Title: Senior Medical Graphic Designer

Pay Scale Group: 15

Essential Function

Under general supervision from a designated administrator, manage complex medical graphic projects from start to finish in an academic medical center environment. Utilize graphic design, medical illustration, photography, and Web design.

Characteristic Duties

- Manage complex medical graphic design projects from start to finish in an academic medical center environment.
- Utilize graphic design, medical illustration, photography, and Web design.
- Consult with clients regarding their medical illustration needs. Determine cost estimates for projects.
- Design, layout, and product medical illustrations and graphic designs for print and electronic publication, using computer and hand drawing.
- Photograph medical images for design projects as well as public relations events.
- Oversee day-to-day operations, manage production timelines, costs, and staff assignments.
- Ensure that work meets quality and standards.
- Manage relationships with international health center community.
- Maintain currency with up-to-date design methods and principles.
- May provide direct supervision to exempt and non-exempt staff (i.e., hiring/firing, performance evaluations, disciplinary action, approve time off, etc.).
- Perform related duties based on departmental need.

Minimum Qualifications

- Bachelor’s degree with three (3) years experience; -OR- equivalent combination of education and experience. Degree must be in graphic design. Experience must be graphic design, medical illustration, photography, and Web design. Some positions may require at least one (1) year supervision.

Last updated: 3/9/07

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