UAS (Drone) Use Approval Form

- Form must be submitted to Public Safety at least 10 days prior to planned flight.
- Pilot in Command must possess a Remote Pilot Certificate and a copy of the approved form at all times during the flight.
- Public Safety maintains the authority to suspend any activity deemed not in compliance or in the best interest of the university.
- Notification to Lunken Airport and surrounding heliports must be provided at least 3 days prior to flight. Proof of notification may be required.

Pilot in Command (PIC):

Remote Pilot Certificate:

UC Department or Company Name:

Phone:    Email:

If Vendor, UC Contracting Department:

UAS description and weight:

FAA Registration #

Purpose of Flight:

Date(s) of Operation:

Time(s) of Operation:

Please submit the following with this form:

An affirmative action/equal opportunity institution
- Description of flight plan, including operational area of flight
- Proof of FAA Authorization (Remote Pilot Certificate, Section 333 exemption or Certificate of Authorization)
- Vendor operations: submit signed contract
- Vendor operations: submit Certificate of Insurance
- Data collection plans and intended use of data

Operator’s Signature:                   Date:

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