

# TRANSFER ARTICULATION AGREEMENT

Sinclair College, Associate of Applied Science, Legal Studies  
to

University of Cincinnati, College of Education, Criminal Justice, & Human Services,  
Bachelor of Science, Law & Paralegal Studies (Online)



**Originating Institution:** Sinclair College

**Degree/Program:** Associate of Applied Science (AAS) / Legal Studies

**Target Institution:** University of Cincinnati / College of Education, Criminal Justice, & Human Services

**Degree/Program:** Bachelor of Science (BS) / Law & Paralegal Studies (Online)

**Introduction:** This agreement details the applicability of courses from the Sinclair College AAS Legal Studies to the BS Law & Paralegal Studies (Online) in the College of Education, Criminal Justice, & Human Services. Students who complete the AAS Legal Studies at Sinclair College have partially satisfied the UC Law & Paralegal Studies General Education requirement.

**Articulation Overview:** Graduates from Sinclair College who have followed the prescribed program and are accepted into the College of Education, Criminal Justice, & Human Services will enter with 57 hours of transfer credit applicable toward the BS Law & Paralegal Studies (Online) degree.

**Admission Criteria:** \*Note: completing the courses on the appendices below does not guarantee admission to the UC BS Law & Paralegal Studies (Online) program.

**Minimum GPA:** 2.5

**BS Completion:** Completion of this program may require more than four semesters to complete due to prerequisite requirements and the order in which required courses must be taken and are offered. UC academic advising staff will work with each transfer student to develop the most expedient pathway to graduation.

**Admission Period:** Sinclair College students must be admitted to the UC College of Education, Criminal Justice, & Human Services during the duration of this agreement (i.e. between November 2023 and July 31, 2026).

**Agreement Execution Date:** November 2023

**Agreement End Date:** July 31, 2026

## EXECUTION, DURATION AND REVIEW OF AGREEMENT:

This agreement becomes effective upon its signing by both Colleges and will remain effective for the duration outlined above. At the end of this time, the agreement will be reviewed and may be renegotiated. Sinclair College and the UC College of Education, Criminal Justice, & Human Services agree to keep one another informed as program changes affecting the agreement occur. Both Colleges will agree upon any future additions and/or amendments to this document in writing.

This agreement will be reviewed on an annual basis and is subject to change due to revisions in program curriculum or ABA approved status.

**Sinclair College students are encouraged to work closely with their academic advisor to monitor possible changes.**

**SEE ATTACHED APPENDICES FOR COURSE EQUIVALENCIES AND SAMPLE TRANSFER DEGREE MAPS.**

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*signed via DocuSign on 12/18/2023*

\_\_\_\_\_  
Anthony M. Ponder, PhD [date]  
Senior Vice President and Provost  
Sinclair College

*signed via DocuSign on 1/18/2024*

\_\_\_\_\_  
Lawrence Johnson, PhD [date]  
Dean  
College of Education, Criminal Justice, & Human Services  
University of Cincinnati

*signed via DocuSign on 12/18/2023*

\_\_\_\_\_  
J.C. Barnes, PhD [date]  
Director  
School of Criminal Justice  
College of Education, Criminal Justice, & Human Services  
University of Cincinnati

*signed via DocuSign on 12/18/2023*

\_\_\_\_\_  
Emma Fletcher, J.D. [date]  
Associate Professor & Program Coordinator  
Paralegal Studies  
College of Education, Criminal Justice, & Human Services  
University of Cincinnati

## Primary Contact Person for this Agreement:

	Sinclair College	University of Cincinnati
<b>Name Title</b>	Janeil Bernheisel Manager of Curriculum, Transfer, & Articulation	Sr Transfer & Articulation Specialist Transfer Center, Enrollment Management
<b>Email</b>	Janeil.Bernheisel@sinclair.edu	transfer@uc.edu
<b>Mailing Address</b>	Sinclair Community College Provost Office 444 W. Third Street Dayton, OH 45402	College Credit Services University Pavilion 120 PO Box 210202 Cincinnati, Ohio 45221-0202

# Transfer Degree Map

<b>FROM</b>	Sinclair College <b>Associate of Applied Science (AAS) Legal Studies</b>	<b>TO</b>	University of Cincinnati College of Education, Criminal Justice, & Human Services <b>Bachelor of Science (BS) Law &amp; Paralegal Studies</b>
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This agreement is valid from **November 2023** to **July 31, 2026**

## Admissions & Deadlines

**Transfer Admissions Information:** [admissions.uc.edu/information/transfer](https://admissions.uc.edu/information/transfer)

### Admission Criteria:

- Completion of the courses on this worksheet does not guarantee admission to the UC program.
- Students who complete the AAS Legal Studies at Sinclair College have partially satisfied the UC Law & Paralegal Studies General Education requirement.
- Students must be admitted to the UC College of Education, Criminal Justice, & Human Services during the duration of this agreement.
- Minimum GPA: 2.5

## Tuition & Scholarships

**General Tuition & Fees:** [uc.edu/bursar/fees](https://uc.edu/bursar/fees)

**Scholarships for transfer students:** [financialaid.uc.edu/sfao/scholars/transfer](https://financialaid.uc.edu/sfao/scholars/transfer)

## Contact Information

### UC Transfer Center:

Email: [transfer@uc.edu](mailto:transfer@uc.edu)

Admissions: [admissions.uc.edu](https://admissions.uc.edu)

Transfer Advising: [uc.edu/transferadvising](https://uc.edu/transferadvising)

### Details of this agreement or equivalencies:

Rachel Fulton, Sr Transfer & Articulation Specialist,  
Transfer Center, [transfer@uc.edu](mailto:transfer@uc.edu)

## More Information

**BS Law & Paralegal Studies majors in the College of Education, Criminal Justice, & Human Services:** [online.uc.edu/undergraduate-degrees/bs-paralegal-studies/](https://online.uc.edu/undergraduate-degrees/bs-paralegal-studies/)

**General information about the University of Cincinnati:** [uc.edu](https://uc.edu)

## Curriculum Equivalencies

The following suggested course sequence includes all course requirements for this articulation agreement (e.g. courses required for the Sinclair AAS Legal Studies and remaining UC courses for the BS Law & Paralegal Studies). You should consult with an academic advisor each semester to ensure you maintain appropriate degree progress and are fulfilling all requirements for the agreement. Course sequencing below assumes a fall start date. If starting the program during any other term, please consult with your academic advisor. For details beyond course planning, please consult with your academic advisor or the Transfer Center.

At least 6 PARA courses at UC must be completed in synchronous format even if that requires retaking previously completed courses. C- minimum required for all PARA courses.

SEMESTER 1					
Sinclair College			University of Cincinnati		
Course ID	Course Title	Cr Hr	Course ID	Course Title	Cr Hr
PAR 1101	Intro to Legal Studies	3	PARA 1001	Introduction to Legal Studies	3
PAR 1102	Legal Technology	1	PARA 1000BLOCK	<i>Free Elective</i>	1
PAR 1103	Litigation	3	PARA 2021	Civil Litigation I	3
PAR 1202	Advanced Legal Technology	1	PARA 1000BLOCK	<i>Not used in BS Program (consult advisor)</i>	--
ENG 1101	English Composition I	3	ENGL 1001	English Composition	3
BIS 1120	Intro to Software Apps	3	IT 1001C	<i>Technology &amp; Innovation Elective</i>	3

SEMESTER 2					
Sinclair College			University of Cincinnati		
Course ID	Course Title	Cr Hr	Course ID	Course Title	Cr Hr
PAR 1201	Legal Research & Writing	3	PARA 1011	Legal Research & Writing I	3
PAR 1203	Advanced Litigation	3	PARA 2022	Civil Litigation II	3
RES 1201	Real Estate Law	3	RE 2072	<i>Counts as PARA 2023</i>	3
LAW 1101	Business Law	3	BLAW 2080	<i>Society, Culture, &amp; Ethics Elective</i>	3
ENG 1199	Textual Editing	3	JOUR 2040C	<i>Free Elective</i>	3

SEMESTER SUMMER					
Sinclair College			University of Cincinnati		
Course ID	Course Title	Cr Hr	Course ID	Course Title	Cr Hr
	<i>Program Elective</i>	3		<i>Not applicable to BS Program</i>	--

### SEMESTER 3

Sinclair College			University of Cincinnati		
Course ID	Course Title	Cr Hr	Course ID	Course Title	Cr Hr
PAR 2301	Advanced Legal Research & Writing	3	PARA 1012	<i>Free Elective</i>	3
PAR 2302	Family Law	3	PARA 1014	Family Law	3
PAR 2303	Probate Law	3	PARA 2025	Estate Planning & Probate	3
ENG 1201	English Composition II	3	ENGL 2089	Intermediate Composition	3
OT36: AH	OT36 Arts & Humanities Elective – choose any <i>except</i> HUM, LIT, REL, or PHI	3		<i>Fine Arts/Historical Perspective Elective</i>	3

### SEMESTER 4

Sinclair College			University of Cincinnati		
Course ID	Course Title	Cr Hr	Course ID	Course Title	Cr Hr
PAR 2401	Legal Studies Internship	2	INT 2000BLOCK	<i>Free Elective</i>	2
OT36: MATH	OT36 Mathematics Elective – must be college-level or higher	3		<i>Quantitative Reasoning Elective</i>	3
SOC 1101 or PSY 1100	Introduction to Sociology or Introduction to Psychology	3	SOC 1001 or PSYC 1001	<i>Free Elective</i>	3
	<i>(Program Elective)</i>	3		<i>Not applicable to BS Program</i>	--
COM 2206	Interpersonal Communication	3	COMM 1076	<i>Free Elective</i>	3

Total credits for AAS Degree:	<b>61</b>	Total credits applied to BS Degree:	<b>54</b>
		Credits remaining to complete BS at UC:	<b>66</b>
		Total credits required for BS degree at UC:	<b>120</b>

### Remaining Coursework at University of Cincinnati

SEMESTER 5		
Course ID	Course Title	Cr Hr
COMM 1071	Introduction to Effective Speaking	3
PARA 2024	Corporate Law & Business Organizations	3
PARA 2026	Administrative Litigation	3
PARA 3001	Investigative Techniques and Evidence	3
	Natural Science Elective (NS)	3
PARA XXXX+	Lower Level Legal Specialty Course	3

**SEMESTER 6**

<b>Course ID</b>	<b>Course Title</b>	<b>Cr Hr</b>
PARA 1013C	Law Office Technology	3
CJ 4020	Criminal Procedure	3
PARA XXXX+	Lower Level Legal Specialty Course	3
PARA XXXX+	Lower Level Legal Specialty Course	3
	Focus Area/Minor/Certificate	3
	Focus Area/Minor/Certificate	3

**SEMESTER 7**

<b>Course ID</b>	<b>Course Title</b>	<b>Cr Hr</b>
PARA 4010	Advanced Legal Research	3
PARA 3XXX+	Upper Level Legal Specialty Course	3
PARA 3005	Children & The Law	3
	Focus Area/Minor/Certificate	3
	Focus Area/Minor/Certificate	3

**SEMESTER 8**

<b>Course ID</b>	<b>Course Title</b>	<b>Cr Hr</b>
PARA 4020	Advanced Paralegal Seminar	3
PARA 3XXX+	Upper Level Legal Specialty Course	3
PARA 3XXX+	Upper Level Legal Specialty Course	3
	Focus Area/Minor/Certificate	3
	Focus Area/Minor/Certificate	3