

TRANSFER ARTICULATION AGREEMENT

Columbus State Community College

Associate of Applied Science, Paralegal Studies

to

University of Cincinnati, College of Education, Criminal Justice, & Human Services

Bachelor of Science, Law & Paralegal Studies (Online)



Originating Institution: Columbus State Community College

Degree/Program: Associate of Applied Science (AAS) / Paralegal Studies

Target Institution: University of Cincinnati / College of Education, Criminal Justice, & Human Services

Degree/Program: Bachelor of Science / Law & Paralegal Studies (Online)

Introduction: This agreement details the applicability of courses from the Columbus State Community College AAS Paralegal Studies to the BS Law & Paralegal Studies (Online) in the UC College of Education, Criminal Justice, & Human Services. Students who complete the AAS Paralegal Studies at Columbus State Community College have satisfied the UC General Education requirement.

Articulation Overview: Graduates from Columbus State Community College who have followed the prescribed program and are accepted into the College of Education, Criminal Justice, & Human Services will enter with 66 hours of transfer credit applicable toward the BS Law & Paralegal Studies (Online) degree.

Admission Criteria: *Note: completing the courses on the appendices below does not guarantee admission to the UC BS Law & Paralegal Studies (Online) program.

Minimum GPA: 2.5

BS Completion: Completion of this program may require more than four semesters to complete due to prerequisite requirements and the order in which required courses must be taken and are offered. UC academic advising staff will work with each transfer student to develop the most expedient pathway to graduation.

Admission Period: Columbus State Community College students must be admitted to the UC College of Education, Criminal Justice, & Human Services during the duration of this agreement (i.e. between June 2023 and July 2026).

Agreement Start Date: June 2023

Agreement End Date: July 2026

EXECUTION, DURATION AND REVIEW OF AGREEMENT:

This agreement becomes effective upon its signing by the Deans of both Colleges and will remain effective for three years. At the end of this time, the agreement will be reviewed and may be renegotiated. Columbus State Community College and the UC College of Education, Criminal Justice, & Human Services agree to keep one another informed as program changes affecting the agreement occur. The Deans of both Colleges will agree upon any future additions and/or amendments to this document in writing.

This agreement will be reviewed on an annual basis and is subject to change due to revisions in program curriculum.

Should ABA accreditation for the AAS Paralegal Studies program at Columbus State Community College change, equivalencies for Paralegal (PARA) courses at UC cannot be guaranteed.

Columbus State Community College students are encouraged to work closely with their academic advisor to monitor possible changes.

SEE ATTACHED APPENDICES FOR COURSE EQUIVALENCIES AND SAMPLE TRANSFER DEGREE MAPS.

TRANSFER ARTICULATION AGREEMENT

Columbus State Community College

Associate of Applied Science, Paralegal Studies

to

University of Cincinnati, College of Education, Criminal Justice, & Human Services

Bachelor of Science, Law & Paralegal Studies (Online)



signed via DocuSign on 7/19/2023

Kelly Hogan, EdD [date]
Associate Vice President, Academic Affairs
Columbus State Community College

signed via DocuSign on 9/6/2023

Lawrence Johnson, PhD [date]
Dean
College of Education, Criminal Justice, & Human Services
University of Cincinnati

signed via DocuSign on 7/19/2023

Terrence Brown, PhD [date]
Dean, Health & Human Services Division
Columbus State Community College

signed via DocuSign on 8/23/2023

J. C. Barnes, PhD [date]
Director
School of Criminal Justice
College of Education, Criminal Justice, & Human Services
University of Cincinnati

signed via DocuSign on 7/17/2023

Dale Gresson [date]
Executive Administrator
Justice, Safety & Legal Studies
Columbus State Community College

signed via DocuSign on 8/23/2023

Emma Fletcher, J.D. [date]
Assistant Professor & Program Coordinator
Paralegal Studies
College of Education, Criminal Justice, & Human Services
University of Cincinnati

Primary Contact Person for this Agreement:

	Columbus State Community College	University of Cincinnati
Name	Mary Whitt, MS	Rachel Fulton
Title	Coordinator, Transfer & Articulation <i>initialed via DocuSign on 7/17/2023</i>	Sr Transfer & Articulation Specialist College Credit Services, Enrollment Management
Email	mwhitt@cscc.edu	credeval@uc.edu
Mailing Address	University Transfer Center Aquinas Hall Room 126 550 East Spring Street Columbus, Ohio 43215	College Credit Services University Pavilion 120 PO Box 210202 Cincinnati, Ohio 45221-0202

Transfer Degree Map

FROM	Columbus State Community College Associate of Applied Science (AAS) Paralegal Studies	TO	University of Cincinnati College of Education, Criminal Justice, & Human Services Bachelor of Science (BS) Law & Paralegal Studies (Online)
This agreement is valid from June 2023 to July 2026			

Admissions & Deadlines

Transfer Admissions Information: admissions.uc.edu/information/transfer

Admission Criteria:

- Completion of the courses on this worksheet does not guarantee admission to the UC program.
- Students who complete the AAS Paralegal Studies at Columbus State Community College have satisfied the UC General Education requirement.
- Students must be admitted to the UC College of Education, Criminal Justice, & Human Services during the duration of this agreement.
- Minimum GPA: 2.5

Tuition & Scholarships

General Tuition & Fees: uc.edu/bursar/fees

Scholarships for transfer students: financialaid.uc.edu/sfao/scholars/transfer

Contact Information

UC admissions questions:

Undergraduate Admissions

Web: admissions.uc.edu

Email: transfer@uc.edu

Pre-transfer and transition advising at UC:

Transfer & Transition Advising Center

Web: uc.edu/transferadvising

Email: transfer@uc.edu

Details of this agreement or equivalencies:

Rachel Fulton, Sr Transfer & Articulation Specialist,
College Credit Services, credeval@uc.edu

More Information

BS Law & Paralegal Studies majors in the College of Education, Criminal Justice, & Human

Services: <https://online.uc.edu/undergraduate-degrees/bs-paralegal-studies/>

General information about the University of Cincinnati: uc.edu

Curriculum Equivalencies

The following suggested course sequence includes all course requirements for this articulation agreement (e.g. courses required for the Columbus State AAS Paralegal Studies and remaining UC courses for the BS Law and Paralegal Studies). You should consult with an academic advisor each semester to ensure you maintain appropriate degree progress and are fulfilling all requirements for the agreement. Course sequencing below assumes a fall start date. If starting the program during any other term, please consult with your academic advisor. For details beyond course planning, please consult with your academic advisor or the Transfer & Transition Advising Center.

SEMESTER 1 (Fall)					
Columbus State Community College			University of Cincinnati		
Course ID	Course Title	Cr Hr	Course ID	Course Title	Cr Hr
LEGL 1101	Intro to Paralegal Studies/Ethics	3	PARA 1001	Introduction to Legal Studies	3
LEGL 1102	Law Office Technology	3	PARA 1013C	Law Office Technology	3
COLS 1100	First Year Experience Seminar	1	FYE 1000BLOCK	FYE 1000Block (<i>applied to PRFS 1001</i>)	1
ENGL 1100	Composition I	3	ENGL 1001	English Composition	3
STAT 1350	Elementary Statistics	3	STAT 1031	Introduction to Statistics (<i>QR Elective</i>)	3

SEMESTER 2 (Spring)					
Columbus State Community College			University of Cincinnati		
Course ID	Course Title	Cr Hr	Course ID	Course Title	Cr Hr
LEGL 1105	Torts and Contracts	3	PARA 1000BLOCK	Paralegal 1000Block (<i>Free Elective</i>)	3
LEGL 1111	Research and Writing	3	PARA 1011	Legal Research & Writing I	3
CSCI 1101	Computer Concepts & Apps	3	IT 1001C	Computer Applications (<i>TI Elective</i>)	3
ENGL 2367, 2567, 2667, or 2767	Composition II Elective	3	ENGL 2089	Intermediate Composition	3

SEMESTER 3 (Summer)					
Columbus State Community College			University of Cincinnati		
Course ID	Course Title	Cr Hr	Course ID	Course Title	Cr Hr
LEGL 2024	Business Organizations	3	PARA 2024	Corporate Law/Business Orgs	3
LEGL 2026	Administrative Law	3	PARA 2026	Administrative Litigation	3
BIO 1127	Intro to Environmental Science	4	EVST 1011	Intro Environmental Studies I (<i>NS Elective</i>) <i>1 credit will not be applicable</i>	3 -
SOC 2380	American Race/Ethnic Relations	3	SOC 3073	Sociology of Race (<i>DEI Elective</i>)	3

SEMESTER 4 (Fall)

Columbus State Community College			University of Cincinnati		
Course ID	Course Title	Cr Hr	Course ID	Course Title	Cr Hr
LEGL 2005	Civil Practice & Procedure	3	PARA 2021	Civil Litigation I	3
LEGL 2012	Advanced Legal Research	3	PARA 1012	Legal Research & Writing II <i>(Free Elective)</i>	3
LEGL 2019	Real Estate <i>(Technical Elective)</i>	3	PARA 2023	Real Estate Law	3
LEGL 2018	Probate Law <i>(Technical Elective)</i>	3	PARA 2025	Estate Planning & Probate	3
COMM 1105	Oral Communication	3	COMM 1071	Introduction to Public Speaking	3

SEMESTER 5 (Spring)

Columbus State Community College			University of Cincinnati		
Course ID	Course Title	Cr Hr	Course ID	Course Title	Cr Hr
LELG 2014	Family Law	3	PARA 1014	Family Law	3
LEGL 2815	LEGL Practicum & Seminar	2	INT 2000BLOCK	Internship 2000Block <i>(Free Elective)</i>	2
LEGL 2010 or LEGL 2050	Criminal Law & Procedure or Intellectual Property <i>(Technical Elective)</i>	3	PARA 1015 or PARA 4002	Paralegal 1015 <i>(Lower-Level Legal Specialty Elective)</i> or Intellectual Property <i>(Upper-Level Legal Specialty Elective)</i>	3
HUM XXXX	Humanities Elective – choose any except: HUM or PHIL	3		<i>HP/FA Elective (select an option which fulfills this requirement)</i>	3
PSY 1100	Introduction to Psychology	3	PSYC 1001	Intro to Psychology <i>(Free Elective)</i>	3

Total credits for AAS Degree:	67	Total credits applied to BS Degree:	66
		Credits remaining to complete BS at UC:	54
		Total credits required for BS degree at UC:	120

Remaining Coursework at University of Cincinnati

The suggested course sequence below includes all remaining courses required for the BS Paralegal Studies. Students may also choose to complete internships or cooperative education opportunities that are available. Course sequencing below assumes a fall start date. If starting the program during any other term, please consult with your academic advisor. For details beyond course planning, please consult with your academic advisor or the Transfer & Transition Advising Center. At least 6 PARA courses must be completed in synchronous format even if that means retaking previously completed courses. C- minimum required for all PARA courses.

SEMESTER 6 (Fall)

Course ID	Course Title	Cr Hr
CJ 4020	Criminal Procedure	3
	Lower-Level Legal Specialty Elective	3
	Lower-Level Legal Specialty Elective	3
PARA 2022	Civil Litigation II	3
	Focus Area/Minor/Certificate	3
Term Credits		15

SEMESTER 7 (Spring)

Course ID	Course Title	Cr Hr
PARA 3001	Investigative Techniques & Evidence	3
	Legal Specialty Elective (Lower- or Upper-Level dependent on CSCC selection of LEGL2010 or 2050)	3
PARA 3005	Children & The Law	3
	Free Elective	3
	Focus Area/Minor/Certificate	3
Term Credits		15

SEMESTER 8 (Fall)

Course ID	Course Title	Cr Hr
PARA 4010	Advanced Legal Research	3
	Upper-Level Legal Specialty Elective	3
	Focus Area/Minor/Certificate	3
	Focus Area/Minor/Certificate	3
Term Credits		12

SEMESTER 9 (Spring)

Course ID	Course Title	Cr Hr
PARA 4020	Advanced Paralegal Seminar	3
	Upper-Level Legal Specialty Elective	3
	Focus Area/Minor/Certificate	3
	Focus Area/Minor/Certificate	3
Term Credits		12