



Board of Trustees
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DATE: December 9, 2016

TO: Members of the Board of Trustees
Robert E. Richardson, Jr., Chairperson
Thomas D. Cassady, Vice Chairperson
William C. Portman, III, Secretary
Ronald D. Brown
Philip Collins
Kim M. Heiman
Margaret K. Valentine
Geraldine B. Warner
Tom Mischell

Ryan Makinson, Graduate Student Trustee
Kamree Maull, Undergraduate Student Trustee

FROM: Nicole Blount
Executive Assistant to the Board of Trustees

SUBJECT: Meeting Number Three Hundred and Forty-Eighth Session of the Board of Trustees

This memorandum confirms that the Three Hundred and Forty-Eighth Session of the Board of Trustees will be held on Tuesday, December 13, 2016, at the *Myers Alumni Center*. The proceedings of the day will begin at *8:30 a.m.* Interim President Beverly Davenport will address the Board and, following her comments, presentations will be given on the following topic:

- *Marathon Petroleum and Emerging Ethnic Engineers Partnership*

The committee meetings will be held sequentially following the presentation. The first meeting will be the Academic and Student Affairs Committee, followed by Finance & Administration, and the final committee meeting will be the Audit and Risk Management Committee. At the conclusion of the committee meetings, the regular meeting will convene. When all regular business items have been addressed, the Board will enter Executive Session. The meeting will adjourn following the close of Executive Session.

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The following materials are included for your review:

1. Schedule of the Board Meeting Day
2. Board Committee Meeting Agendas
3. Recommendations and Supporting Documents
4. Regular Board Meeting Agenda
5. Minutes of the Regular Board Meeting held on October 16, 2016
6. Action Items
7. Informational Reports

It is suggested that Board members review all items. Please contact the Office of the Board of Trustees or the appropriate committee chairperson if you have questions regarding the materials.

cc: Interim President
Beverly Davenport
Alumni Representative
Troy Neat

Faculty Representatives
Sally Moomaw
Rebecca Leugers
Greg Loving

Student Representative
Mitchell Phelps
Daniel Ashwood

President's Cabinet
Robert F. Ambach
Mike Bohn
William Ball
Robin Engel
Rod Grabowski
Tamie Grunow
Ryan Hays
Karen Kovach
Patrick Kowalski
Peter Landgren
Teik Lim
Pat Limbach
Bleuzette Marshall
Debra Merchant
Gregory J. Vehr
Nelson Vincent

Office of:
AAUP
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Internal Audit Director
Christine Ackerman