

TRANSFER ARTICULATION AGREEMENT

Sinclair Community College, Associate of Applied Science, Legal Studies
to

University of Cincinnati, College of Education, Criminal Justice, & Human Services,
Bachelor of Science, Paralegal Studies



Sinclair Community College: Sinclair Community College

Degree/Program: Associate of Applied Science / Legal Studies

Target Institution: University of Cincinnati / College of Education, Criminal Justice, and Human Services

Degree/Program: Bachelor of Science / Paralegal Studies

Introduction: This agreement details the applicability of courses from the Sinclair Community College Associates of Applied Science in Legal Studies to the Bachelor of Science in Paralegal Studies in the College of Education, Criminal Justice, and Human Services. Students who complete the AAS Legal Studies at Sinclair Community College have partially satisfied the UC General Education requirement.

Articulation Overview: Graduates from Sinclair Community College who have followed the prescribed program and are accepted into the College of Education, Criminal Justice, and Human Services will enter with 59 hours of transfer credit applicable toward the Bachelor of Science in Paralegal Studies degree.

Admission Criteria:

*Note: completing the courses on the addendums below does not guarantee admission to the UC Bachelor of Science in Paralegal Studies program.

Minimum GPA: 2.75

BS Completion: Completion of this program may require more than four semesters to complete due to prerequisite requirements and the order in which required courses must be taken and are offered. UC academic advising staff will work with each transfer student to develop the most expedient pathway to graduation.

Admission Period: Sinclair Community College students must be admitted to the UC College of Education, Criminal Justice, and Human Services during the duration of this agreement (i.e. between August 2020 and August 2023).

Agreement Execution Date: August 2020

Agreement End Date: August 2023

EXECUTION, DURATION AND REVIEW OF AGREEMENT:

This agreement becomes effective upon its signing by the Deans of both Colleges and will remain effective for three years. At the end of this time, the agreement will be reviewed and may be renegotiated. Sinclair Community College and the UC College of Education, Criminal Justice, and Human Services agree to keep one another informed as program changes affecting the agreement occur. The Deans of both Colleges will agree upon any future additions and/or amendments to this document in writing.

This agreement will be reviewed on an annual basis and is subject to change due to revisions in program curriculum.

As strong partners, Sinclair Community College Legal Studies program agrees to provide direct access to students in the last semester of their degree program to a University of Cincinnati representative. This could be in the form of a classroom visit or other opportunities to directly interact and educate students about the program at the University of Cincinnati. Sinclair Community College Legal Studies program also agrees to provide a graduation list with email addresses. The University of Cincinnati College of Education, Criminal Justice, and Human Services will provide success rates of incoming cohorts of Sinclair Community College Legal Studies students upon request.

Sinclair Community College students are encouraged to work closely with their academic advisor to monitor possible changes.

See attached appendix for course equivalencies and transfer degree map.

signed via DocuSign 9/7/2020

Dr. Kathleen Cleary [date]
Interim Provost
Sinclair Community College

signed via DocuSign on 9/15/2020

Lawrence Johnson, PhD [date]
Dean, College of Education, Criminal Justice, and
Human Services
University of Cincinnati

signed via DocuSign 9/2/2020

Jenna Beck, J.D. [date]
Chair, Law and Public Safety
Sinclair Community College

signed via DocuSign on 9/8/2020

J.C. Barnes, PhD [date]
Associate Professor
Interim Director, School of Criminal Justice
College of Education, Criminal Justice, and
Human Services
University of Cincinnati

signed via DocuSign on 9/7/2020

Emma Fletcher, J.D. [date]
Assistant Professor and Program
Coordinator Paralegal Studies
College of Education, Criminal Justice, and
Human Services
University of Cincinnati

Primary Contact Person for this Agreement:

	Sinclair Community College	University of Cincinnati
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Email	Janeil.bernheisel@sinclair.edu	Rachel.Fulton@uc.edu
Mailing Address	Sinclair Community College Provost Office 444 W. Third Street Dayton, OH 45402	College Credit Services University Pavilion 120 PO Box 210202 Cincinnati, Ohio 45221-0202

Transfer Degree Map

FROM

Sinclair Community College
**Associates of Applied Science
Legal Studies**

TO

University of Cincinnati
College of Education, Criminal Justice, & Human Services
**Bachelor of Science
Paralegal Studies**

This agreement is valid from **August 2020 to August 2023**

Admissions & Deadlines

Transfer Admissions Information: admissions.uc.edu/information/transfer

Admission Criteria:

- Completion of the courses on this worksheet does not guarantee admission to the UC program.
- Students who complete the AAS Legal Studies at Sinclair Community College have partially satisfied the UC General Education requirement.
- Students must be admitted to the UC College of Education, Criminal Justice, & Human Services during the duration of this agreement.
- Minimum GPA: 2.75

Tuition & Scholarships

General Tuition & Fees: uc.edu/bursar/fees

Scholarships for transfer students: financialaid.uc.edu/sfao/scholars/transfer

Contact Information

UC admissions questions:

Undergraduate Admissions

Web: admissions.uc.edu

Email: transfer@uc.edu

Pre-transfer and transition advising at UC:

Transfer & Transition Advising Center

Web: uc.edu/transferadvising

Email: transfer@uc.edu

Details of this agreement or equivalencies:

Rachel Fulton, Sr Academic Evaluator, College Credit Services, credeval@uc.edu

More Information

Paralegal Studies majors in the College of Education, Criminal Justice, & Human Services:

cech.uc.edu/schools/criminaljustice/undergrad-programs/ParalegalStudies/paralegalstudiesbachelors.html

General information about the University of Cincinnati: uc.edu

Curriculum Equivalencies

The following suggested course sequence includes all course requirements for this articulation agreement (e.g. courses required for the Sinclair Community College AAS Legal Studies and remaining UC courses for the BS Paralegal Studies). You should consult with an academic advisor each semester to ensure you maintain appropriate degree progress and are fulfilling all requirements for the agreement. Course sequencing below assumes a fall start date. If starting the program during any other term, please consult with your academic advisor. For details beyond course planning, please consult with your academic advisor or the Transfer & Transition Advising Center.

SEMESTER 1					
Sinclair Community College			University of Cincinnati		
Course ID	Course Title	Cr Hr	Course ID	Course Title	Cr Hr
PAR 1101	Introduction to Legal Studies	3	PARA 1001	Introduction to Legal Studies	3
PAR 1102	Legal Technology	1	PARA 1000BLOCK	Paralegal Studies 1000 Block Credit <i>(Not used in BS program)</i>	1
PAR 1103	Litigation	3	PARA 2021	Civil Litigation I	3
PAR 1202	Advanced Legal Technology	1	PARA 1013C	Law Office Technology <i>(Not used in BS program)</i>	1
ENG 1101	English Composition I	3	ENGL 1001	English Composition	3
BIS 1120	Intro to Software Applications	3	IT 1000C	Computer Applications <i>(TI Elective)</i>	3

SEMESTER 2					
Sinclair Community College			University of Cincinnati		
Course ID	Course Title	Cr Hr	Course ID	Course Title	Cr Hr
PAR 1201	Legal Research & Writing	3	PARA 1011	Legal Research & Writing I	3
PAR 1203	Advanced Litigation	3	PARA 2022	Civil Litigation II	3
RES 1201	Real Estate Law	3	RE 2072	Real Estate Law <i>(counts as PARA 2023)</i>	3
LAW 1101	Business Law	3	BLAW 2080	Legal Environment <i>(SE Elective)</i>	3
ENG 1199	Textual Editing	3	JOUR 2040C	Editing <i>(Free Elective)</i>	3

SEMESTER SUMMER					
Sinclair Community College			University of Cincinnati		
Course ID	Course Title	Cr Hr	Course ID	Course Title	Cr Hr
PAR 2510	Criminal Law <i>(Paralegal Elective)</i>	3	CJ 3025	Criminal Law <i>(Lower Level PARA Elective)</i>	3

SEMESTER 3

Sinclair Community College			University of Cincinnati		
Course ID	Course Title	Cr Hr	Course ID	Course Title	Cr Hr
PAR 2301	Advanced Legal Research & Writing	3	PARA 1012	Legal Research & Writing II	3
PAR 2302	Family Law	3	PARA 1014	Family Law	3
PAR 2303	Probate Law	3	PARA 2025	Estate Planning & Probate	3
ENG 1201	English Composition II	3	ENGL 2089	Intermediate Composition	3
	OTM Arts & Humanities Elective (<i>any except</i> HUM, LIT, REL, or PHI)	3		<i>Fine Arts or Historical Perspective Elective</i>	3

SEMESTER 4

Sinclair Community College			University of Cincinnati		
Course ID	Course Title	Cr Hr	Course ID	Course Title	Cr Hr
PAR 2401	Legal Studies Internship	2	INT 2000BLOCK	Internship 2000 Block Cred (<i>Free Elective</i>)	2
	OTM Mathematics Elective (<i>must be college-level or higher</i>)	3		<i>Quantitative Reasoning Elective</i>	3
PSY 1100 Or SOC 1101	General Psychology Or Introduction to Sociology	3	PSYC 1001 Or SOC 1001	<i>Social Science Elective</i>	3
LAW 1104	Employment Law (<i>Paralegal Elective</i>)	3	BLAW 1000BLOCK	Business Law 1000 Block (<i>Free Elective</i>)	3
COM 2206	Interpersonal Communication	3	COMM 1076	Intro Interpersonal Comm (<i>Free Elective</i>)	3

Total transfer credits toward UC degree:

59

Total credits required for bachelor's degree at UC:

120**Remaining Coursework at University of Cincinnati****SEMESTER 5**

Course ID	Course Title	Cr Hr
PRFS 1001	First Year Experience	1
COMM 1071	Introduction to Effective Speaking	3
PARA 2024	Corporate Law & Business Organizations	3
	Natural Science (NS) Elective	3
PARA 2026	Administrative Litigation	3
PARA 3001	Investigative Techniques and Evidence	3

SEMESTER 6

Course ID	Course Title	Cr Hr
PARA 3XXX+	Upper Level Legal Specialty Courses	3
	Focus Area/Minor/Certificate	3
PARA 1013C	Law Office Technology	3
CJ 4020	Criminal Procedure	3
PARA 3XXX+	Upper Level Legal Specialty Courses	3
	Focus Area/Minor/Certificate	3

SEMESTER 7

Course ID	Course Title	Cr Hr
	Focus Area/Minor/Certificate	3
PARA 4010	Advanced Legal Research	3
PARA 3XXX+	Upper Level Legal Specialty Courses	3
	Focus Area/Minor/Certificate	3
	Focus Area/Minor/Certificate	3

SEMESTER 8

Course ID	Course Title	Cr Hr
	Focus Area/Minor/Certificate	3
PARA 4020	Advanced Paralegal Seminar	3
PARA 4027	Paralegal Internship	3
PARA XXXX	<i>Lower Level Legal Specialty</i>	3