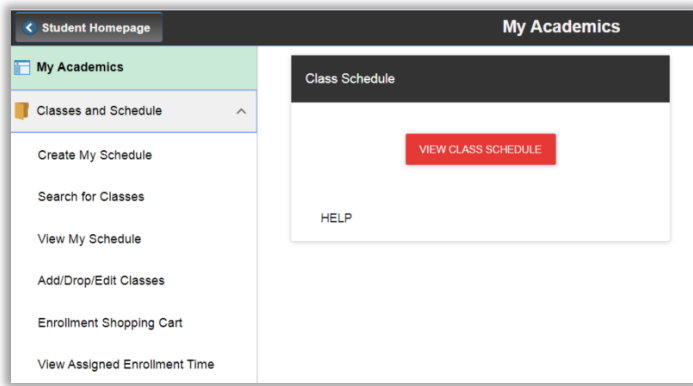


CREATE MY SCHEDULE



1) Launch

- Log into **Catalyst**
- Click the **My Academics** tile and then the **Classes and Schedule** folder
- Click on **Create My Schedule**

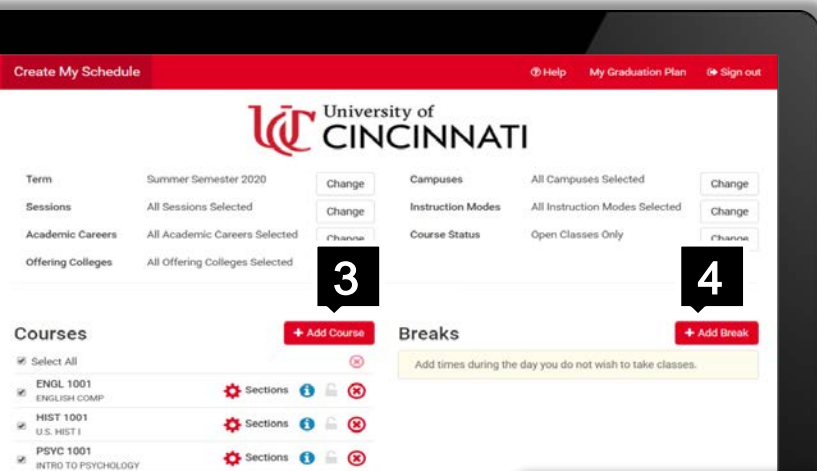


2) Select Term and Campus

Choose the term you want to generate a schedule for

3) Add Courses

Search for courses by subject, attribute, or instructor

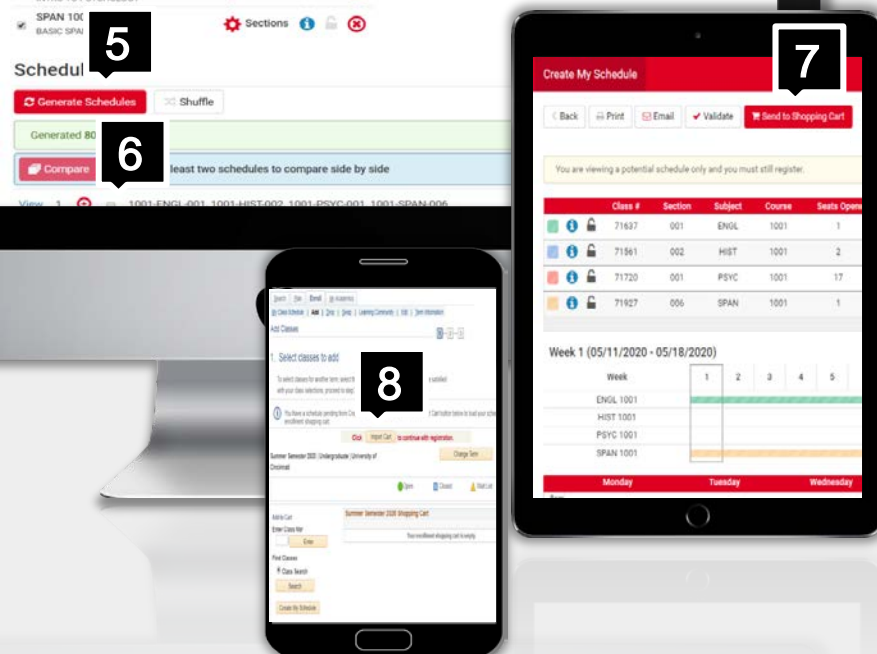


4) Manage Breaks

Add blocks to account for times you are unavailable to take classes

5) Generate Schedules

Click the generate schedules option and view all schedule combinations for your courses



6) View Schedule

Select a schedule option to view

7) Send to Shopping Cart

From the "View" screen, click the "Send to Shopping Cart" button to begin registration

8) Register in Catalyst

Select "Import Cart" and complete course registration