSB.

Total authorized debt of \$410,000,000 (includes \$169,300,000 previously authorized) along with \$49,611,034 of non-debt funding and interest earnings on the project funds will be sufficient to fund the \$418,227,000 project costs, capitalize interest to various beneficial occupancy dates, cost of issuance and a margin of safety of less than \$10,000,000. \$172,687,027 of the \$410,000,000 debt authorization is to issue interim debt in anticipation of future state capital appropriations. Interest expense on the interim debt for CARE will average about \$800,000 each year from FY 2009 through FY 2013. Interest expense on the interim debt for MSB Phases 2-5 will fluctuate from a high of \$3,500,000 in FY 2015 to a low of \$1,300,000 in FY 2019. Interim interest expense is payable from capitalized interest or by university and other undesignated funds.

Funding of the annual debt service for the \$228,405,000 permanent debt authorization will be provided by university general receipts and other undesignated funds. Average annual net debt service for the \$94,000,000 currently issued and outstanding is \$4,206,000 in FY 2008 and \$6,600,000 beginning FY 2009 and will be repaid over 25 years. Average annual net debt service for the \$134,405,000 permanent debt to be issued (\$228,405,000 less \$94,000,000) is estimated at \$7,100,000 for FY 2015 through FY 2019 and \$10,600,000 beginning FY 2020 through FY 2039.

07.07.17.08 GENERAL RECEIPTS OBLIGATIONS, UNIVERSITY OF CINCINNATI, DAAP RENOVATION

Synopsis: It is recommended that the Board of Trustees approve the attached* resolution, known as DAAP Renovation authorizing the issuance of General Receipts Obligations, University of Cincinnati, DAAP Renovation not to exceed \$2,600,000.

The DAAP renovation is essential to support enrollment growth in one of the University's premier colleges with nationally ranked programs. Instructional delivery in the college requires additional space for studio-intensive programs which are central to effective student learning.

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The DAAP Renovation project consists of two separate projects for the College of Design, Architecture, Art and Planning (DAAP). The first renovation project is renovating a portion of the first floor of Scioto Hall for use by DAAP. The second renovation project consists of renovating space in Wolfson, Zimmer and DAAP buildings for classrooms and studio space for use by DAAP. These renovations are essential to support enrollment growth in one of our premier college with nationally ranked programs. Instructional delivery in the college requires additional space for studio-intensive programs which are central to effective student learning. These projects will be approved by appropriate University procedure as each project is below the board approval requirement. Construction on these projects is expected to commence summer of 2007 and completed and occupied by December 2007.

The purpose of this recommendation is to request the authorization of the issuance of general receipts obligations in the amount of \$2,600,000. The \$2,600,000 total debt authority is sufficient to fund the \$2,300,000 project costs, debt issuance costs and capitalized interest until January 1, 2008. Average annual net debt service for the amount of the debt to be issued is estimated at \$71,900 in FY 2008 and \$197,800 beginning FY 2009 and will be repaid over 20 years by undesignated funds.

07.07.17.09 CHECK SIGNATURE/COUNTERSIGNATURE AND WIRE TRANSFER INITIATION/VERIFICATION AUTHORITY

Synopsis: Update check signature/countersignature and wire transfer initiation/verification authority to reflect recent title and responsibility changes.

It is recommended that the Board of Trustees approve the following resolution updating the list of individuals authorized to sign/countersign checks and initiate/verify wire transfers. The list of authorized individuals reflects recent title and responsibility changes.

RESOLVED, that effective August 1, 2007, all checks (excluding health care/benefits payments issued by third-party administrators) drawn upon the depositories designated by the Board of Trustees of the University of Cincinnati must bear the signature of William L. Doering, Treasurer.

- a) This signature may be a mechanical facsimile, the proper affixing of which shall be the responsibility of William L. Doering, or in his absence, M. Linda Graviss, Associate Vice President for Financial Services.
- b) All checks in excess of \$75,000 must bear the countersignature of M. Linda Graviss, Associate Vice President for Financial Services, or Sheila A. Farley, Assistant Treasurer, or Barry L. Holland, Director of Tax Compliance, or Carol Metzger, Controller, or Ruth A. Ross, Assistant Controller, or James D. Plummer, Vice President for Finance.

RESOLVED, that effective August 1, 2007, all wire transfers drawn upon the depositories designated by the Board of Trustees of the University of Cincinnati must be initiated by M. Linda Graviss, Associate Vice President for Financial Services, or William L. Doering, Treasurer, or Sheila A. Farley, Assistant Treasurer, or Barry L. Holland, Director of Tax Compliance, or Jim Birch, Senior Financial Analyst.

- a) All non-repetitive wire transfers in excess of \$75,000 initiated by one of the authorized individuals must be verified by a second authorized individual.

- b) All repetitive wire transfers must be established by two of the authorized individuals.

Action Items

Mr. Wyler:

The trustees were present at the committee meetings held today and have heard the recommendations of the Academic and Student Affairs Committee and the Finance and Administration Committee. The items reviewed and recommended by the Committees are named in the Action Items list at your place.

We would like to vote on all the items here today. May I have a motion to approve all of the items?

Upon motion of Mr. Wyler, so moved by Dr. Bhati, seconded by Mr. Cox, the Board approved the items recommended by the Committees by the following roll call vote:

Recommendation Nos. 07.07.17.01 through 07.07.17.03 and 07.07.17.09

AYE: Mr. Cox, Dr. Bhati, Mr. Wyler, Mr. Niehoff, Mrs. Heimann, Mr. Barrett, Mrs. Buchanan, and Mr. Humes

NAY: None

ABSENT: Mr. Heiman

ABSTAIN: None

Recommendation Nos. 07.07.17.04 through 07.07.17.08

AYE: Mr. Cox, Dr. Bhati, Mr. Wyler, Mrs. Heimann, Mr. Barrett, Mrs. Buchanan, and Mr. Humes

NAY: None

ABSENT: Mr. Heiman

ABSTAIN: Mr. Niehoff

Mr. Wyler

I would like to announce that there will be a reception welcoming Dr. Valerie Gray Hardcastle as our new Dean of the McMicken College of Arts and Sciences and it will take place in the Hunter Room immediately following the Executive Session and I hope that you will join us.

President Zimpher:

We are negotiating a comment that I feel highly qualified to make around the approaching departure of Kathryn St. Clair. I am faced with the dilemma that I cannot see Kathryn in the audience. Would you stand up, please? Kathryn St. Clair joined me on October 1, 2003, after traveling from Milwaukee and a long and successful tenure at the University of Wisconsin-Milwaukee where she was an educator and a professional in her own right and then, once called, agreed to serve in the President's - there called the Chancellor's - Office for nearly five years at UWM and my wildest dream came true when she agreed to actually precede me moving to Cincinnati and preparing the way in the President's Office here at the University of Cincinnati. There is really nothing in the entire administration of the President's Office that Kathryn's hand has not touched and I know any of you who have had relations with the office know that because you usually stop with Kathryn long before you get to me and many, many of the issues are resolved well in advance of some conversation we might have.

Kathryn has made a very studied decision to resume her personal life which I think has probably been on hold for nine years in her service to a Chancellor and a President. Some of you know that she was a resident of this campus and walked every day on MainStreet with more attention to the detail of the life and work of MainStreet than probably most of us. She also enjoyed many of the, in fact, I think, all of the movies at Tangeman University Center and just the student life that most of us miss because we drive to somewhere else at the end of the day. But, mostly, I am in absolute denial. This is a person who has been my right and left hand for a long time and you will be truly missed, Kathryn. Thank you.

(Applause)

Mr. Wyler:

On behalf of the board, Kathryn, I echo exactly what Nancy has said. You have been a great addition to this institution and we thank you also. I will now call for an Executive Session. There will be no business conducted at the conclusion of the Executive Session.

Our next board meeting will be held here in the Russell C. Myers Alumni Center on Tuesday, September 25, 2007.

Executive Session

Mr. Wyler:

May I have a motion to enter Executive Session for the purpose of conferences with attorneys for the university, concerning disputes, involving the university that are subject or pending imminent court action, considering the appointment, employment, dismissal discipline promotion/demotion or compensation of a public employee or official and also discussion regarding collective bargaining.

Upon motion of Mr. Humes, seconded by Mr. Barrett, the Board voted to enter Executive Session by the following roll call vote:

AYE: Mr. Cox, Dr. Bhati, Mr. Wyler, Mr. Niehoff,
Mrs. Heimann, Mr. Barrett, Mrs. Buchanan
and Mr. Humes

NAY: None

ABSENT: Mr. Heiman

Upon proper motion and second, the Executive Session adjourned at 11:15 a.m.

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Adjournment

There being no further business before the Board, upon proper motion and second, the meeting adjourned at 11:15 a.m.

JEFFREY L. WYLER, CHAIRPERSON

ANANT R. BHATI, SECRETARY