

Call, visit or click

- 513-621-4455 Monday – Friday 6:30 a.m. to 6 p.m.
(TDD Ohio Relay Service 1-800-750-0750)
- Sales Office
(Downtown across from Government Square)
Mercantile Center Suite #1, 120 East Fourth Street
Weekdays 7 a.m. to 5:30 p.m.
- www.go-metro.com



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METRO 101: A student's guide to riding Metro

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Riding Metro – It's as easy as 1,2,3,4...

1 Planning your trip



2 Reading a bus schedule



3 Catching the bus



4 Exiting the bus



4 Exiting the bus



- As the bus nears your stop, firmly pull the cord located above you along the sides of the bus to indicate to the driver that you wish to depart.
- Wait for the bus to reach a full stop before you exit.

Additional things you need to know:

- All Metro buses are accessible to people with disabilities with ramps or wheelchair lifts.
- All Metro buses have bike racks on front that can hold up to two bikes. There is no extra charge for transporting bikes. See our website for more information about using Metro's bike racks (Under *Bike & Ride* under the Riding Metro tab).



2 Reading a bus schedule



To make your ride easier, here's a step-by-step guide to reading a bus schedule. We are using a fictional college student named Maria, who lives on Boudinot Ave. near Werk Rd. She knows that the Rt. 38X is the bus she needs to ride to attend an 8 a.m. Monday class at UC.

- She starts by going to www.go-metro.com and downloading the Rt. 38X bus schedule. The cover of every schedule lists the route number and name and the major places served by the route.
- She needs to find the exact stop where she can catch the bus so she opens the bus schedule and looks at both the map and the timetable section to plan her trip.



- There is a cost to riding Metro. All rides on Metro cost money. You will need to pay a fare, which can be in the form of coins and/or bills, or passes. Be sure you have your fare ready when you get on the bus. Fare information is listed on our website under *Fares & Passes* and on the back of all bus schedules. You will need to have exact change in coins and/or bills as buses cannot make change. **Check to see if your school offers a special fare program with Metro.**
- As you enter the bus, pay for the ride by dropping your fare in the farebox located up front by the driver or swiping your discounted pass through the card reader located on top of the farebox.



- If you need to ride more than one bus to get where you're going, be sure to tell your driver you need a transfer and pay for it when you pay your fare. You will use this transfer as fare payment on the next bus – just insert it into the slot on top of the farebox.

3 Catching the bus (continued)



- Use the handrails as you move around on the bus and find a seat, then sit back and enjoy the ride. Please keep the seats at the front open for the elderly and people with disabilities.
- While you're riding, you can read, study, sleep, listen to music with headphones or talk quietly to your friends.
- Eating, drinking and smoking are not allowed on the bus.



1 Planning your trip

You can get bus riding information three ways:

1. Go to www.go-metro.com and use the *Google Trip Planner* to find out which route will take you where you need to go.
 - Enter your starting and ending addresses and the time you need to travel.
 - Google will tell you which route to take, where and when to catch it and how to get to the bus stop.
2. If you already know which route you need, review the schedule by using the drop down arrow under *Maps & Schedules*.
3. Or call our Call Center at 513-621-4455 Monday–Friday 6:30 a.m. to 6 p.m. and talk to a friendly Metro representative.

2 Reading a bus schedule (continued)

38X Monday through Friday							
From Glenway Crossing / To Uptown							
	⑦ Glenway Crossing Transit Center	⑥ Montana Ave. & Bouffant Ave.	⑤ Hopple St. & Colerain Ave.	④ Clifton Ave. & Martin Luther King	③ Goodman Dr. & Eden Ave.	② Goodman St. & Highland Ave.	① Christ Hospital 2139 Auburn Ave.
	ZONE 1	ZONE 1	ZONE 1	ZONE 1	ZONE 1	ZONE 1	ZONE 1
AM	5:30	5:38	5:48	5:54	5:59	6:06	A6:15
	5:58	6:06	6:17	6:24	6:29	6:36	A6:45
	6:27	6:36	6:47	6:54	6:59	7:06	A7:15
	6:57	7:06	7:17	7:24	7:29	7:36	G7:45
	7:27	7:36	7:47	7:55	8:00	8:06	G8:15
	7:57	8:06	8:17	8:25	8:30	8:36	G8:45

- She looks at the bus schedule for the timetable for the day of the week she'll be riding, which is a weekday. (Some bus routes, like the Rt. 38X, do not run on weekends).
- Maria looks under the heading for the direction she is going. The direction she wants is listed as "To Uptown" to get to UC.
- Since the stop outside her apartment is not listed as a timepoint, she needs to estimate the time the bus is due to arrive there. She does this by looking at the listed timepoint before the location where she will be boarding and estimating how long she thinks it will take the bus to get to her stop.

- In this case, the timepoint before her stop is timepoint ⑦ Glenway Crossing Transit Center. To avoid missing the bus, she is going to use this timepoint as a guide, so she will be at the stop outside her apartment at that time.
- She reads down the vertical column of times under timepoint ⑦ to find when the bus will arrive at this location. On Rt. 38X, there are six morning trips from which to choose.
- She follows the times listed across the row from left to right until she sees the bus stop closest to her destination, to find her arrival times - or when the bus is due to get to timepoint ④ Clifton Ave. and Martin Luther King, which is the closest location to her classroom building on UC's campus.
- Since Maria has an 8 a.m. class, she'll need to be at her bus stop at 7:27 a.m. (timepoint ②) to arrive at timepoint ④ by 7:55 a.m.
- She makes sure a time is shown at her destination point. Some trips vary throughout the day and don't serve every listed timepoint on every trip. If that were the case, a dash would appear under a timepoint heading instead of a time, and she would have to choose a different trip that did show a time under her particular destination timepoint.
- If a symbol or letter is next to your desired time, check the notes at the bottom of the schedule or under the map for more information about that particular trip.

6:27	6:36	6:47	6:54	6:59	7:06	A7:15
6:57	7:06	7:17	7:24	7:29	7:36	G7:45
7:27	7:36	7:47	7:55	8:00	8:06	G8:15
7:57	8:06	8:17	8:25	8:30	8:36	G8:45



All trips are accessible with a wheelchair lift or ramp for people with disabilities.

A – Deadheads from Christ Hospital to Glenway Crossing Transit Center.

3 Catching the bus



- Be at the bus stop at least five minutes before your bus is due to arrive. This is what a Metro bus stop looks like; the numbers on the sign show the routes that stop there. Many stops serve more than one route.



- The destination sign on the front of the bus shows which route it is and where it's going. It will match the route number shown on the bus stop sign.

- A bus will only stop if the driver knows someone wants to get on at that location, so signal the driver that you want to ride by waving your hand as the bus approaches.



7 Glenway Crossing Transit Center	6 Montana Ave. & Boudinot Ave.	5 Hopple St. & Colerain Ave.
ZONE 1	ZONE 1	ZONE 1
5:30	5:38	5:48
5:58	6:06	6:17
6:27	6:36	6:47
6:57	7:06	7:17

- In the timetable section, she notices that certain stops in the headings have circled numbers. These match the circled numbers on the map. These circled numbers are called timepoints.

• A timepoint is a major intersection or destination along the route and is provided so you can estimate when your bus will arrive at that location or at other stops in between that are not listed.

- Metro uses timepoints on its printed schedules because it is not possible to show all 7,000 bus stops in the Metro system. Remember: a bus will stop at any marked Metro stop along its route, not just at timepoints. Bus stops are usually located every block to two blocks along an entire route even though they are not shown on the schedule.

- Maria will wait for the bus at the stop outside her apartment on Boudinot Ave. at Werk Rd. The bus passes directly by her apartment building as shown on the route map. If there was not a bus stop outside her apartment, she would have to walk to the nearest stop and wait for the bus there.

