

 <p><b>Category:</b> Financial</p> <p><b>Policy applicable for:</b> Faculty/Staff</p>	<p><i>Policy Title:</i> <b>Service Centers</b></p> <p><b>Effective Date:</b> 09/28/2017</p> <p><b>Prior Effective Date:</b> 04/05/2010</p> <p><b>Enabling Acts:</b> University Rule 10-05-04</p>	<p><i>Policy Number:</i> <b>2.1.24</b></p> <p><b>Policy Owner:</b> Sr. VP for Administration and Finance</p> <p><b>Responsible Office(s):</b> Government Cost Compliance</p>
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## Background

The University of Cincinnati recognizes the need for certain internal organizational units to charge for the services or products those units provide to university users. This policy specifies the applicable manual for service center administration.

## Policy

To ensure compliance with federal and state regulations and to establish standard cost accounting principles, all service centers at the University of Cincinnati must comply with the “*University of Cincinnati Service Center Policy and Procedures Manual*,” published and maintained by the Office of Government Cost Compliance.

In addition to defining allowable types of service centers at the university, the manual specifies the criteria for determining if an organizational unit qualifies as a service center, outlines the financial administration of all service centers, and establishes the procedures for calculating and setting service center rates.

## Related Links:

[Government Cost Compliance Service Center Policy and Procedures Manual](#)

## Phone Contacts:

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