Adding the Starfish Link to Your Course in Blackboard

Adding the Starfish link directly in your Blackboard course will give students another way to access Starfish to either schedule a meeting with faculty during their office hours or to see any tracking items that may have been raised.

Making Starfish available in the course

1. Log into canopy.uc.edu.
2. Click on the course you want to add the Starfish link.
3. Under Course Management on the bottom left, click on Customization and Tool Availability.
4. Scroll until you find Starfish (the list is in alphabetical order), select the available button, and click Submit. The Starfish Tool is now available for students under Course Tools.
Adding a Starfish link to the course menu

1. Click the + button on the top left of the course menu.
2. Select Tool Link.
3. Name the link (e.g. Starfish; Starfish Scheduling).
4. Select Starfish for the Type.
5. Check the box next to Available to Users.
6. Click Submit. The link will now appear in the menu near the bottom. You can move it to the appropriate spot for your course.

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