

PROPOSED RESOLUTION FOR
THE FACULTY SENATE OF THE UNIVERSITY OF CINCINNATI
TO CREATE A MECHANISM FOR THE
DISTRIBUTION OF INFORMATION TO FACULTY SENATORS
IN ADVANCE OF EACH FACULTY SENATE MEETING

Whereas Faculty Senate meets for 90 minutes each month; and

Whereas there is always more information to be reviewed and business to be conducted than can be fit into a 90 minute meeting; and

Whereas it is each Faculty Senator's responsibility to come to the monthly meeting as informed and prepared to conduct business as possible;

Therefore be it resolved that all agendas, minutes/reports, and attachments received by members of university governance committees be forwarded to the Faculty Senate office on the first Thursday of each month, in order to be compiled into a package to be distributed to all Faculty Senators.

Be it further resolved that all agendas, minutes/reports, and attachments generated by Faculty Senate standing committees and the Faculty Senate regular meeting be forwarded to the Faculty Senate office on the first Thursday of each month, in order to be compiled into a package to be distributed to all Faculty Senators.

Be it further resolved that the Faculty Senate authorize the Faculty Senate Chair to hire a graduate or administrative assistant for a maximum of 16 hours per month who will compile the received information and prepare an information package that will be emailed to all Faculty Senators at least 48 hours prior to the Faculty Senate meeting.