University of Cincinnati Athletic Training Program
General Medical Observation
Memorandum of Understanding

This agreement, made the ________ day of __________________ between the University of Cincinnati Athletic Training program and __________________________ (Agency).

Whereas, the Athletic Training program has a curriculum, and

Whereas, general medical exposure is required and an integral part of the curriculum and,

Whereas, the Athletic Training program desires the cooperation and expertise of ____________ for the development of clinical education within its curriculum, and

Therefore, it is hereby agreed by and between the parties as follows:

The University of Cincinnati Athletic Training Program agrees to:

a. Assume responsibility for assuring continuing compliance with the educational and clinical guidelines established by the National Athletic Trainers’ Association Education Council (NATA-EC), and Commission on Accreditation of Athletic Training Education (CAATE).

b. Assign athletic training students to a general medical clinical rotation for observation purposes.

c. Ensure the participating students will adhere to all policies and procedures of your facility.

d. Maintain ongoing communication with the chair of your facility to provide feedback and accept suggestions.

e. Ensure each student is HIPAA compliant, OSHA qualified, and current with immunizations.

______________________ to:

a. Provide a clinical site for the purpose of educational observation in the area of general medical conditions and disabilities.

b. Provide corroboration of assigned visits by athletic training students by signing a visitation form.

c. Provide feedback on behavior, professionalism, and interaction of the athletic training students by completing brief evaluation on visitation form.

The Agency will protect student confidential information and education records from disclosure agrees to abide by all applicable law, including but not limited to, the Federal Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. § 1232 (g), and the Health Insurance Portability and Accountability Act (HIPAA), Codified at 42 U.S.C. § 300gg and 29 U.S.C § 1181 et seq. and 42 USC 1320d et seq. Agency further agrees to be liable for, and report any breach of such confidential student information or educational records to the College within five (5) days of determining such a breach.

Agency shall develop, implement, maintain and use appropriate administrative, technical and physical security measures to preserve the confidentiality, integrity and availability of all electronically maintained or transmitted student education records received from, or on behalf of School or its students. The procedures will be documented and available for School to review upon request. Upon termination, cancellation, expiration or other conclusion of the Agreement, Agency shall securely store or destroy student education records in accordance with its own human resource retention policies.

Agency will be responsible for enforcement of its HIPAA policies and procedures and compliance by School’s students. School’s students will be functioning as part of the Agency’s workforce pursuant to 45 C.F.R. §160.103 and will be subject to the Agency’s HIPAA policies and procedures.

Terms of Agreement

a. This agreement shall be effective for the _____________ academic year and will automatically be renewed annually unless otherwise indicated by one of the parties.
b. This agreement may be revised or modified by written agreement when both parties agree to such an agreement.

c. If either party wishes to terminate this agreement, it is understood that written notice of at least three (3) months will be given to the other party.

For University of Cincinnati Athletic Training:

___________________________________________________  ______________

Date

___________________________________________________  ______________

Date