A Message from the Director

Wow, what a year we’ve had! Last year we successfully closed Fiscal Year 2012 within budget and we forecast the same for Fiscal Year 2013.

We’ve seen several of our long-term employees retire and added several new employees to our staff. I wish all of our retirees a fond farewell, and to our new employees, you have my sincere welcome as you embark on your careers in Facilities.

New in Fiscal Year 2013, the FM staff has taken on additional responsibilities for the maintenance and housekeeping of all Athletics facilities. Thank you to all who were part of the team that made for a smooth transition for our new staff members transferring from Athletics and for our new Athletics customers.

As we proceed through our first Fall Semester, I want to applaud the entire FM staff for your continued dedication to the university. Every week I hear from individuals who have a point to tell me what a great staff you are, and that makes me proud to be a part of this amazing group. As Lauren Lantz notes in her poem at the end of this newsletter, “WE DO IT ALL...” for our campus community and it shows through all the hard work you perform every day.

Maintenance & Operations

We are working through the transition of gaining the maintenance responsibilities for all Athletic buildings. Meetings with Athletics facilities personnel occur on a weekly basis to discuss operations and to help smooth the transition.

Bleacher repairs at Nippert were made in anticipation of the Sept 6th opening game. Tours of 5/3rd arena with our new staff members (who have been working in that building for years) were conducted to orientate M&O management and supervision to the facility.

After putting in a lot of overtime and using outside contractors, M&O successfully made ready the residence halls and MainStreet buildings for Fall Semester under the shortened Summer Quarter 2012. Everyone looks forward to completing this work next year during the 15 weeks of Summer Semester 2013.

LEM Brashear and Mark Kile are our two new members of the Emergency Maintenance crew. Housing/Auxiliary maintenance has completed the input of assets into AIM. We are 100% complete with major asset entry in AIM and are rolling out FM scheduled work orders. The annual update of the FM Building Notification Database has been completed. Keeping this database current is essential to keeping our customers well informed.

Auxiliary Services

Recycling @ UC – For calendar-year 2011, UC recycled nearly 2,653 tons of material. Our main goal for Basic Recycling has increased significantly as a result of the All Recycling program that was initiated in Fall 2010. For more information go to www.uc.edu/recycling.

Transportation Services - UC shuttles provided 611,440 rides to students, faculty, staff and visitors from July 1, 2011 through June 30, 2012. Bearcat Transportation System (BTS) - A few changes have taken place on some of the BTS shuttle routes to improve efficiencies and services for our students. Campus Transit System (CTS) has been expanded to four routes, including the new UC Blue Ash Campus/Uptown Campus route. BTS and CTS Shuttle information is available at www.uc.edu/shuttle.

Business Office

The Utilities & Facilities Business Office reorganized in February 2012 and became part of the VP of Finance Business Office as of July 1, 2012. The office now performs financial and HR services for all departments (including Utilities and Facilities) reporting to Jim Plummer, VP of Finance.

As part of the reorganization, the business office would like to recognize new staff members in our department: Christie Joslin - a financial administrator who executes a variety of duties in both financial and HR functions; Martha Morse – financial analysis with a focal point in Capital Finance, and Yvonne Stallworth – an accountant centered toward Capital Finance. Finally, the business office would like to welcome a new team member, Dana Teeney – a timekeeper applying her energies toward the Housekeeping and G&I departments. If you have not had a chance, please stop by the business office on the 2nd floor of University Hall and say hello.
Housekeeping Services

Jamie Toran, Director of Housekeeping, reports that Housekeeping successfully completed numerous critical projects during this shortened summer quarter 2012:

Residence Halls, MainStreet, Athletics Facilities – Joyce Land welcomes new members to her staff.

- New hires: Chauncey Atkinson; Kim Barnett; Najee Brookins; Robert Corso; Ciara Cross; Tyondria Dickerson; Anthony Harris; Ben Holland; James Larkin; and Rhonda Wilson.

- New employees from Athletics: Rosetta Brown; Jeanette Coulter; Brian Criswell; Yvette McCoy; Shawn McNeil; and Vanessa Taylor.

East Campus Medical Center Facilities – Cheryl Williams welcomes new members to her staff.

- New employees from Athletics: Richard Brock and Kiana Hilton.

West Campus Academic Facilities – Annette Steagall reports that:

- Longtime FM employee Nicolaus Clayton retired at the end of July 2012.

Mail Services and Central Receiving

David Breen reports that he has two new employees in his unit.

Sigmund Maley joins Central Receiving as an Equipment Operator 1, and Jerry Rice is now a Mail Service Worker.

Dave also announced that Mail Services has purchased an inbound package tracking system that will be rolled out in November. This new system will be used to log in certain classes of mail by barcode scanning for items that are sorted in house and it will also collect signatures when deliveries are made to departments, leading to better accountability for his operations.

FM Striders Bring Home Another Gnome

Facilities Management Named
Most Creative UC Department
May 2012

More than 150 spirited Facilities Management staff proudly marched down MainStreet in May representing Facilities Management in the 2012 MainStreet Stride. Facilities received its fourth Gnome Award, named Jedediah, for being the Most Creative UC Department. Jedediah, pictured above left with older FM gnomes, Gnarly (2009), Horley (2010) and Charlie (2011), from past Strides, has taken up residence in the East Campus Maintenance Office.

You can view highlights of UC’s MainStreet Stride, see Rick Wiggins driving Metro’s “Buster” (pictured left) and maybe even catch a glimpse of yourself online at: www.uc.edu/news/mr.aspx?id=15889.

Thanks to all FM staff that participated in this celebration and made it a day to remember.
Bill Crone, Director of Project Services, reports that a number of classroom & lab renovations were completed before the beginning of the 2012-2013 school year.

### Classroom Renovations
- Lindner - 1st & 2nd floor - multiple classrooms
- Rhodes - 509 & 513
- Old Chem - 834
- DAAP - 601 & 645
- Teachers - 126
- Kettering - 216 & 221
- French W - 4221

### Classroom Media Upgrade
- Old Chem 352 & 726
- Crowley 401

### Classroom Lighting Upgrade
- Kettering 121
- HPB 330 & 332
- Aronoff - 6th Floor

### Library Renovations

---

### Facilities Management Job Description

We mop the floors,
We fix the doors,
We remove the snow,
We make cars go,
We deliver the mail,
We install the rails,
We plunge the toilets,
We keep it cool,
We mow the grass,
We remodel the class,
We paint the walls,
WE DO IT ALL!
(And other duties as assigned)

---

### “Who Said It?”

Read the quote as the left and match it to the person who said it on the right. Answer Key is shown below.

<table>
<thead>
<tr>
<th>Quote</th>
<th>Person</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. “Use the smallest word that does the job.”</td>
<td>A. Eleanor Roosevelt</td>
</tr>
<tr>
<td>2. “Storms make trees take deeper roots.”</td>
<td>B. Woody Allen</td>
</tr>
<tr>
<td>3. “Tell me, I’ll forget. Show me, I may remember. But involve me and I’ll understand.”</td>
<td>C. Mark Twain</td>
</tr>
<tr>
<td>4. “TV is chewing gum for the eyes.”</td>
<td>D. Mother Teresa</td>
</tr>
<tr>
<td>5. “Experience isn’t the best teacher, it’s the only teacher.”</td>
<td>E. Albert Einstein</td>
</tr>
<tr>
<td>6. “In God we trust, all others bring data.”</td>
<td>F. Erma Bombeck</td>
</tr>
<tr>
<td>7. “Anyone who has never made a mistake has never tried anything new.”</td>
<td>G. Chinese Proverb</td>
</tr>
<tr>
<td>8. “My philosophy is that not only are you responsible for your life, but doing the best at this moment puts you in the best place for the next moment.”</td>
<td>H. E.B. White</td>
</tr>
<tr>
<td>9. “Money is better than poverty, if only for financial reasons.”</td>
<td>I. Frank Lloyd Wright</td>
</tr>
<tr>
<td>10. “Learn from the mistakes of others. You can’t live long enough to make them all yourself.”</td>
<td>J. Oprah Winfrey</td>
</tr>
<tr>
<td>11. “In looking for people to hire, you look for three qualities: integrity, intelligence, and energy. And if they don’t have the first, the other two will kill you.”</td>
<td>K. Dr. W. Edwards Deming</td>
</tr>
<tr>
<td>12. “Never go to a doctor whose office plants have died.”</td>
<td>L. Warren Buffett</td>
</tr>
<tr>
<td>13. “Kind words can be short and easy to speak, but their echoes are truly endless.”</td>
<td>M. Jeremy Wolff</td>
</tr>
<tr>
<td>14. “Challenges are what make life interesting; overcoming them is what makes life meaningful.”</td>
<td>N. Dolly Parton</td>
</tr>
</tbody>
</table>

---

Answer Key to “Who Said It?”

0-3 Correct Answers – A good try.
4-7 Correct Answers – Wow! You must read a lot.
8-11 Correct Answers – Commendable.
12-14 Correct Answers – Get a life!