

TRANSFER ARTICULATION AGREEMENT

Columbus State Community College,
Associates of Applied Science, Paralegal Studies
to

University of Cincinnati, College of Education, Criminal Justice, and Human Services,
Bachelor of Science, Paralegal Studies



Originating Institution: Columbus State Community College

Degree/Program: Associate of Applied Science / Paralegal Studies

Target Institution: University of Cincinnati / College of Education, Criminal Justice, and Human Services

Degree/Program: Bachelor of Science / Paralegal Studies

Introduction: This agreement details the applicability of courses from the Columbus State Community College Associate of Applied Science in Paralegal Studies degree to the Bachelor of Science in Paralegal Studies degree in the UC College of Education, Criminal Justice, Human Services, and Information Technology. Students who complete the Associate of Applied Science degree at Columbus State Community College have satisfied the UC General Education requirement.

Articulation Overview: Graduates from Columbus State Community College who have followed the prescribed program and are accepted into the UC College of Education, Criminal Justice, and Human Services will enter with 66 hours of transfer credit applicable toward the Bachelor of Science in Paralegal Studies degree.

Admission Criteria: Please note: completing the courses on the worksheet below does not guarantee admission to the UC Bachelor of Science in Paralegal Studies degree program.

Minimum GPA: 2.75

BS Completion: Completion of this program may require more than four semesters to complete due to prerequisite requirements and the order in which required courses must be taken and are offered. UC academic advising staff will work with each transfer student to develop the most expedient pathway to graduation

Admission Period: Columbus State Community College students must be admitted to the UC College of Education, Criminal Justice, and Human Services during the duration of this agreement (i.e. between June 2020 to June 2023).

Agreement Execution Date: June 2020

Agreement End Date: June 2023

EXECUTION, DURATION AND REVIEW OF AGREEMENT:

This agreement becomes effective upon its signing by the Deans of both Colleges and will remain effective for three years. At the end of this time, the agreement will be reviewed and may be renegotiated. Columbus State Community College and the UC College of Education, Criminal Justice, and Human Services agree to keep one another informed as program changes affecting the agreement occur. The Deans of both Colleges will agree upon any future additions and/or amendments to this document in writing.

This agreement will be reviewed on an annual basis and is subject to change due to revisions in program curriculum.

As strong partners, Columbus State Community College Paralegal Studies program agrees to provide direct access to students in the last semester of their degree program to a University of Cincinnati representative. This could be in the form of a classroom visit or other opportunities to directly interact and educate students about the program at the University of Cincinnati. Columbus State Community College Paralegal Studies program also agrees to provide a graduation list with email addresses. The University of Cincinnati College of Education, Criminal Justice, and Human Services will provide success rates of incoming cohorts of Columbus State Community College Paralegal Studies students upon request.

Columbus State Community College students are encouraged to work closely with their academic advisor to monitor possible changes.

See attached appendix for course equivalencies and transfer degree map.

signed via DocuSign on 7/15/2020

Allysen Todd, PhD [date]
 Dean, Arts & Sciences Division
 Columbus State Community College

signed via DocuSign on 8/13/2020

Lawrence Johnson, PhD [date]
 Dean
 College of Education, Criminal Justice, and
 Human Services
 University of Cincinnati

signed via DocuSign on 7/15/2020

Kirk Dickerson, PhD [date]
 Dean
 Health and Human Services Division
 Columbus State Community College

signed via DocuSign on 7/22/2020

J.C. Barnes, PhD [date]
 Associate Professor
 Interim Director, School of Criminal Justice
 College of Education, Criminal Justice, and
 Human Services
 University of Cincinnati

signed via DocuSign on 7/8/2020

Dale Gresson [date]
 Chair
 Justice and Safety
 Columbus State Community College

signed via DocuSign on 7/22/2020

Emma Fletcher, J.D. [date]
 Assistant Professor and Program Coordinator
 Paralegal Studies
 School of Criminal Justice
 College of Education, Criminal Justice, and
 Human Services
 University of Cincinnati

Primary Contact Person for this Agreement:

	Columbus State Community College	University of Cincinnati
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Title	Coordinator, Transfer & Articulation <i>initialed via DocuSign on 7/1/2020</i>	Sr Academic Evaluator College Credit Services, Enrollment Management
Telephone	614-287-2184	513-556-3564
Email	mwhitt@csc.edu	Rachel.Fulton@uc.edu
Mailing Address	University Transfer Center Aquinas Hall Room 126 550 East Spring Street Columbus, Ohio 43215	College Credit Services University Pavilion 120 PO Box 210202 Cincinnati, Ohio 45221-0202

Appendix One: Transfer Degree Map

FROM	Columbus State Community College Associate of Applied Sciences Paralegal Studies	TO	University of Cincinnati Bachelor of Science Paralegal Studies
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This agreement is valid from **June 2020 to June 2023.**

Admissions & Deadlines

Transfer Admissions Information: admissions.uc.edu/information/transfer

Admission Criteria:

- Completion of the courses on this worksheet does not guarantee admission to the UC program.
- Students who complete the AAS Paralegal Studies at Columbus State have satisfied the UC General Education requirement.
- Students must be admitted to the UC College of Education, Criminal Justice, and Human Services during the duration of this agreement.
- Minimum GPA: 2.75

Tuition & Scholarships

General Tuition & Fees: uc.edu/bursar/fees

Scholarships for transfer students: financialaid.uc.edu/sfao/scholars/transfer

Contact Information

UC admissions questions:

Undergraduate Admissions

Web: uc.edu/admissions

Email: transfer@uc.edu

Pre-transfer and transition advising at UC:

Center for Pathways Advising & Student Success

Web: uc.edu/pathways

Email: pathways@uc.edu

Details of this agreement or equivalencies:

College Credit Services

Email: credeval@uc.edu

More Information

Paralegal Studies majors in College of Education, Criminal Justice, and Human Services:

cech.uc.edu/schools/criminaljustice/undergrad-programs/ParalegalStudies/paralegalstudiesbachelors.html

General information about the University of Cincinnati: uc.edu

Columbus State Community College & University of Cincinnati Curriculum Equivalencies

The following suggested course sequence includes all course requirements for this articulation agreement (e.g. courses required for the AAS Paralegal Studies and remaining UC courses for the BS Paralegal Studies). You should consult with an academic advisor each semester to ensure you maintain appropriate degree progress and are fulfilling all requirements for the agreement. Course sequencing below assumes a fall start date. If starting the program during any other term, please consult with your academic advisor.

For details beyond course planning, please consult with your academic advisor or the Pathways Advising Center (pathways@uc.edu).

SEMESTER 1					
COLUMBUS STATE			UNIVERSITY OF CINCINNATI		
Course ID	Course Title	Cr Hrs	Course ID	Course Title	Cr Hrs
LEGL 1101	Intro to Paralegal Studies/Ethics	3	PARA 1001	Introduction to Legal Studies	3
LEGL 1102	Law Office Technology	3	PARA 1013C	Law Office Technology	3
COLS 1100	First Year Experience Seminar	1	FYE 1000BLOCK	FYE 1000Block Cr (<i>used for PRFS 1001</i>)	1
ENGL 1100	Composition I	3	ENGL 1001	English Composition	3
STAT 1350	Elementary Statistics	3	STAT 1031	Introduction to Statistics [QR]	3

SEMESTER 2					
COLUMBUS STATE			UNIVERSITY OF CINCINNATI		
Course ID	Course Title	Cr Hrs	Course ID	Course Title	Cr Hrs
LEGL 1105	Torts and Contracts	3	PARA 1000BLOCK	Paralegal 1000 Block Credit (<i>Free Elec</i>)	3
LEGL 1111	Research and Writing	3	PARA 1011	Legal Research & Writing I	3
CSCI 1101	Computer Concepts & Apps	3	IT 1001C	Computer Applications (<i>TI Elective</i>)	3
ENGL 2367	Composition II	3	ENGL 2089	Intermediate Composition	3

SEMESTER 3					
COLUMBUS STATE			UNIVERSITY OF CINCINNATI		
Course ID	Course Title	Cr Hrs	Course ID	Course Title	Cr Hrs
LEGL 2024	Business Organizations	3	PARA 2024	Corporate Law/Business Orgs	3
LEGL 2026	Administrative Law	3	PARA 2026	Administrative Litigation	3
BIO 1127	Intro to Environmental Science	4	EVST 1011	Intro Environmental Studies (<i>NS Elec</i>)	3
SOC 2380	American Race/Ethnic Relations	3	SOC 3073	Sociology of Race (<i>DEI Requirement</i>)	3

SEMESTER 4					
COLUMBUS STATE			UNIVERSITY OF CINCINNATI		
Course ID	Course Title	Cr Hrs	Course ID	Course Title	Cr Hrs
LEGL 2005	Civil Practice & Procedure	3	PARA 2021	Civil Litigation I	3
LEGL 2012	Advanced Legal Research	3	PARA 1012	Legal Research & Writing II	3
LEGL 2019	Real Estate	3	PARA 2023	Real Estate Law	3
LEGL 2018	Probate Law	3	PARA 2025	Estate Planning & Probate	3
COMM 1105	Oral Communication	3	COMM 1071	Introduction to Public Speaking	3

SEMESTER 5					
ORIGINATING INSTITUTION			UNIVERSITY OF CINCINNATI		
Course ID	Course Title	Cr Hrs	Course ID	Course Title	Cr Hrs
LEGL 2014	Family Law	3	PARA 1014	Family Law	3
LEGL 2815	LEGL Practicum & Seminar	2	INT 2000BLOCK	Internship 2000Block Cred (<i>Free Elec</i>)	2
LEGL 2010	Criminal Law & Procedure	3	PARA 1000BLOCK	Paralegal 1000 Block (<i>Free Elective</i>)	3
Or LEGL 2050	Or Intellectual Property		Or PARA 4002	Or Intellectual Property (<i>Upper Level Legality Special</i>)	
HUM XXXX	Humanities Elective (<i>any except HUM, MUS, PHIL</i>)	3	XXXX XXXX	HP/FA General Education Elective	3
PSY 1100	Introduction to Psychology	3	PSYC 1001	Intro to Psychology (<i>Social Science</i>)	3

TOTAL TRANSFER CREDITS TOWARD UC DEGREE:

66

TOTAL CREDITS REQUIRED FOR BACHELOR DEGREE:

120

Remaining Coursework at University of Cincinnati

SEMESTER 6

Course ID	Course Title	Cr Hrs
CJ 4020	Criminal Procedure	3
PARA XXXX	Lower Level Legal Specialty Course	3
PARA XXXX	Lower Level Legal Specialty Course	3
PARA 3001	Investigative Techniques and Evidence	3
	Focus Area/Minor/Certificate	3

SEMESTER 7

Course ID	Course Title	Cr Hrs
PARA 2022	Civil Litigation	3
PARA XXXX or XXX XXXX	Upper Level Legal Specialty Course <i>Or</i> Free Elective (<i>Dependent on Columbus State selection</i>)	3
PARA XXXX	Upper Level Legal Specialty Course	3
	Focus Area/Minor/Certificate	3

SEMESTER 8

Course ID	Course Title	Cr Hrs
PARA 4010	Advanced Legal Research	3
PARA XXXX	Upper Level Legal Specialty Course	3
	Focus Area/Minor/Certificate	3
	Focus Area/Minor/Certificate	3

SEMESTER 9

Course ID	Course Title	Cr Hrs
PARA 4020	Advanced Paralegal Seminar	3
PARA 4027	Paralegal Internship	3
	Free Elective	3
	Focus Area/Minor/Certificate	3
	Focus Area/Minor/Certificate	3