



Board of Trustees
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DATE: September 14, 2011

TO: Members of the Board of Trustees
Sandra W. Heimann, Chairperson
C. Francis Barrett, Vice-Chairperson
Thomas H. Humes, Secretary
Margaret E. Buchanan
Thomas D. Cassady
Stanley M. Chesley
Gary Heiman
William C. Portman, III
Robert E. Richardson, Jr.

Portia Watkins, Graduate Student Trustee
Nicholas Hertlein, Undergraduate Student Trustee

FROM: Susan M. Stringer
Executive Assistant to the Board of Trustees and Senior Vice President for
Administration and Finance

SUBJECT: Meeting Number Three Hundred and Eight of the Board of Trustees

This memorandum confirms that the Three Hundredth and Eighth Session of the Board of Trustees will be held on Tuesday, September 20, 2011, in the Russell C. Myers Alumni Center.

The proceedings of the day will begin at 8:30 a.m. President Gregory H. Williams will address the Board and, following his comments, presentations will be given on the following topics:

- Presidents UC2019 Report Card
- University Diversity Plan
- Focus on Students: NASA Develop Program 2011

The committee meetings will be held sequentially following the presentations. The first meeting will be the Academic and Student Affairs Committee followed by the Finance and Administration Committee and the Compensation Subcommittee. At the conclusion of the Committee Meetings, the Regular Meeting will convene. When all regular business items have been addressed, the meeting will adjourn. When all regular business items have been addressed, the Board will enter into Executive Session.

The following materials are included in the Board Book:

1. Schedule of the Board Meeting Day
2. Board Committee Meeting Agendas
3. Recommendations and Supporting Documents
4. Regular Board Meeting Agenda
5. Minutes of the Regular Board Meeting held on June 21, 2011
6. Action Items
7. Informational Reports

It is suggested that Board members review all items. Please contact President Gregory H. Williams or the appropriate committee chairperson if you have questions regarding this material.

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| cc: | President | President's Cabinet | University Spokesperson |
| | Gregory H. Williams | Robert F. Ambach | Greg Hand |
| | Alumni Representative | Robert J. Arkeilpane | Office of the AAUP |
| | Russell C. Myers | William Ball | Office of SEIU/1199 |
| | UC Foundation Representative | Thomas F. Boat | Internal Audit Director |
| | Otto M. Budig | Michael W. Carroll | Christine Ackerman |
| | Faculty Representatives | Karen K. Faaborg | |
| | Richard Harknett | Michael A. Lieberman | |
| | Dale Schaefer | Mitchel D. Livingston | |
| | Marla Hall | Mitchell D. McCrate | |
| | Student Representative | James D. Plummer | |
| | Alan Hagerty | Robert Probst | |
| | | Gregory J. Vehr | |
| | | Paulette Penzvalto | |