

Student Rights and Procedural Review Form

Office of Student Conduct and Community Standards



Please review this form prior to your procedural review. This form contains information about your procedural review as well as your rights throughout our student conduct process.

I have the right to...

- Confidentiality as granted to me by the [Family Educational Rights and Privacy Act \(FERPA\)](#).
Please review policy for exceptions to confidentiality.
- Written notice of my alleged violation(s) and the time, date, and location of meetings related to the allegations.
- A procedural review and/or a hearing to discuss my alleged violation(s).
- An advisor who may attend meetings I have regarding the issue, but who may not speak for me. *I must notify OSCCS or designee at least 24 hours prior to my procedural review and/or hearing if I am going to bring an advisor who is an attorney.*
- Appeal the finding and/or sanctions of my procedural review and request a hearing before the Administrative Review Committee (ARC).

I understand that...

- As a student at the University of Cincinnati, I am responsible for knowing and honoring the [Student Code of Conduct \(SCOC\)](#) and other rules, regulations, and policies that may apply to me.
- The standard of proof to determine whether or not I have violated the SCOC and other rules, regulations, and policies is a preponderance of evidence, which means more likely than not.
- Being under the influence of drugs or alcohol does not excuse a violation of university policy.
- The SCOC applies to on and off campus behavior that interferes with university mission, process, or function.
- OSCCS or designee can take interim measures before my procedural review or hearing to protect the safety of the campus community or other individuals.
- If found responsible, I will be subject to sanction(s) determined by the hearing officer or ARC.
- If found responsible, my file will be kept in OSCCS for at least 7 years.
- My procedural review may be rescheduled at the discretion of OSCCS or designee.
- If I fail to attend my procedural review, I may be subject to additional charges under the SCOC and the OSCCS or designee may hear the case in my absence or schedule an ARC hearing for me.
- The University of Cincinnati's student conduct process is designed to further the university's educational mission. It is separate and independent of any federal, state, or local criminal or civil court proceeding.

We are looking forward to meeting with you for your procedural review. If you have any questions, please feel free to contact us.

Office of Student Conduct and Community Standards

Suite 745 | Steger Student Life Center

PO Box 210193 | Cincinnati, OH 45221

Phone: (513) 556-6814 | Email: conduct@uc.edu | <https://www.uc.edu/conduct.html>