

Information Security Risk Acceptance Form (RAF) Field Descriptions

Information required in the RAF form for the owner to complete are listed below:

- **Name, Title, and Department of Originator:** This should be completed by the person originating the request who is knowledgeable about the risk
- **Summary of Request:** Discuss specifics of the risk, including what exceptions to [Information Security Policies](#) are required. Include as much detail as possible as it applies, such as:
 - Host names
 - I.P. addresses (and if dynamic)
 - Device locations/jack #'s
 - Additional devices on the same subnet
 - Whether devices are located on the network
 - Type of user accounts that have access and if any are shared
 - When you expect the risk will be mitigated or device will be upgraded/replaced to eliminate the risk
 - Include any other pertinent information to document this risk.
- **Summary of How Doing This Will Put UC at Risk:** What risk does this cause to UC? If there are known risks left unmitigated, list them here.
- **Benefits of Accepting This Risk:** Explain why accepting this risk would be beneficial to the department/university.
- **Summary of Information Security Controls:** Describe the technical and procedural controls implemented to address the risk above, and if they are documented. Such as, how are you going to minimize or mitigate the risk this solution causes, i.e. VLAN, Two-Tier Firewall, or any other ways you are preventing systems from being compromised? If you are not putting any controls in place simply say "None".
- **After Controls what is the remaining Risk:** Describe the type and magnitude of remaining vulnerabilities/risks after controls have been implemented.
- **Business Owner (Vice President or Dean) Decision:** This page must be completed by a university Vice President or Dean. They should make a selection, and then sign and print their name.

Please contact the IT@UC Office of Information Security for any questions: