Happy New Year to all University of Cincinnati Utilities families and friends. We continue our battle to protect all who may work and/or visit our plants from coronavirus (COVID-19). We remain focused on doing the things necessary to do to keep our families, students, workplace safe and healthy. With that in mind, we have must reinforce our COVID policies, as well make several additional changes in our operations in response to the continuing threat of the coronavirus.

We are closely following the Centers for Disease Control's (CDC) and state of Ohio guidelines and recommendations on the steps we can take to help prevent the spread of this virus. We have canceled all non-essential face to face meetings with non UC personnel. Our buildings continue to be locked, and entry must be requested and approved in advance prior to arrival. Only non UC personnel who are to perform pre-approved work will be allowed entry. Anyone not pre-arranging a visit and submitting the proper paperwork will be denied admittance.

Any individual entering the UC plant facilities will be required to sign a form stating that they have not been outside the United States in the last 14 days, have not been to a state that Ohio has listed under “Travel Advisory” (see attached map), and that they have not to the best of their knowledge encountered any person who has been exposed to the coronavirus. Each individual will also have their temperature checked before entry.

This last statement is in particular important. Checking temperatures on anyone entering our plant is the last line of defense we have against the virus spreading to our teammates. We have lately become extremely lax in enforcing this requirement, and that must change immediately. External folks have taken it upon themselves to enter without checking, or authorizing themselves to enter. This cannot continue. Anyone who enters without having a UC employee take and document their temperature will be asked to leave the premises immediately, and not return. This is for the safety and well-being of our utility teammates and that of anyone working in our plants who depend on us to insure their safety as well. I apologize for any inconvenience this may create, and assure you the sole purpose of these measures is the safety of our employees, visitors, and all families.

Should you have any questions or concerns, please feel free to let me know.

Thank you everyone for your understanding during these trying times.

Mike Hofmann
Due to the recent holidays, many states are showing reporting anomalies. Please carefully consider if travel is necessary in this moment of widespread transmission across most of the country.

Date: ______________

I attest that I have not traveled outside of the United States, or to any state currently listed under Ohio Travel Advisory, in the last 14 days.

______________________________  ______________________________
Name       Signed

And that to the best of my knowledge I have not encountered any person who has been exposed to the coronavirus.

______________________________  ______________________________
Name       Signed