Run Asset Explorer (AW01N)

Purpose
Use this procedure to display the master and financial transaction data for an asset.

This document explains how to run the asset explorer and assumes that you already have access to the AW01N transaction. Visit the BCS page Request Access to request access to the roles that utilize this transaction.

You may also access the financial data of an asset by clicking on the Asset Values button using transaction AS03 – Display Asset Master Record.

Asset values include financial data for both the “Modified Accrual” and “Full Accrual” depreciation areas.

Trigger
Perform this procedure when there is a need to review the financial transaction data for a specific asset.

AW01N Transaction Process
Follow the steps below to display the master and financial transaction data for an asset.

1. Navigate to the AW01N – Run Asset Explorer transaction:
   
   a. Type the transaction code AW01N directly into the Command Bar and press Enter to the left of the command bar or on your keyboard.

   
   Starting Screen: The image above displays what the screen will look like when you first access the AW01N transaction. From this screen, the Company Code and Fiscal Year will be defaulted. You can update this information if necessary. In the Asset field, enter the Asset number of the asset you want to view in the left field and the sub-number of the asset in the right field, and then press ENTER on your keyboard or select the enter icon located to the left of the command bar.
2. The asset explorer for the selected asset will be displayed.
   
a. Select the Fiscal Year arrows to toggle between the different fiscal year information.

b. Select the different tabs to view Planned values, Posted Values, Comparisons, and Parameters information.

c. Under the Depreciation Areas folder, select either Modified Accrual or Full Accrual to view needed information.
3. Double-click the different areas under the Objects related to asset section to view appropriate information including: Vendor, Cost Center, Internal Order, Purchase Order, and General Ledger Account information.

4. To return to the asset explorer screen, select the back button.

5. To view master data information for the asset, select the Display Master Data icon.

6. To return to the asset explorer screen, select the back button.

7. Need assistance?
   a. For Asset Management Inquiries and Assistance:
      i. Visit http://www.uc.edu/asset
      ii. Email assethelp@uc.edu
      iii. Call 513-556-3152